

Board of Selectmen's Meeting Minutes

October 9, 2012; 6:00 P.M.

Board Members Present: Paul E. Hoyt, Chairman; Douglas A. Taft, Vice Chairman; Robert F. Woodward; Bernard N. King, Jr.; Robert J. McHatton, Sr.

1. Call to Order

Chairman Hoyt called the meeting to order at 6:02 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance".

3. Public Hearing – to hear public comment on the following questions that will be presented to the voters via referendum ballot on November 6, 2012:

Shall an Ordinance Entitled "Local Option Exemption for Residents Permanently Stationed or Deployed for Military Service Outside of the State Ordinance" be Enacted?

Chairman Hoyt opened the public hearing at 6:04 P.M. Mr. Ken Murphy asked what the order of the Town's Referendum questions on the ballot were. Chairman Hoyt showed Mr. Murphy the Sample Ballot that was in his packet. No further discussion. Chairman Hoyt closed the public hearing at 6:05 P.M.

Shall Amendments to an Ordinance entitled "November 6, 2012 Amendments to the Town of Bridgton Shoreland Zoning Ordinance" be Enacted?

Chairman Hoyt opened the public hearing at 6:05 P.M. There was no discussion. Chairman Hoyt closed the public hearing at 6:06 P.M.

4. Public Comments

- Mr. Don Dennison spoke on behalf of Community Dental. Mr. Dennison met with Lisa Kavanaugh, Chief Executive Officer last Friday. One of the items discussed was whether there had been any negotiations between Avesta Housing and Community Dental. Mr. Dennison reported that there were no negotiations, and other than the initial contact by Avesta at the beginning of the summer in which Avesta wanted a commitment from Community Dental. Community Dental could not give any commitment. The Community Dental project is not going to happen for several reasons, primarily because of the cuts to Maine Care, and the Governor's failure to release the bond money that was approved by the voters of the State of Maine. Mr. Dennison stated that during the conversation with Ms. Kavanaugh they tried to assess if the proposal could go forward but on a smaller scale. He asked if the grant money was still available. Mr. Berkowitz stated that is still there but would have to be reallocated. Mr. Dennison asked if the project could go forward on a smaller scale would they need to re-apply. Town Manager Berkowitz indicated that Community Dental may have to reapply. Mr. Mike Tarantino asked what a smaller scale is. Mr. Dennison responded that it would be a smaller amount of office space, number of chairs, etc.
- Police Chief Schofield stated on September 29, 2012 the Community Center was opened for the community to turn in their unused prescriptions. Police Chief Schofield reminded everyone that there was a drop box in the lobby available Monday through Friday 8:00 A.M. – 4:30 P.M. for people to turn in their unused prescriptions.
- Selectman King stated that the Bridgton News misquoted him in regards to the Police Departments Facebook page. Selectman King stated he had no problems with pictures but did have a problem with the comments.

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5. Presentations and Discussions

a. Six Month Report for Anne Krieg, Director of Planning, Economic and Community Development

Ms. Anne Krieg, Director of Planning, Economic and Community Development presented the Board of Selectmen with a status update on the projects that she is working on and what she will be doing in the future.

The Board then discussed several things with Ms. Krieg. Vice Chairman Taft asked, based on the meeting in reference to the disorderly housing, if the Board of Selectman should write a letter asking for help with the violators and getting State Inspectors involved. Ms. Krieg stated that she will bring forward notes from that meeting to the next agenda and would like to discuss this question at that time.

Selectman King stated that he was not aware that under the CDBG Projects, the Food Pantry is listed. Selectman King asked if that had been happening for a while or is it under HUD and now included. Town Manager Berkowitz explained that this is the 2nd year that CDBG has provided a sum of money to pay for the transportation of the food to the designated Food Pantry Sites (St. Joseph's Church is not one of those sites).

Selectman Woodward suggested that the Board needs to direct Ms. Krieg to start promoting the businesses in Bridgton. Ms. Krieg stated that at a future meeting the Board of Selectmen could, after a discussion with the Town Manager, assist on the best ways to go about promoting Bridgton (1st meeting in November). Vice Chairman Taft stated that the Chamber has already begun some work and he asked Mr. Ken Murphy to explain what is going on. Mr. Murphy stated that Chamber of Commerce is connecting to a travel agent in Camden that is going assist promoting Bridgton. Town Manager Berkowitz stated that the president of the EDC come in and talk about what they are doing to coordinate with the Chamber's efforts.

Selectman King asked for a breakdown of the expenses from the BEDC. Selectman Woodward explained that some of the money has gone to the printing of brochures and attendance at a couple of business conferences.

Chairman Hoyt asked for the definition of the "Business Friendly Community" designation. Ms. Krieg explained the State of Maine has an application form that asks how easy the permitting process is, zoning, etc. Ms. Krieg stated that she would provide a copy of the documents to show what kinds of questions are asked.

Chairman Hoyt thanked Ms. Krieg for her report.

Selectman McHatton asked if any portion of the Comprehensive Plan was complete and could the Board have a copy to start reviewing them. Mr. Renneker stated that many of the chapters are done and should be ready for final review this coming Monday. Selectman Woodward asked if the CPC was going to put Chapter 12 together then go to the public with it or were they going to the public hearings first then put the goals and objectives together based on public input. Mr. Renneker stated that the CPC has some of the goals and objectives but was going to allow the public determine if there were needed.

b. Setting Priorities with the Select Board

Town Manager Berkowitz reviewed his list of proposed CIP projects and other projects and their estimated costs and timelines.

Selectman King stated that he has talked to a Veteran and while he has no issue with fixing Farragut Park, he felt and Selectman King agreed that moving the monuments would be a waste of time and money.

Chairman Hoyt stated that there were at least 7 to 9 issues that are in the works. Town Manager asked that the Board determine the priorities, especially since the Town is entering its budget process.

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5. Presentations and Discussions CONTINUED

b. Setting Priorities with the Select Board CONTINUED

Selectman King asked if the estimated cost for metering all 51 sites would be less than \$20,000.00. Town Manager Berkowitz stated that it was for the 51 sites and did not include the 6 new sites. Chairman Hoyt asked if the Board of Selectmen wanted to revisit their motion of the prior meeting in reference to metering the campsites at Salmon Point. Selectman Woodward suggested that the option to putting in a bank of meters at one location instead of individual meters at each site might have a lower cost explored. Selectman Woodward also stated that while he does not recall if the vote was to put in the meters by this summer or to just put them in and not utilize them until next year. If the later was the case then the Board could split the costs between this year's budget and next year's budget. It would allow the Town to start. Vice Chairman Taft suggested that this should be addressed under the agenda item later in this meeting. Mr. Renneker reminded the Board of Selectmen to not be short sighted about any items.

Chairman Hoyt asked the Board what they would like to do. Town Manager Berkowitz suggested that the Board give a ranking to what they feel should be the priority order, submit them to him, he will compile a spreadsheet and then review it. Consensus of the Board was that this was the best suggestion.

Mr. Tarantino asked that the Board of Selectmen meet with the various committees to see if there were any projects that they felt had priority if that would helpful to the Board. Consensus of the Board was it was not necessary. Most of the projects on the list came from the committees.

Mr. Murphy asked when the last time the sidewalks were resurfaced. He stated that the sidewalks need to be repaired. Selectman King stated that he noticed a significant number of missing bricks.

Mr. Renneker stated that most of the roads that have been repaved but no final coats have been applied. Mr. Tarantino stated that while Mountain Road has received its final coats, but it does need to be striped. Town Manager Berkowitz stated that MDOT does not feel that Mountain Road requires striping because when you do it increases the speed of vehicular traffic. Mr. Tarantino stated that there are areas that need striping, especially by the mountain.

c. Draft Guidelines for Creating a Committee Public Record

Town Manager Berkowitz gave the Board of Selectmen and reviewed his draft guidelines for creating a committee public record. Selectman Woodward asked for clarification about the attendees, he asked if it meant everyone in attendance or invited speakers. Town Manager Berkowitz stated invited speakers. Selectman McHatton stated that attendees should be redefined to be the committee members and those invited to speak. **Motion** was made by Selectman Woodward to approve the guidelines as amended; 2nd by Selectman McHatton. 5 approve/0 oppose

d. Draft Policy and Procedures for the Retail Store at the Transfer Station

Town Manager Berkowitz reviewed his draft policy and procedures for the retail store at the Transfer Station. The policy and procedure sets the rules in the store, chain of command and a selection process that is fair and equitable.

Town Manager Berkowitz explained his definition of eligibility. Selectman Woodward asked for clarification on membership opportunity. Town Manager Berkowitz stated that it meant that anyone could belong to the group or organization. Selectman Woodward's concern is the loosely formed groups that have no accounting (accountability) for it. Selectman King stated that the further clarification in the purpose would include that the non-profit organization is exempt as a 501.C.3 or working under that designation. Mr. Tarantino stated that all non-profits have a designation letter for proof. Chairman Hoyt asked if Board of Selectmen need to know how these groups are spending the money.

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5. Presentations and Discussions CONTINUED

d. Draft Policy and Procedures for the Retail Store at the Transfer Station CONTINUED

Selectman Woodward stated that it is not about the spending but the trustworthiness of the organization as they are representing the Town of Bridgton's Transfer Station. The implied statement of the group being down there is one of the responsible issues the Board has to recognize, the second aspect is more than whether they are a legitimate non-profit but they are taking money away from the general fund coffers, sales on public land for non-public use. Mr. Renneker stated that a non-profit organization that raises money for a project and does not use the money for the non-profit organization then it is taxable. Town Manager Berkowitz stated that a 1099 would have to be issued. Mr. Renneker also stated that is income and the Town may still have a tax liability for that income that was given to a non-eligible organization. Selectman McHatton stated that the issue is getting too complicated. For example the bottles that the Town gives away do not have to go through this process because the requests are reviewed and authorized by the Board of Selectmen. Selectman Woodward stated that the non-profit status be defined as have a 501.C.3 or are working under the auspices of a church/school/municipal organization and benefits in some way the member of the Bridgton Community. Selectman McHatton suggested that the Board be the ones to authorize the use. Mr. Woodward asked if the Board would be reviewing all the applications. Town Manager Berkowitz stated that recyclable cans would need to be addressed. Selectman McHatton stated and Vice Chairman Taft and Mr. Renneker all concurred that this was getting too complicated. Mr. Renneker suggested that the Community Center sponsors groups all the time, if there is a non-profit that can get the support of the Community Center, church, etc. then it should be ok. Town Manager Berkowitz stated that under "Selection of Organizations" it should state that the organization, if it is a non-profit should have a State of Federal Non-Profit designation, if not then they go to the Community Center or other organization for approval. Selectman Woodward asked for a correction of a couple of typographical errors. There was no further discussion. **Motion** was made by Selectman Woodward to approve the Policy and Procedure for the Retail Store at the Transfer Station as amended; 2nd by Selectman King. 5 approve/0 oppose

6. Approval of Minutes – September 25, 2012

Motion was made by Vice Chairman Taft to approve the Board of Selectmen's Meeting Minutes of September 25, 2012; 2nd by Selectman King. 5 approve/0 oppose

7. Correspondence and Other Pertinent Information

Sample Ballots for November 6, 2012 Election

This item was for the Board of Selectmen's information only.

8. Town Manager's Report

21-A §753-B. PROCEDURE FOR ISSUING ABSENTEE BALLOT

DEADLINE TO REQUEST AN ABSENTEE BALLOT: FOR THE NOVEMBER 6, 2012 GENERAL AND REFERENDUM ELECTION, THE DEADLINE TO REQUEST AN ABSENTEE BALLOT, INCLUDING A BALLOT VOTED IN THE PRESENCE OF THE CLERK, IS THURSDAY, NOVEMBER 1, 2012, UNLESS THE VOTER COMPLETES A SPECIAL CIRCUMSTANCES APPLICATION, STATING ONE OF FOUR ALLOWABLE REASONS FOR REQUESTING AN ABSENTEE BALLOT AFTER THIS DEADLINE. THE FOUR REASONS ARE:

- An unexpected absence from the municipality during the entire time the polls are open on election day;
- A physical disability,
- An inability to travel to the polls because the voter is a resident of a coastal island ward or precinct; or
- An incapacity or illness that has resulted in the voter being unable to leave home or a treatment facility.
- This special circumstances application must be signed **by the voter**. This application can be obtained from your municipal clerk or from the Secretary of State.

Reminder: The Town Clerk's Office will be open on Thursday, October 25th and Thursday, November 1st from 4:00 P.M. until 7:00 P.M. for the purpose of accepting voter registration and other election related issues. No other town business will be conducted during this time.

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8. Town Manager's Report CONTINUED

Ballot Information:

There are many important items on the November Ballot. Of those, two are local questions. The first deals with the "Local Option Exemption for Residents Permanently Stationed or Deployed for Military Service Outside of the State Ordinance". The second asks voters to ratify the proposed amendments that clarify the shoreland zoning ordinance and how that is applied based upon both the voter's approval on December 13, 2011 and the Maine Department of Environmental Protection and asks if "November 6, 2012 Amendments to the Town of Bridgton Shoreland Zoning Ordinance" be adopted. The information sheets are also available at the Town Offices and on the Town Website, www.Bridgtonmaine.org.

Financial Report: In reviewing the Town's year to date revenues and expenses against the benchmark of 25% our revenues came in at 29% while our expenses were at 27%. The expenses also include the insurance premium payments for the full year as well as the one time county payment of \$572,000. When you reallocate the county expense on an annualized basis our expense to date is at 24%.

We have also received our tree growth reimbursement from the state in the amount of \$51,467. Our FY 2103 estimate was \$33,000.

Tank Replacements: On September 10th the Town received notification from our fuel oil supplier that in the process of filling the two tanks at the Town Hall they observed some possible leakage. We then notified our tank inspection company who scheduled their time for that Thursday to come on site to handle all of the details involved. The Town also had the tanks emptied in accordance with the MDEP rules and continued to work closely with their representative. The two tanks were removed under MDEP supervision on Monday, September 17th. Though these were above ground tanks the petroleum products did spill onto the immediate soil area. We also observed that the tanks may have been leaking through rust pin holes for some time. Soil was also removed and MDEP was satisfied with the remediation work. The Select Board has been kept informed throughout this process.

The Town then reviewed its replacement options, met or talked with several people in the field and asked three vendors to quote the job. The results of the quotes were as follows:

Folsom Heating LLC-	Bethel	\$3,100
Damon Brooks	Bridgton	\$1,900
A Plus Plumbing and Heating	Bridgton	\$2,600

After confirming that all of the requirements for the installation will be properly met, the Town Manager awarded the bid to Damon Brooks. The Public Works Department has already set the concrete pad allowing for the tank installation this week and then the building will be constructed to include white vinyl siding to match the Town Hall. This is being moved along quickly due to the small window of remaining warm weather. The location of this small structure will be in the front and tucked into the area by the ramp way access to the front entrance allowing for ease of inspection, minimal costs and the conversion from K-1 to #2 fuel oil in the future.

MMA Convention: The conference offered a variety of informational sessions including the updated Right to Know training, Getting from "no" to "yes", Short sales in this economy, Food Insecurity and local Agricultural ordinances, Health Trust information and the guest speaker Ms. Cynthia McFadden on her experiences as an investigative interviewer, Maine values and world leaders. I also spent more time tracking down information related to social media and the digital policy we are working on. This is becoming a more involved issue that most are not aware of. The staff will incorporate the information in the draft policy for your end of month review.

Transfer Station R2R Store: The Re-use to Recycle store continues to show promise as sales are up and the High School group continues to attend to the arrangements in the Store.

Respectfully Submitted, Mitchell Berkowitz, Town Manager

Chairman Hoyt asked what the total cost was for the replacement. Town Manager Berkowitz stated that he did not have a finalized figure as there may be some things that can be reimbursed. Town Manager Berkowitz stated he would keep the Board informed.

9. Old Business

a. Authorization to Apply for Land and Water Conservation Funding (Grant) for the Ham Recreation Complex (BRAG Fields)

Ms. Krieg briefly updated the Board of Selectmen on the status of the grant request and is asking the Board for direction on whether to go forward with the application as the deadline is the second week in November. Ms. Krieg also stated that during the required site walk the elements that could see approval of the grant money would be the walking path, tennis courts and the playground space. Ms. Krieg estimated that the cost of those elements would be about \$377,000.00 with the Town having to match half of the amount.

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9. Old Business CONTINUED

a. Authorization to Apply for Land and Water Conservation Funding (Grant) for the Ham Recreation Complex (BRAG Fields) CONTINUED

Some of that would come from volunteer hours. Selectman King asked if the grant could be used for the irrigation of the fields. Ms. Krieg stated that no the funds could not nor could they be used for operations or maintenance. The grant is aimed and land or structure improvements. Selectman King asked where the money is going to come from. Town Manager Berkowitz stated that BRAG continues to raise donations, Moose Pond Land Trust Fund, direct appropriation. Selectman McHatton asked if BRAG has been involved and what type of tennis courts are they clay or pavement. Ms. Krieg stated yes BRAG has been involved and they will be paved courts. Chairman Hoyt asked once we apply are we locked in. Ms. Krieg responded that we could modify the application to remove elements. Chairman Hoyt questioned the care and control language of the documents and if that meant that the Town had to have title to the property. Ms. Krieg stated that not at the time of the application but at the time of the issuance of a contract. Town Manager Berkowitz quickly reviewed a timeline for the possibility. Selectman McHatton stated that there was a meeting with BRAG October 10, 2012 at 1:00 P.M. that he could inquire about how far these numbers could be reduced and report to the Board on that information. Selectman McHatton **motioned** that this item be tabled until he and Vice Chairman Taft could meet with BRAG and report back to the Board; 2nd by Selectman Woodward. Chairman Hoyt stated that parts of the program was what BRAG was supposed to turn over to the Town and would be interested in what BRAG has to say. Chairman Hoyt suggested that it be tabled to October 23rd, 2012. Mr. Renneker reminded the Board about the priorities of the Board for the allocation of money. Town Manager Berkowitz asked Ms. Krieg if BRAG could apply without the participation of the Municipality. Ms. Krieg stated they could not apply. 5 approve/0 oppose

b. Nomination to the County Budget Committee

This item was moved to Executive Session. (See Agenda Item 11.9.b. and 11.9.c.)

c. Salmon Point Issues

1. Advertising

Mr. Renneker reminded the Board of Selectmen that as part of the CDC Report they suggested that there be some advertising for Salmon Point, i.e. flyers that could be distributed around the area, a separate website, and campground websites advertising the availability of sites. Mr. Renneker suggested that the Town advertise in as many free places as possible. Vice Chairman Taft expressed his wish for an improved website advertising the Town of Bridgton. Mr. Renneker stated the Town may need to fund some of this as the Chamber has a limited budget. Selectman Woodward suggested joining the Maine Campground Owners Association, but to wants to know what the fees are for joining. **Motion** by Vice Chairman Taft to look into the cost of joining the Maine Campground Owners Association, but start advertising the open sites on the Town's Website; 2nd by Selectman King. 5 approve/0 oppose

Chairman Hoyt asked what the Board wishes to do about the website/virtual walk, etc. Vice Chairman Taft suggested Mr. Murphy and Ms. Krieg get together and to work on this issue. Chairman Hoyt what the Board's wishes were about a flyer for advertising, Selectman Woodward stated having the flyer is a good idea but there needs to be a place to distribute them and those places cost money. Selectman Woodward stated that tourism starts out of Town. Vice Chairman Taft suggested getting cost estimates for displaying the flyers as well.

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9. Old Business CONTINUED

c. Salmon Point Issues CONTINUED

2. Reserve Account

Selectman McHatton agrees that there is a need for a reserve account, as did Vice Chairman Taft and Selectman King. Town Manager Berkowitz suggested the creation of a line in the Salmon Point Operational Budget for the reserve and create a General Ledger Account so that any money that comes into the Reserve goes into the General Ledger Account so it does not get folded into the General Fund. Selectman McHatton agrees with the concept but there needs to be a cap as to how much money goes into the General Fund. Mr. Tarantino reminded the Board of Selectmen that the CDC suggested a cap of \$250,000.00. Vice Chairman Taft suggested that the cap be a discussion later after more information is provided the budget process. **Motion** was made by Selectman Woodward to establish the Reserve and General Ledger accounts this current fiscal year; 2nd by Vice Chairman Taft. 5 approve/0 oppose

3. Beach-Swim Lines and Docks

Vice Chairman Taft reminded the Board that during a previous meeting this had already been discussed and determined that Recreation Director Tom Tash was to take care of the swim lines and docks next year. Chairman Hoyt asked who was taking care of those items this year. Town Manager Berkowitz replied that Campground Manager Sawyer and S&S Docks are taking care of the docks and swim lines.

Mr. Renneker suggested a future agenda item would be to direct Ms. Krieg to start the research for selling Salmon Point. Chairman Hoyt suggested that determination will be made based on the priority list.

d. Tax Foreclosure Sale

Town Manager Berkowitz informed the Board of Selectmen about the compilation of a package for three parcels, adjusting the rules and regulations for the sealed bid process. Town Manager Berkowitz noted that he lowered the minimum bid amounts. **Motion** was made by Vice Chairman Taft to put the properties out to bid; 2nd by Selectman King. 5 approve/0 oppose

10. SAD #61

The Board acknowledged the timely reports they were receiving from Mr. Morrison and Ms. Eller. Selectman King reminded the public that the School Board would be meeting at Stevens Brook Elementary October 15, 2012.

11. New Business

a. Permits/Documents Requiring Board Approval

1. General Assistance Amended Guidelines and Ordinance Amendment

The Town Manager stated that this was for the Board's information. There will be a public hearing on the changes to the General Assistance Guidelines and Ordinance at the next meeting.

2. Approval of Appointment; Marita Wiser as Warden for the 11/6/2012 Election and Janice Chadbourne as Deputy Warden for the 11/6/2012 Election

Motion was made by Vice Chairman Taft to confirm the appointment of Marita Wiser as Warden for the 11/6/2012 Election and Janice Chadbourne as Deputy Warden for the 11/6/2012 Election; 2nd by Selectman King. 5 approve/0 oppose

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11. New Business CONTINUED

a. Permits/Documents Requiring Board Approval CONTINUED

3. Bridgton Board of Appeals

a. Acceptance of Mr. Ronald Fryer's Resignation

Motion was made by Selectman Woodward to accept Mr. Fryer's resignation from the Board of Appeals; 2nd by Selectman King. 5 approve/0 oppose

b. Reappointment of Mr. Gerald Helwig

c. Appointment of Ms. Karen Eller

Chairman Hoyt asked the Board if this is the same as a nomination and should be addressed in Executive Session. After some discussion about the issue and Selectman King's concern about the names being published as part of the agenda, it was determined that Town Manager Berkowitz would research the issues and get back to the Board. There was further discussion about the procedure. Selectman Woodward **motioned** to table this to the next meeting until the Town Manager can research the questions; 2nd by Selectman King. 5 approve/0 oppose

Chairman Hoyt asked if this was agenda items 9.b.; 11.3.b and 11.3.c. Selectman Woodward stated yes. Ms. Eller stated she would not be available on October 23rd.

4. Resignation of Ms. Sandy Drew from the Recycling Committee

Motion was made by Vice Chairman Taft to accept Ms. Drew's resignation from the Recycling Committee; 2nd by Selectman King. 5 approve/0 oppose

5. Road Name Approval for Buck Estates – Rabbit Run Road

Motion was made by Selectman Woodward to approve the road name of Rabbit Run Road; 2nd by Vice Chairman Taft. 4 approve/0 oppose/1 abstention (*Selectman McHatton*)

6. BYOB Function – Gallery 302

Motion was made by Selectman Woodward to approve the BYOB Function for Gallery 302; 2nd by Vice Chairman Taft. 5 approve/0 oppose

b. Bids, Awards and Other Administrative Recommendations

1. Public Access Officer and Deputy – Draft Policy and Request Form

Town Manager Berkowitz reminded the Board that they had appointed the Public Access Officer and Deputy and explained that the Board has in front of them the Policy and Request Form for their approval. **Motion** was made by Selectman Woodward to accept the Policy and Request Form; 2nd by Vice Chairman Taft. 5 approve/0 oppose

c. Legal Matters

Town Manager Berkowitz stated the only legal matter he had needed to be addressed under Executive Session.

d. Selectmen's Concerns

Selectman Woodward had no items for discussion.

Selectman McHatton commented that the two articles in the Bridgton News about the Police Department's Facebook usage covered the topic very well; the only thing the articles did not cover was the image that is being projected about the Town of Bridgton.

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11. New Business CONTINUED

d. Selectmen's Concerns CONTINUED

Selectman McHatton CONTINUED

That image is a concern by many people. Mr. McHatton stated he understood that quite a few police departments use Facebook in a similar manner. However, the Town is spending a considerable amount of money to bring new businesses, homeowners and tourists to our town. He thinks the Police Department's use of Facebook should be shut down because it is not creating a positive image of Bridgton. Town Manager Berkowitz stated that a draft ordinance will be on the agenda of October 23rd. Selectman Woodward asked the Police Chief if a few of the recent postings had no pictures, why? Chief Schofield stated that it was not a directive from him, and he had not been able to question the person who is responsible for updating the page. Chief Schofield believes that those items actually may have been citations and not arrests.

Vice Chairman Taft asked about the status and time schedule for the Budget Committee. He asked the other members of the Board if they felt they would like to have a Budget Committee. The consensus of the Board was that they did want to have a budget committee. Town Manager Berkowitz explained the timeline for the budget (submittal of budget – January, Budget Committee Appointed – 1st meeting in December; start advertising within the next week).

Vice Chairman Taft stated that he had express concern about the traffic on Elm St. Halloween night when there are a number of Trick-or-Treaters out. They asked if the Town was looking into temporarily re-route traffic, or what was the Town looking at doing. Town Manager Berkowitz stated he was not aware of the issue, however, Police Chief Schofield did state that he is willing to put up barricades to restrict access to local traffic only. Chairman Hoyt asked if it was only Elm St. Vice Chairman Taft and Chief Schofield both stated that this was the only road that the concern was raised about. Town Manager Berkowitz stated that there may need to be a procedure to vet other requests for similar situations. Vice Chairman Taft suggested that a foot or bike patrol might work as well. Chairman Hoyt asked what Chief Schofield recommends. Chief Schofield suggested that from 6:00 P.M. to 9:00 P.M. a couple of barricades be placed to limit traffic to local traffic only. Selectman Woodward suggested no parking signs as well. **Motion** by Vice Chairman Taft to approve Chief Schofield's recommendation and post no parking signs on Elm St.; 2nd by Selectman King. Selectman Woodward suggested that the motion was not needed. Vice Chairman Taft **rescinded the motion**; 2nd by Selectman King.

Vice Chairman Taft asked for the status of the Fire Works Committee. Police Chief Schofield stated that there had been no movement on the project. Town Manager Berkowitz stated that this needs to start soon for the June Elections.

Vice Chairman Taft asked Fire Chief Garland the status of the Fire Inspector's position. Chief Garland stated that he will complete the job description for the next meeting. Vice Chairman Taft asked if the position had been funded. The Fire Chief indicated that it has been funded. Vice Chairman Taft asked what happens to the funds if the position is not filled. Town Manager Berkowitz stated that it would go into the Fire Department's Equipment Reserve Account.

Selectman King stated he had received complaints about smoking at the BRAG Fields, he suggested that they post the fields as "No Smoking".

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11. New Business CONTINUED

d. Selectmen's Concerns CONTINUED

Selectman King also noted that it is bad taste for campaign signs posted on the Town of Bridgton signs.

Chairman Hoyt noted that the Campground Manager had provided an updated copy of the Salmon Point Campground indicating where the new sites are going to be located.

e. Other Matters

Town Manager Berkowitz apprised the Board of Selectmen that the American Red Cross is soliciting nominations for the "Real Heroes in Our Midst Awards". Chairman Hoyt asked for a timeline for the nominations. Town Manager Berkowitz stated the deadline was February 13, 2013, there are several categories and it can be an individual or a group. Chairman Hoyt asked that the Board have copies put in their boxes.

Chairman Hoyt stated that the Board received a State Submerged Land Application for Camp Winona. The Board has until October 14, 2012 to make comments. The Board had no comments. **Motion** was made by Vice Chairman Taft submit the form with no comments; 2nd by Selectman King. 5 approve/0 oppose

12. Agendas for the Next Board of Selectmen's Meetings/Workshop

Upcoming Holidays: November 12, 2012 – Veteran's Day
 November 22, 2012 – Thanksgiving Day
 December 25, 2012 – Christmas Day
 January 1, 2012 – New Year's Day

Meetings: October 23, 2012
 November 13, 2012
 November 27, 2012
 December 11, 2012
 December 25, 2012?

The Board concurred that there would be no meeting on December 25, 2012.

Selectman Hoyt asked if the October 16, 2012 workshop needed to be held in the Great Room. Ms. Krieg explained that she had issued a number of invitations for this meeting and was expecting a significant turnout from the Boards and Committee Members that had been invited.

Town Manager Berkowitz stated that DOT will be holding two public hearings on the Route 302 reconstruction. The first hearing, is the preliminary hearing, will be held on December 6, 2012 from 6:00 P.M. – 8:00 P.M. in the "Great Room" of the Municipal Complex. The final hearing will be at a later date. Town Manager Berkowitz stated the DOT was initially looking at a date that would conflict with Fryeburg Fair and advised them of the conflict.

13. Treasurer's Warrants

Motion was made by Selectman King to approve Treasurer's Warrants 40 and 41; 2nd by Vice Chairman Taft. 5 approve/0 oppose

**Board of Selectmen's Meeting Minutes
October 9, 2012; 6:00 P.M.**

13. Treasurer's Warrants CONTINUED

Selectman King asked why there was a legal bill for Shoreland Zoning Ordinance changes after the Board was informed that they could no longer make any changes. Town Manager Berkowitz explained that the bill that Selectman King reviewed was from earlier (July?) in the year prior to the Board placing the question on the Referendum Ballot.

Motion was made by Selectman McHatton to approve Treasurer's Warrants 37, 38 and 39; 2nd by Selectman Woodward. 5 approve/0 oppose

14. Executive Session

MRSA Title 1, Chapter 13, Subsection 405.6.A "Discussion of Matters Related to Personnel"

Motion was made by Selectman Woodward to enter into Executive Session per MRSA Title 1, Chapter 13, Subsection 405.6.A "Discussion of Matters Related to Personnel" and enter into Executive Session per MRSA Title 1, Chapter 13, Subsection 405.6.E "Legal Matter" at 9:22 P.M.; 2nd by Selectman King. 5 approve/0 oppose

Motion was made by Selectman Woodward to exit Executive Session per MRSA Title 1, Chapter 13, Subsection 405.6.A "Discussion of Matters Related to Personnel" Executive Session per MRSA Title 1, Chapter 13, Subsection 405.6.E "Legal Matter" at 10:31 P.M.; 2nd by Vice Chairman Taft. 5 approve/0 oppose

15. Adjourn

Chairman Hoyt adjourned the meeting at 10:31 P.M.

Respectfully submitted,

Dawn E. Taft
Deputy Town Clerk