

SCHEDULE B



**2016-17 CENTENNIAL BOCES  
230 DAY, 225 DAY, 220 DAY, 210 DAY, 205 DAY, 200 DAY  
BENEFIT SCHEDULE**

Normal work hours are 8:00 a.m. to 4:30 p.m. with a 30-minute break for lunch. In addition, the employee may use two 15-minute breaks during the work day. The breaks may be combined with the lunch break to create one break for 60 minutes within the 8 hour workday. You may NOT opt out of lunch and / or breaks to depart early or arrive late.

**Employees are eligible for benefits based upon policy definition of eligibility for benefits.**

**PERSONAL/BUSINESS LEAVE BENEFIT**

- 2 days per year with no accrual
- Two (2) days are granted at the time of employment. Use of the two days must be approved in advance by the employee’s supervisor. (Days granted are based upon the number of hours in the employee’s work day.)

<b>SICK LEAVE</b>	<b>230 Day Employee Accrual</b>	<b>225 Day Employee Accrual</b>	<b>220 Day Employee Accrual</b>	<b>210 Day Employee Accrual</b>	<b>205 Day Employee Accrual</b>	<b>200 Day Employee Accrual</b>
<b>Professional Support Staff</b>	88 hrs/year 492 hr max	87 hrs/year 482 hr max	85 hrs/year 471 hr/max	82 hrs/year 433 hr/max	80 hrs/year 425 hr/max	78 hrs/year 421 hr/max

- Hours will be accrued on a monthly basis over a ten month period (September through June)
- If less than 1.0 FTE, leave time is accrued on a pro-rated basis
- Employees are not compensated for unused sick leave upon termination of employment

**BEREAVEMENT**

- 5 days for immediate family
- With prior approval, additional days shall also be granted for other deaths as determined by employee, program director and Executive Director

**BENEFIT PACKAGE** (Full participation required for all new employees based upon the definition of eligibility for benefits detailed below)

- Major Medical Insurance
- Life Insurance
- P.E.R.A.
- Dental Insurance
- Long Term Disability\*\*\*
- Employer only pays employee coverage - dependent coverage may be purchased by employee.

**TUITION REIMBURSEMENT**

- Tuition reimbursement as approved in advance, by Executive Director

**Definitions of eligibility:**

\*Employees who work .8 FTE or greater, and have an employment assignment of at least 90 days, shall be eligible for the CBOCES full benefit package.  
 \*Employees who work .5 to .79 FTE, and have an employment assignment of at least 90 days, shall be eligible for the CBOCES full benefit package on a pro-rated basis commensurate with the employee’s FTE.  
 \*Employees who work .5 FTE or greater, and have an employment assignment of at least 90 days, are eligible to purchase dependent coverage through the insurance benefit package.  
 \*Employees who work .5 to .99 FTE accrue leave benefits on a pro-rated basis.  
 \*LTD coverage is paid on all full-time employees.