

## ALL 2008 MINUTES

### Montville Board of Selectmen Meeting – January 8, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Greg Hills, John York, Mike Hannan, Shelley King, Corie Dimmitt

- 1) Meeting called to order – 7:03
- 2) Acceptance of agenda and 12-18-07 minutes (Widmer/Peaslee —unanimous).
- 3) Greg Hills from the Planning Board reported that the Planning Board would like to see all the town ordinances transcribed or typed into word documents so the ordinances will be available electronically. He was asked to come up with a proposal for the Select Board and to look into software that can scan the documents.
- 4) Hannah reported that Jack Martin thinks the backloader needs repair work—it has a fuel leak.
- 5) John York reported that furnace at firehouse needs to be replaced; the heat exchanger is cracked in several places. Suggests putting propane or oil boiler in rather than hot air furnace so that they have hot water in addition to heat. Mike Hannan, who works for Thompson's Oil, presented a quote for oil boiler: \$15,380 plus cost of installing chimney and building separate room for oil burner. Propane furnace attached to wall is \$800 less and wouldn't need a separate room or chimney. Cost of removing existing boiler is covered in Thompson's cost. Cost of hot air furnace is significantly cheaper, but Mike doesn't recommend the brand of furnace that his company installs and it will not provide hot water. It will take three long days to install a new boiler. Jay volunteered to obtain another proposal or two.
- 6) Treasurer's Warrant #2 for \$35,096.32 was approved. Treasurer's Warrant #52 for \$6,805.43 and #1 for \$12,649.20 were approved during vacation.
- 7) Plowing of Peavey Town Road beyond the bridge. After talking to previous selectmen and road commissioners, Jay thinks that it was plowed until the town went to contractors 3-4 years ago. Jay thinks we should plow it because we feel this is a Town Way and that it is possible that it wasn't included on the contracts because no one was living beyond the bridge at the time. Herman will look into whether that portion of the Peavey Town Road is currently included on Jack Martin's contract and, if not, we will ask Jack to add the six-tenths of a mile from the bridge to Mr. Gray's house and accept four-fifths of the full winter amount, since it is now January ( $6/10 \times 4/5 \times \$2,500 = \$1,200$ ).
- 8) Updating tax maps. Susan will begin making divisions of property on one small tax map as transfers come in. Ultimately we would like to do a GIS version of the tax map, but this will be a very high initial cost.
- 9) Town meeting will be Saturday, March 29. Abbie will get a moderator.
- 10) Motion to adjourn @ 8:35 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – January 15, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Buck O’Herin, Bernice Nadler, Greg Hills

1. Meeting called to order – 7:03
2. Acceptance of agenda (Widmer/Peaslee —unanimous).
3. Bernice Nadler and Buck O’Herin presented a proposal to amend Shoreland Zoning Ordinance to change designation of Sheepscot River from “limited residential” to “resource protection.” It is the responsibility of the Planning Board to hold a public hearing. Bernice was told by the Planning Board that she should take it to the town. Susan will call Peter Kassen, chair of the Planning Board, to explain the process to him and will double check with an MMA lawyer about the timing and the process to see whether there is time to get this on the warrant this year.
4. Jack Martin has agreed to plow the portion of Peavey Town Road beyond the bridge, which is 7/10 of a mile beyond where he currently turns around. Motion: increase Jack’s contract by 7/10 of a mile and increase his payment by \$350/month over the next four months for a total increase of \$1,400 (Peaslee/Widmer)—unanimous.
5. Treasurer’s Warrant #3 for \$4,471.57 was approved.
6. Fire department furnace. Discussion continued about heating options for the fire department.
7. Motion to adjourn @ 8:35 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

#### Montville Board of Selectmen Meeting – January 22, 2008

Present: Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Tess Woods

1. Meeting called to order – 7:13
2. Acceptance of agenda and 1-8-08 and 1-15-08 minutes (Peaslee/ Widmer—unanimous).
3. Treasurer’s Warrant #4 for \$58,191.11 was approved.
4. Tess Woods of Unity Barnraisers let us know that the matching grant for the Community Farm Share program ran out. They are still looking for matching funds for this year but are hoping that the town will promote the program again this summer, supporting it at either the level we did last year (\$600), knowing that we will serve fewer families, or a higher amount (\$1,200, the total for the program last year). The program provides food relief for people who are income eligible. Glen asked how well the program worked: how many Montville residents did it serve? How did it work for the farmers? Glen will talk to last year’s farmers (Skyview and After the Fall). Tess told us that the Barnraisers are also running a program called “Preserving a Living”: teaching people how to preserve food.
5. Tess announced that Unity Barnraisers has a year-long boat-building program for 7<sup>th</sup> and 8<sup>th</sup> grade children in MSAD #3. There are openings in the program now. Children who qualify for free or reduced lunch may take the course for free. It meets Wednesday evenings and Saturday mornings. For children who don’t qualify for free or reduced lunch, the cost is \$4/hour (\$448 for the whole course).

6. The Barnraisers are also sponsoring a Community Betterment Forum February 2<sup>nd</sup> 4:30 to 6:30 at Unity College.
7. Computer maintenance procedure for office computers. Herman suggests finding a professional or reliable volunteer to come on an on-call basis with approval by a Selectman. Tabled until full board is present for further discussion.
8. Transfer tax form for sale of Lot 7/3 to Lance Philbrook was signed.
9. Camp NEOFA has applied for an abatement of its 2007 taxes on the basis of the fact that the True's Pond dam needs to be repaired and they will put the abated tax money into the repair of the dam. Herman questions whether such an abatement is appropriate and legal. Susan will look into this.
10. Motion to adjourn @ 8:50 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – January 29, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Buck O'Herin, Bernice Nadler

1. Meeting called to order – 7:07
2. Acceptance of agenda and 1-22-08 minutes (Widmer/ Peaslee—unanimous).
3. Motion: “accept the petition submitted by Bernice Nadler and Buck O'Herin to put an article on the 2008 town meeting warrant to amend the Shoreland Zoning Ordinance to change the designation of the Sheepscot River from ‘limited resource’ to ‘resource protection’” (Widmer/LeGore)—unanimous. Select Board (i.e., Susan) will begin the process of notifying landowners in the affected area, posting a notice in the town office and local newspapers, and notifying the planning board that they need to establish a date to hold a public hearing.
4. Treasurer's Warrant #5 for \$2,056.20 was approved.
5. The crack in the firehouse furnace exchanger has been temporarily repaired. We got a proposal from Webber Oil for a hot air oil furnace and an on-demand hot water heater. Maritime Energy has looked at it and will give us a quote. Glen will call Energyworks to ask them to look at it for a quote. We will also get a price for the cost of welding (repairing) the furnace. Jay found out that it is legal to repair the furnace using a certified welder.
6. We're waiting for Jack Martin and Jonathan Thornhill to submit bills for the plowing fuel adjustment payment for everything they spend each month over \$3.00/gallon so we can figure Steve Lucas's surplus payment, which will be an average of the two.
7. Shelley King has volunteered to help with computer maintenance.
8. Susan will call Dale Rowley of Waldo County Emergency Management about the Camp NEOFA dam on True's Pond to find possible solutions to the dam's disrepair.
9. Herman will get a price from Steve Lucas about delivering more winter sand later this winter.
10. One of the fire extinguishers in the town house failed inspection. Jay will replace it with one of the town's existing fire extinguishers.
11. Motion to adjourn @ 9:00 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – February 5, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Kai George, Diana Chapin, Susie O’Keeffe

1. Meeting called to order – 7:10
2. Acceptance of agenda and 1-29-08 minutes (Widmer/ Peaslee—unanimous).
3. GMO Ordinance. Kai, Diana, and Susie presented draft of proposed ordinance. Board accepted request to put proposed ordinance on warrant for vote at town meeting. Hearing will be held Wednesday, March 5 at town office at 7:00 p.m. Board will take care of advertising and printing copies of ordinance.
4. One outstanding foreclosure agreement was paid in full this week. There is just one left (on 2005 taxes).
5. Jay suggests sending a monthly or quarterly bill to property owners who are late paying their 2007 property taxes, encouraging people to make partial payment. Hannah will look into whether she can do this easily and economically with the database.
6. Treasurer’s Warrant #6 for \$32,519.36 was approved.
7. Town book design. Herman will compile and Susan will edit. Herman will keep master copy. Include just treasurer’s report and not selectmen’s financial report? How much of audit should be in town book? Can it be just a summary? (Susan will research answers to these questions.) Jay suggests using 8½ x 11 paper and stapling on long end.
8. Update on proposed amendment to Shoreland Zoning Ordinance to change the Sheepscoot River from “limited resource” to “resource protection.” Seventeen letters went out last week to affected property owners.
9. Fire Department furnace. We have 45 days after the day it was inspected (Jan 23) to repair or replace the furnace. To repair it, state law requires letter from manufacturer saying it is okay to repair it and one must use a state-approved welder. Estimate from Maritime not in yet. Energyworks looked at it today and told us that wood pellet furnace would cost more initially but would save more in long run. They will prepare a proposal. We could get an energy audit for \$500 or ask Tom Boothby to volunteer one.
10. The Board agreed to provide a complementary Shoreland Zoning Ordinance to the 17 landowners who own land within the affected area (250’ on either side of the Sheepscoot River).
11. Discussion ensued about town loader—do we need to continue to own it? Do we need to buy a trickle charger? No decisions for now.
12. Discussion of non-budget warrant items (planning board members, list of assessment rates) to include in town book.
13. Motion to adjourn @ 8:55 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – February 12, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Abbie Hills, Greg Hills

1. Meeting called to order – 7:00.
2. Acceptance of agenda and 2-5-08 minutes (LeGore/Widmer—unanimous).
3. Treasurer's Warrant #7 for \$3,164.83 was approved.
4. Debi Stephens picked up Montville's old weights and measures from the Maine State Museum. They had been loaned to the State Museum in 1973. Jay signed a letter acknowledging that the town has received the weights and measures and that the town will safeguard these historical artifacts.
5. Motion: Buy up to 500 yards of winter sand, delivered, for \$8.75/yard from Mike Turner (Widmer/Peaslee—unanimous). Herman will order the sand from Mike and will ask him whether he can mix it with the salt (if not, we will need to ask someone else to do it).
6. Herman gave brief summary of draft budget for '08. The Board reviewed the fire department budget, the single line items, and other sections of the budget.
7. Jay thinks the town should have a website. He will look into the cost.
8. Motion to adjourn @ 8:35 (Widmer/Peaslee) – unanimous.
9. Respectfully submitted by Susan Shell, Administrative Assistant

#### Montville Board of Selectmen Meeting – February 19, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Abbie Hills, Greg Hills

1. Meeting called to order – 7:00
2. Acceptance of agenda and 2-12-08 minutes (Widmer/Peaslee—unanimous).
3. Abbie wonders if the wording of the motion that directed the town to develop a GMO ordinance is being considered prematurely, i.e., before the Comprehensive Plan is completed. The Board thinks not.
4. Hannah reports that it will be relatively easy to send out reminder letters to delinquent taxpayers. Jay suggests doing this on a trial basis after property has been put to lien (8-12 months after commitment), and to do it quarterly, Hannah will send out reminders first to people who owe 2006 taxes. Herman asked for a report on the effectiveness of this program.
5. Jay reported from the budget workshop he went to that he believes the town is legally obligated to pay interest on abatements. Susan will double check on this and also find out about how to word an article for the town meeting warrant setting the interest rate.
6. Treasurer's Warrant #8 for \$5,245.31 was approved.
7. Motion to keep Farmshare as single-line donation section of warrant (LeGore/Peaslee—unanimous). Program will continue to serve low-income families and town (Selectmen) will administer it.
8. Discussion of firehouse budget—what does town pay for and what does Fire Association pay for? Ongoing process of collecting information on furnace.
9. Discussion of safety of grange. Question about structural integrity of building.
10. GMO ordinance: issues will be addressed at public hearing on March 5.

11. Discussion of recommendations by Garbage Committee to increase sticker fees to \$1.50 and appropriate \$1,000 for recycling improvement fund on town warrant. The Board thinks the money in the proposed 2008 budget for the transfer station is sufficient. Jay suggested coming up with a system to reward people for bringing in recyclables.
12. Established a timetable for putting out the town report: final draft by Feb. 29, put book together starting March 7, book out by March 14 (if the auditor's report is done by then). Warrant will need to be posted by Constable by March 22. We will submit notices to the calendars of the three newspapers and Abbie will put it into her column in lieu of buying ads in the papers.
13. In response to a question from one of the snowplow contractors about using the town grader to wing snowbanks, the Board clarified that it is snowplow contractors' responsibility to wing snow back.
14. Jay offered to develop town website. It will cost \$5/month.
15. Motion to adjourn @ 8:35 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – February 26, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Greg Hills, Corie Dimmitt, her son Josh Dimmitt, Jack Hills, Donnie Harriman

1. Meeting called to order – 7:00
2. Acceptance of agenda and 2-19-08 minutes (Widmer/Peaslee—unanimous).
3. Jack Hills reported on a number of concerns about the transfer station discussed by him and the garbage committee. The recycling van is rusty. He has gotten a quote for \$3,000 for a recycling trailer. He reported that the entrance to the recycling area where the new door was put in is not adequate in the winter. The area under the doorway is icy. Jack would like to put a mudroom on the corner of the building: 6' x 12' with level dirt floor and a bench for people to put their recyclables on. It would have two walls and a lean-to roof with one side open. The mudroom would be a reason to add \$1,000 to the transfer station reserve fund, which is being requested by the garbage committee. Jack reported that the committee would like to increase sticker fees from \$1.25 to \$1.50 in order to encourage recycling. The Board explained to Jack its reasons for its decision from last week to not increase sticker fees (such as recent increase from \$1.00 to \$1.25, concern of illegal dumping).
4. Donnie Harriman, Code Enforcement Officer, reported that someone called him to ask about tearing down a building that is in Shoreland Zoning and building a new one. He referred them to the Planning Board, which is who issues the permits. Donnie suggests enacting an intent-to-build ordinance, which would entail having prospective builders fill out an “intention to build notification form.” Donnie will report to the Select Board monthly on his activities as both Plumbing Inspector and Code Enforcement Officer. He will either attend the last Select Board meeting of the month or submit a written report by the end of each month.
5. Treasurer's Warrant #9 for \$23,907.16 was approved.

6. Greg Hills reported for the budget committee that they would like to submit a letter outlining their recommendations to include in the town book. He asked whether the LD 1 question should be at the back or front of the town meeting warrant. He advocated including an article that would allow the town clerk to keep her fees (and change her compensation from \$13,000 to \$8,000). The Board had decided against this last week. Additionally, there were some other recommendations on the part of the budget committee that Greg said he will type up and submit to be included in the minutes.
7. Corie Dimmitt requests copies of abatement applications from the Sheepscot Wellspring Land Alliance. Hannah made copies for her and gave them to her.
8. Stopped delivery on last 200 yards of sand from Michael Turner due to quality issues. Ordered 500 yards from Steve Lucas at \$10.00 per yard.
9. Mowing contract was tabled.
10. Motion to adjourn @ 8:17 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant, with help from Glen Widmer, 2<sup>nd</sup> Selectman

#### Montville Board of Selectmen Meeting – March 4, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Hurley Larrabee

1. Meeting called to order – 7:05
2. Acceptance of agenda and 2-26-08 minutes (LeGore/Widmer—unanimous).
3. Upon receiving a request from the town clerk to reconsider the decision from two weeks ago to not run a paid advertisement about the town meeting, the Board reconfirmed its decision to rely on the many articles about and lists of town meetings that the local papers are running in order to inform the citizens of town meeting.
4. Treasurer's Warrant #10 for \$66,273.69 was approved.
5. Hurley Larrabee submitted an application for open space and asked to have the tax records for his lots 6/20 and 6/22 corrected.
6. Town books: we will print 250. Jay will check out prices for getting them bound by a shop (and we will print all but the cover ourselves).
7. Warrant will be signed next week. Herman will send the latest draft to Glen and Jay then will send it to Susan to edit.
8. Discussion of offer of Greenwood Cemetery to the town of Montville. MMA informed us that the town is obligated to care for veterans' graves but not to accept the cemetery.
9. The GMO public hearing will be held here tomorrow. Jay will chair and may establish the following order for giving comments: proponents, opponents, and then neither for nor against.
10. Jay found out from CMP that the town's contracts for its eight streetlights have expired and we are under no further obligation to continue to pay for them. They currently cost \$1,250/year. He will call the Dept of Transportation to see if there is a safety reason for having the lights before we consider discontinuing use.
11. Motion to adjourn @ 9:00 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – March 11, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Abbie Hills, Jonathan Thornhill

1. Meeting called to order – 7:02
2. Acceptance of agenda and 3-4-08 minutes (LeGore/Widmer—unanimous).
3. Treasurer's Warrant #11 for \$8,811.54 was approved.
4. Firehouse Furnace. Jay has looked into a pellet furnace. Issues with a pellet furnace: Solid fuel (pellets) furnace has to have a separate room. Where would we store the pellets? Some insurance companies don't consider a pellet furnace to be automatic.
5. Greenwood Cemetery. Will stay in warrant to give the town a chance to vote on whether to accept ownership of it.
6. The Selectmen signed the town meeting warrant.
7. Town book: front and back cover will be done at Copy Center in Augusta. Pages 3 and 4 and pages 75 and 76 will be printed separately: 3 and 4 (with photo of town house on dedication page) on the laser printer and 75 and 76 (declaration form) on colored paper. The rest will be done on the big photocopier here.
8. Jonathan Thornhill brought in his fuel bills so that we can figure out the surplus payment for fuel over \$3.00/gallon. He suggested that the town do some cutting on the Burnham Hill Road to make it easier to plow next winter.
9. It has been brought to the attention of the Select Board that misinformation is being circulated about the Sheepscot Wellspring Land Alliance's (SWLA) tax abatement and the possibility of a conflict of interest because Glen and Susan are on the board of SWLA. Susan outlined the history of SWLA's involvement with the Open Space tax program and explained the 2007 abatement:
  - \* SWLA has been enrolled in the Open Space tax program since 2000.
  - \* In 2006 SWLA was taxed at full value (and paid its full bill) because it had not recently updated its open space application. SWLA worked with Amanda Walrad, then First Selectperson, to fulfill the requirements of the Open Space Program. It submitted its application to the town in March 2007. The application was signed by Susan, who was then treasurer of SWLA.
  - \* When Susan was hired as administrative assistant in May 2007, she worked with Amanda to learn the property tax database. Amanda entered the SWLA information to avoid a potential conflict of interest for Susan.
  - \* After the tax bills came out on June 26, 2007, the treasurer of SWLA, Read Brugger, informed the Select Board that its taxes were wrong and asked for an abatement.
  - \* The Board found that an error had been made in the tables that linked the Open Space values to the Open Space categories, corrected the computer error, and granted SWLA an abatement on 11 of its 12 lots. These abatement forms were signed in a regularly scheduled Tuesday night meeting. Other property owners with land in Open Space and with the same error were also granted abatements.

\* The Board is confident that SWLA has been treated like all other taxpayers and has enjoyed no special tax advantage.

10. Mowing contract—tabled.
11. Jack told Glen earlier today that a six-foot recycling trailer is on sale in Bangor right now for \$2,700. This is the size that Brooks has, and it is apparently working well for them. Van inspected until mid-June, so we don't need to have a trailer until then.
12. The Board discussed whether we really need an application for grange use. Who should get charged for using the grange? What does "town-based" mean? Would an information sheet outlining limitations on use be sufficient?
13. The Board discussed the need for a policy to distinguish between what fire department expenses should be paid for by the town and which should be paid for by the fire association. We need to clarify with the fire department the procedure to charge items at the Liberty Trading Post.
14. Motion to adjourn @ 9:15 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – March 18, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield

1. Meeting called to order – 7:10
2. Acceptance of agenda and 3-11-08 minutes (LeGore/Widmer—unanimous).
3. Jay signed the Management Representation Letter to James Wadman, our auditor.
4. Jay asked that Hannah and Abbie not take messages about issues pertaining to the Selectmen's work, such as roads and taxes, but ask people to call the Selectmen directly.
5. Treasurer's Warrant #12 for \$7,844.74 was approved.
6. Glen will call Jenny Tibbetts to tell her the Toddy Pond contra dance will not be able to be held at the grange because of structural concerns.
7. Motion: all charges by the fire department at Peavey's and Liberty Trading Post (LTP) will be charged to the Montville Volunteer Fire Association **except** for fuel at LTP, which can be charged to the town. The town will reimburse the Association upon submittal of receipts for appropriate expenses (Widmer/LeGore—unanimous).
8. Garbage Committee report: Glen gave a brief report on last week's meeting.
9. Roads: Jay has looked at culverts around town. If they aren't open when we're expecting a big storm, Scott will open them with the backhoe. Herman reported that the Town House driveway is in bad shape and needs fill and suggests it be repaired before town meeting.
10. Motion to adjourn @ 8:18 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – March 25, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield

1. Meeting called to order – 7:06
2. Acceptance of agenda and 3-18-08 minutes (LeGore/Widmer—unanimous).
3. The Board granted Garrett Soucy permission to use the grange on Sunday to practice music and asks that he donate something to help pay for heat. Hannah will communicate this to Garrett.
4. Treasurer's Warrant #13 for \$8,439.36 was approved.
5. The Board asked Hannah and Susan to draft a new grange application.
6. Hidden Valley Road lost three of its road signs in one night. Should we use a special screw or bolt to deter sign theft? Jay will check into this. We will replace signs.
7. The Board signed the dog warrant.
8. Jay said that Steve Lucas thinks we have enough winter sand left for now; he can bring more on short notice if the weather forecast shows a need for it.
9. Glen reported that according to MMA Risk Management the wood part of the cookstove in the grange should not be used because it shares a flue with the oil furnace. We will ask the Fire Department to use only the propane on Saturday and we will order more propane.
10. Jay will review the “Independent Auditor’s Communication of Reportable Conditions” and come up with some concrete practices to institute in conjunction with Hannah’s responsibilities.
11. Bill Terry, who is a professional assessor, offered to help the Board with assessing questions until we can take a training course. He will meet with us for an evening or a Saturday morning.
12. A discussion was held about supplemental taxes. Under what circumstances should supplemental tax warrants be issued? We will ask neighboring towns what their practices are.
13. Motion to adjourn @ 9:18 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

#### Montville Board of Selectmen Meeting – April 1, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield

1. Meeting called to order – 7:08
2. Acceptance of agenda (LeGore/Widmer—unanimous).
3. The Board discussed the business filing form and \$10 fee, referenced in the “Town Clerk’s Reminder” from the 2007 town annual report. Is the fee for just new businesses or all businesses? The Board disagrees with the fine of \$5/day for late payment. Can we waive the fee the same way we have been told some other towns have? We will ask town clerk to hold off on collecting any fees until we clarify these questions with MMA.
4. Treasurer's Warrant #14 for \$18,193.88 was approved.
5. Election of chair: Jay LeGore nominated and elected (Peaslee/Widmer).
6. Mowing (Mount Repose, other cemeteries, town office and town house). We will send a request for bids to a list of mowing contractors.
7. The Board decided to deputize Charles Fletcher and/or Charles Bragdon so they can both handle money at the transfer station when Jack is not there.

8. Appointments: Susan will contact people in current positions to see if they want to continue in their posts and ask them to get sworn in:  
 Health officer: Jennifer Gunderman-King  
 Fire Chief and Emergency Management Director: John York  
 Assistant Fire Chief: Mike Hannan  
 Code Enforcement Officer/Licensed Plumbing Inspector: Donnie Harriman  
 Animal Control Officer: Mark Pantalone  
 Constable: Linwood Mitchell  
 E-911 Addressing Officer: Glen Widmer  
 Board of Appeals: Select Board  
 General Assistance Administrator: Susan Shell  
 Comprehensive Plan Committee: 6 current members whose terms have expired
9. We will replace cookstove for grange and will ask townspeople for donation of propane stove.
10. Roads: Jay will ask Scott to patch the potholes on the Center Road south of the junction of the Barrett Road. We will grade some of the roughest spots on dirt roads as soon as they begin to dry up. We will inspect roads as soon as the snowbanks melt.
11. Jay will look into getting an inexpensive cell phone for Scott.
12. Since town meeting, several citizens contacted the Board with concerns about fire department costs.
13. Motion to adjourn @ 9:10 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – April 8, 2008

Present: Jay LeGore, Glen Widmer, Susan Shell, Sandy Palmer

1. Meeting called to order – 8:04
2. Acceptance of agenda and 3-25-08 minutes and 4-1-08 minutes as amended to remove the assistant fire chief from the list of town officials that need to be appointed. The assistant fire chief is elected by the Fire Department Association (LeGore/Widmer—unanimous).
3. Sandy Palmer came in to ask about the summer mowing plans. It was explained that the Board is sending out solicitation letters for mowing bids; the bids are due April 22.
4. Treasurer's Warrant #15 for \$47,258.19 was approved.
5. The Board approved paying Bill Terry \$40/hour for two hours of assessing consultation next week.
6. Business filing fee issue tabled until next week.
7. Glen will contact resident who called with concerns about amount of sand and road debris in her front yard to hear her concerns.
8. Select Board signed appointment papers and assigned compensation as follows.  
 Health Officer: \$1,000  
 Fire Chief: \$4,000  
 Assistant Fire Chief: \$1,000  
 Emergency Management Director: \$1,000

Code Enforcement Officer: pending discussion with Donnie Harriman  
Licensed Plumbing Inspector: pending discussion with Donnie Harriman  
Animal Control Officer: \$1,000  
Constable: tabled  
E-911 Addressing Officer: \$0  
General Assistance Administrator: \$0

9. Constable—tabled.
10. Jay met with Lester Turner about whether the Peaveytown Road is dry enough for cement trucks—Lester thinks the trucks should wait at least another week. Jay communicated this with the contractor who is building on Peaveytown Road.
11. The Board will act on the Tax Anticipation Note next week at its regular Select Board meeting.
12. Motion to adjourn @ 9:00 (Widmer/LeGore) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

#### Montville Board of Selectmen Meeting – April 15, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Corie Dimmitt, Barbara Boulay, Ernie Saraiva, Donnie Harriman, Steve Lucas, Abbie Hills

1. Meeting called to order – 7:05
2. Acceptance of agenda and 4-8-08 minutes (LeGore/Widmer—in favor, Peaslee abstained).
3. Treasurer’s Warrant #16 for \$14,616.52 was approved.
4. Business Filing Fee: Abbie suggests waiving fee for existing businesses, just charging \$10/fee for new businesses. Glen: how about not charging fee until July 2008? Herman recommends one-year grace period. Motion: accept applications but don’t collect fees in 2008, start collecting fees on January 1, 2009 for both new and existing businesses (Peaslee/Widmer—unanimous).
5. Donnie Harriman asks for \$3,500 for Code Enforcement Officer and \$500 plus fees and the right to charge mileage for Licensed Plumbing Inspector. When asked how much work he has done for Code Enforcement Officer, he stated that he attended an 8-hour training this year and wasn’t sure how many other hours he put in. Herman suggests \$3,500 for both jobs plus mileage for LPI. The Board looked at data from other towns and learned that there is great variance in CEO compensation. Troy and Thorndike pay their CEOs \$1,600/year. Some other towns pay by the hour. Motion: table decision about CEO compensation until we have more information (LeGore/Widmer—unanimous). Set compensation for LPI at \$500 plus fees (Widmer/Peaslee—unanimous).
6. The town has never taxed Steve Lucas for his gravel pits on either side of the Barrett Road. Steve came to discuss this and raised a few issues: do we tax for land that has already been mined? Do we tax all gravel acres the same, even if they are different depths and hold different amounts of gravel? Jay: we have to treat all gravel pit owners the same. We tax other gravel pit owners in town.

7. Appointed Heidi Blood to be deputy animal control officer and approved paying her state wages (\$12.04/hour) and mileage (\$.505/mile).
8. Special town meeting will be held Wednesday, June 18 at 7:00 p.m. to consider the proposed Floodplain Management Ordinance and Resolution. Planning Board is holding a public hearing May 14. Abbie will arrange for a moderator.
9. Constable: should we continue having this position? It is no longer required by state law. The town pays \$500/year plus \$240 for annual required police liability insurance coverage. The constable currently mainly posts warrants. Abbie thinks it is important to keep the position so he can contact appointments to get sworn in. Herman would rather see this as a town warrant article. Motion: eliminate role of constable for the town of Montville (Widmer/LeGore—Peaslee opposed, motion carries).
10. Motion: borrow \$120,000 in the form of a Tax Anticipation Note (Widmer/Peaslee—unanimous).
11. Steve Lucas asks that the Center Road posted sign be removed from the Center Road as the road has dried up. Board agrees road is passable to heavy loads. Jay will take posted sign down tomorrow.
12. Roll-off weekend will be held July 12-13. We will try to consistently schedule it for the second weekend in July (LeGore/Peaslee—Widmer suggested the following week, as he is not available July 12 and 13). The transfer station will accept scrap metal during its regular hours from May 1-August 31.
13. Motion: hire Jacki Robbins at \$1,500 to help with assessing this year (Widmer/Peaslee—unanimous).
14. The Board grants permission to Ami Stairs to dump the gravel and pavement debris from her dooryard that accumulated during winter plowing to the transfer station area. Glen will contact her.
15. Motion: Add “agreed value” insurance coverage to the two firetrucks that don’t currently have it (Peaslee/Widmer—unanimous). The estimated cost for 1943 Chevrolet: \$425.00, with agreed value \$551 (\$0.00 to \$50,000 value) and for 2004 Sterling: \$625.00, with agreed value \$651 (\$160,000 to \$170,000 value).
16. Susan will be on vacation April 21-30. Jay will cover general assistance for her.
17. Motion: Purchase 190 flags and 20 flag holders for veterans’ graves for all town’s cemeteries (Peaslee/Widmer—unanimous).
18. Board will drive around town soon to do road inspection for summer work.
19. Jay asked person wanting cement truck on Peaveytown Road to wait until road dries more. He’ll look at it again next Monday. Glen suggests telling him to plan on May 15 and we can also look at it week by week. Scott has started grading the through gravel roads.
20. We got a call from a resident of the Berry Road who is concerned about the condition of the road. Thompson’s Oil got stuck on the road today. The resident is pregnant and is concerned that an emergency vehicle won’t be able to get up the road. Glen will check her road and get in touch with her.
21. Comprehensive Plan: we do not have a state-approved comprehensive plan. We have a few people still on the committee. An organizational meeting will be held May 6 at 6:00 p.m. We will invite anyone who is interested.
22. Motion to adjourn @ 8:35 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – April 22, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susie O’Keeffe, Kai George, Abbie Hills, Hannah Hatfield, Diana George Chapin, Sandy George, Claudette Nadeau

1. Meeting called to order – 7:00
2. Acceptance of agenda and April 15 minutes (Widmer/Peaslee —unanimous)
3. Kai George, Susie O’Keeffe Diana George Chapin, Sandy George, and Claudette Nadeau came to discuss letter from Department of Agriculture written to town regarding GMO ordinance. Letter stated that the ordinance may be invalid. Diana commented that the ordinance followed legal means and that the end was reached through a democratic process. The ordinance is an example of grassroots democracy with the people determining how they should be regulated. To the best of the board’s knowledge the process and result are legal. The board’s decision is to not respond to the letter from the commissioner at this time because of the product versus operation issue and wait to see if there are any future concerns.
4. Hannah’s Report  
Need Quit Claim deed for Randy Freeman  
Need an abatement to the town re: the land town owned and sold to Lance Philbrook
5. Deputy Clerk/ Treasurer - Abbie thinks we need a third person who can cross train both positions. Is there money available to pay a third person? If something happens to Abbie and she can’t work for extended period of time, Hannah couldn’t handle the whole load. Abbie contends it makes sense to have a person trained to take over in case of emergency. Board will talk with other towns to see how they address the issue; see if there are deputy clerks in other towns who might be interested in being back up.
6. Tabling appointment of election officials to next week.
7. Haystack Mtn Road will be graded in next week. Glen will call Cathy Roberts to let her know.
8. Motion: Deny Ami Stairs request for reimbursement for lawn cleanup equipment on grounds that it would be setting a precedent. Winter sand and debris is a common occurrence for residents with lawns that meet the roads and that it was not put there intentionally. (Widmer/Peaslee) unanimous
9. Review of mowing bid. Motion: Accept Handy Sandy Lawn Care bid excepting the \$900 for the Kingdom School House. (Peaslee/Widmer) Discussion focused on fact that bid exceeds the budgeted amount of \$5,500 by \$1,400. None in favor. Motion: Herman will contact Sandy to see if he can do the mowing for \$5,500. (Peaslee/Widmer) unanimous The historical society did agree to take care of Kingdom Schoolhouse lawn at no cost to town.
10. Abbie will contact Don Berry to moderate June special meeting.
11. Discussion of charge issue with fire department. Motion: (Widmer/LeGore) Board reconsidered decision, but does request receipts which clearly state what the items were and submitted to the treasurer in a timely fashion. Unanimous.

12. Planning board appointments. Tabled until later. Herman will call potential candidates.
13. Salt shed electrical. Lights get left on. Electrical panel box is in need of attention. Jay asked Luke Boulay to give an estimate for motion sensor and lighting fixtures and replacing box. Glen will contact Bill Rispoli for a second estimate.
14. Herman spoke with Tom Donlan regarding tree over telephone/electrical wires. Herman called CMP and CMP said they put the issue on a list of trees to attend to.
15. Motion to adjourn @ 8:35 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Glen Widmer, 2<sup>nd</sup> Selectman

Montville Board of Selectmen Meeting – April 29, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Diana George Chapin, Hannah Hatfield, Abbie Hills

1. Meeting called to order – 7:00
2. Acceptance of agenda and 4-22-08 minutes (Widmer/Peaslee—unanimous).
3. Stated motions related to TAN note approved. (Peaslee/Widmer – unanimous). Board signed papers related to securing a Tax Anticipation Note (TAN) from Camden National Bank in the amount of \$120,000 @ interest rate of 2.53% to cover town expenses in the interim between the start of the fiscal year and collection of tax revenue.
4. Treasurer’s Warrant #18 for \$8,068.06 was approved.
5. Open to public: Diana George Chapin came to find out board’s response to letters from State Commissioner of Agriculture and State Board of Pesticide Management. Board tabled decision.
6. Motion: Approve \$1000 for deputy pay for clerk and \$1000 for treasurer/tax collector. (Widmer/LeGore) – unanimous. Board recognizes that more than one deputy can be appointed for each position and suggests that Hannah and Abbie cover deputy positions for each other to help facilitate smooth operation of the town office.
7. Board approved list of election officials. (see attached)
8. Board will continue to pursue appointees to planning board. Herman will head this up.
9. Discussion of having a roll-off bin on property until roll-off day. Determination that it would be too expensive.
10. Motion to adjourn @ 9:00 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Glen Widmer, 2<sup>nd</sup> Selectman

Montville Board of Selectmen Meeting – May 6, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Kai George, Susie O’Keeffe, Diana George Chapin, Jonathan Thornhill

1. Meeting called to order – 7:15
2. Acceptance of agenda and 4-29-08 minutes (Widmer/LeGore—unanimous).

3. Treasurer's Warrant #19 for \$77,745.40 was approved.
4. GMO issues. Do we and how do we want to respond to the letters from the Board of Pesticide Control and the Commissioner of Agriculture stating that our ordinance is "null and void" and "invalid" because they weren't notified before town meeting? After a lengthy discussion, it was decided that the board will respond to the Commissioner of Agriculture stating that: a) we were aware of the statute and chose not to submit the proposed ordinance because GMOs are a product, not an operation and the law requires submission of proposed ordinances to the Dept of Agriculture only when it would impact farming "operations," and b) there are no best management practices established for GMOs (Jay will draft). We will table the decision about whether and how to respond to the Board of Pesticides Control. Kai will do some legal research on this statute.
5. The Board voted to allow Hannah to waive any underpayment of property taxes under \$2.00 (Peaslee/Widmer—unanimous).
6. The Board will meet with John and Karen York on Wednesday, May 14 at 6:00 p.m. at the town office to discuss fire department issues.
7. Recycling trailer—tabled.
8. Susan will meet with the farmers in the Community Farmshare program to sign Memoranda of Understanding and talk about how the program will work.
9. Richard and Doris Palmer kindly donated a gas stove for the grange. We will need to decide what to do with the old stove.
10. Accept Handy Sandy Lawn Care's bid of \$3,000 for lawn care at Mount Repose. Glen will talk with Jack about mowing the other cemeteries between now and Memorial Day.
11. The Board received a letter from Greg Hills requesting any and all emails regarding Snow Plow Contract Fuel Adjustments dated on or before December 18, 2007. Any such emails will be made available to Greg by next Tuesday, May 13.
12. Selectmen's Correspondence. The Selectmen received an email yesterday from Greg Hills with the subject "Morons to the left of me." The text of the email is as follows:

To the select board: hey jerks did you have any intentions of notifying the existing members of the comprehensive plan committee that you were looking for volunteers? Or are we getting the same treatment you gave to Richard Peavey and the landowners of the New Ireland Road? This crap is starting to get old could you at least attempt to give the appearance you want to do your job! I was involved in a car accident on Friday If I feel well enough I will come to your meeting.

Greg Hills

As the above email was sent to a number of people, the Select Board wants to note for the record that Greg was notified of the meeting by e-mail on April 16, as were all other current Comprehensive Planning Committee members.

13. Motion to adjourn @ 9:25 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

## Montville Board of Selectmen Meeting – May 13, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Mike Hannan

- 1) Meeting called to order – 7:02
- 2) Acceptance of agenda and 5-6-08 minutes (LeGore/Peaslee—unanimous).
- 3) Open to the Public: Mike Hannan asked about the status of the firehouse furnace bid. The Select Board will be meeting about this and other fire department issues with John and Karen York next Tuesday at 5:40 and invited Mike to join them.
- 4) Treasurer's Warrant #20 for \$5,374.84 was approved.
- 5) Recycling Trailer: Jay thinks the van may be good for another year. If it passes inspection this summer, we may hold off on buying a trailer for another year. We can use gaylord boxes in the van. On a related matter, Hannah informed the Board that the transfer station **can** accept universal waste (fluorescent bulbs, televisions, computers, all electronic equipment). In order to do so, we must set up a clean-up kit, which Glen will discuss with the Garbage Committee when he meets with them.
- 6) Jack has said he will mow the cemeteries before Memorial Day.
- 7) The Select Board signed a letter to the Department of Agriculture in response to their letter about our new GMO ordinance.
- 8) The old wood/gas stove currently in the grange will be advertised for \$350 in Uncle Henry's this week (Jay will do it). If it doesn't sell in two weeks, we will consider giving it away.
- 9) Motion: Dixie Bassett was appointed to fill the vacancy in the Planning Board —unanimous.
- 10) Septic system replacement grant for homeowners: a resident in town would like to apply for help with replacing her malfunctioning system. The grant application must go through the town. Herman will help her with it.
- 11) Comprehensive Plan: Jay called the State Planning Office and found out a comprehensive plan is no longer required. There is no state mandate unless we have a zoning ordinance (shoreland and subdivision don't count). There is no case law on how the lack of a comprehensive plan would affect the legality of other ordinances. There are a few reasons why a town such as Montville might want a comprehensive plan:
  1. Bonus points for a Community Development Block Grant application,
  2. Some of the SPO review rules are changing in Sept 2008 and a plan submitted now would be grandfathered under the old rules,
  3. If the town wants to do something such as habitat protection, it might want to go through the comprehensive plan process as part of that.

The Board reviewed comprehensive plan process and noted that at the meeting last week of current and former comprehensive plan committee members, the general consensus is that a comprehensive plan was not needed for the town, which is now confirmed by the state. The Board will continue to consider developing a comprehensive plan if interest arises.

- 12) Posting warrant. The Board named Susan Shell to post the warrant for June 10 election and June 18 special town meeting.
- 13) Sand solicitation bid. Letters will go out this week; bids will be due in about a month; sand will be due around Labor Day. We want to get the sand in earlier this year, before the fall rains come.
- 14) Heating fuel. Susan will call around and ask about locked-in prices for next year.
- 15) The Board will reimburse Lucas Construction the same rate per mile as Construction Unlimited for fuel adjustment, to make the town's compensation for plowing more equitable.
- 16) The Board decided against buying screen doors for the town office.
- 17) Calcium spreader. Glen will call Freedom and Jay will call Liberty and maybe some other towns to find out what they use.
- 18) Adam Paul (via an email) expressed concern about ATV use on New Ireland Road and asked to have the bridge closed to recreational vehicles. The Board declined the request, citing the "Order of Discontinuance of a Road" dated February 27, 2007 and passed at the 2007 annual town meeting, which states "The Town of Montville will repair the New Ireland Bridge to recreational vehicle and foot crossing condition." Susan will draft letter to Adam Paul.
- 19) The Board wants to reexamine the way gravel pits and waterfront properties are assessed. We will start by asking some neighboring towns how they do it. We also discussed personal property taxes. What do we do about the old ones? How do we find the new ones?
- 20) Goosepecker Ridge Road. Glen reported that there is a portion of the road in Montville that is apparently causing runoff problems on Freedom side of road. Ron Price, first selectman of Freedom, would like to work with us to correct situation. Glen will coordinate the meeting; Jay and Glen will attend.
- 21) Selectmen's Correspondence: Herman received an email from Greg Hills with the subject line "Slapahippieslapahippieslapahippie." It reads as follows:

I was doing a little research and I came across something you may want to fix. In the April 22 select board meeting reads like you opened a sealed bid and then you amended it. You can't do that. You had two choices accept as written or reject it and start over. I don't know weather you have to re vote the issue or amend your minutes, it is unclear to me what you were trying to do by reading the minutes. What you have written is not legal.

I also noticed that you are over stepping you bounds in regards to the deputy clerk and treasurer positions your only job is to provide each official with the amount they can spend. You control the purse strings. Appointing the Deputy is the sole responsibility of each official. You have no say in the matter.

always watching  
Gregory A. Hills

It was noted that the bid was not amended; it was rejected. Furthermore, it was not the intention of the board to appoint a deputy; they were merely giving suggestions to the clerk and treasurer in a discussion about appointing deputies.  
22) Motion to adjourn @ 9:05 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – May 20, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Mike Hannan, Greg Hills, Ernie Saraiva, Rocco Taddeo

- 1) Meeting called to order – 7:02
- 2) Acceptance of agenda and 5-13-08 minutes (LeGore/Widmer—unanimous).
- 3) Open to the Public: Mike Hannan wonders when the culvert on the Hannan Road will be replaced—thinks it should be a priority this year, and thinks we can use the same size culvert. He suggests using dirt from ditching the left side of the road to do the culvert work. The culvert is currently rusty and plugged and soon-to-collapse.
- 4) Rocco Taddeo came in to inquire about mowing at the town buildings. He will get back to us with a bid early next week.
- 5) Treasurer's Warrant #21 for \$9,512.78 was approved.
- 6) Recycling Trailers. Tabled.
- 7) Jack Hills is working on mowing the cemeteries by Memorial Day.
- 8) Winter sand. Dates reconsidered from last week's meeting. Bids will be due early July; sand delivery deadline October 1<sup>st</sup>. We will also ask for a late winter delivery price per yard. Herman will find out whether the state has a specification for sand size.
- 9) Old grange stove. Glen received an inquiry about it. Jay has sent an ad and photo to Uncle Henry's and it should run next week.
- 10) Calcium spreader. Jay called two towns; they use a fertilizer or lime spreader. Herman will research a price for a spreader and report back next week.
- 11) Floodplain Management Ordinance. Certification of ordinance was signed. The Board will sign the warrant for the special town meeting (June 18, 2008) next week.
- 12) Budget Committee request to have plans for summer roads expenditures was discussed. Jay will draft something and other Selectmen will review it. Ernie expressed a desire for the Budget Committee and the Select Board to work closely together. The Board asked Budget Committee to include them in distribution of minutes. Greg will ask Corie Dimmitt, Budget Committee secretary, to do so.
- 13) Board received list from Scott Randall about summer roads work that needs to be done.
- 14) Report on meeting with the Fire Department. Discussed new heating system for firehouse. Fire department and Select Board will meet with State Board of Oil and Solid Fuel Inspector within the week at firehouse to see what kind of heating systems would be legal and can be considered.

- 15) Heating fuel. Susan will continue to research prepay plans. Right now one vendor has a prebuy price that is significantly lower than the others. We will find out about downside protection and what would happen if we don't use all of our prebuy gallons.
- 16) Request to replace old headstone in Mount Repose Cemetery. Herman will check with Ginny Walker to see if there is any reason why not.
- 17) Certified ratio. The State has set our ratio as 74% this year. Susan will call the state and other assessors to find out how we might raise our ratio.
- 18) Assessing. Gravel pits—Jay will come up with proposal. Waterfront—Susan will research other towns.
- 19) Ann Schneider will come to do MMA inspection on June 26.
- 20) Grange on next week's agenda. Susan will get estimates for replacing posts.
- 21) Glen and Jay met with Ron Price, 1<sup>st</sup> Selectman of Freedom, about ditch work needed on Goosepecker Ridge Road. They will give Freedom a proposal about how to share costs after doing some research about where town line is.
- 22) Jay will be out next week.
- 23) Motion to adjourn @ 8:58 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – May 27, 2008

Present: Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield

Absent: Jay LeGore

Held at Montville Town Office Conference Room

- 1) Meeting called to order – 7:04
- 2) Acceptance of agenda and 5-20-08 minutes (Peaslee/Widmer—unanimous).
- 3) Treasurer's Warrant #22 for \$57,255.97 was approved.
- 4) Discussion of purchase of heating oil for next winter tabled.
- 5) Discussion of how to collect very delinquent personal property taxes. Hannah will look into the legality of waiving interest as an incentive to getting people to pay their old taxes. Discussion will continue next week.
- 6) We got a letter from MMA Risk Management saying that for five of the six town buildings, the estimated insurable value is significantly higher than our present coverage. We will look into how much of a rate increase this will mean for us, and then decide whether to increase our coverage to the estimated value.
- 7) Motion to adjourn @ 8:05 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – June 3, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Abbie Hills

Held at Montville Town Office Conference Room

- 1) Meeting called to order – 7:04
- 2) Acceptance of agenda and 5-27-08 minutes (Peaslee/Widmer—unanimous).
- 3) Open to Public. Hannah brought up possibly putting electrical power into the field day field.
- 4) Treasurer’s Warrant #23 for \$35,747.49 was approved.
- 5) Deputy Compensation. Abbie is Hannah’s deputy tax collector. Hannah is Abbie’s deputy clerk. Discussion of how to apply the \$1,000 budgeted to each deputy position: flat amount? Hourly rate (i.e., \$2-3 an hour extra when in office alone)? Jay: Abbie and Hannah can figure out how to do it, as long as they stay within the budget. Glen: important to keep track of your hours so we know for next year’s budget. Combination of flat fee and per hour? Table until next week after Abbie and Hannah discuss it more and come up with a proposal.
- 6) Motion to buy a Meyer calcium spreader for \$1,500. It is in Damariscotta now, will be delivered to Union Farm Equipment (LeGore/Widmer—unanimous).
- 7) Motion to send copy of GMO ordinance to Board of Pesticide Control (Widmer/LeGore—unanimous).
- 8) Motion: Appoint Bob Temple as Code Enforcement Officer for \$2,000/year (LeGore/Peaslee—unanimous).
- 9) Motion: Abate delinquent personal property taxes that were committed before June 2002 when 6-year statute of limitation runs out (LeGore/Widmer—unanimous). Hannah found out the town cannot legally waive interest on late taxes.
- 10) Mount Repose sinkholes need to be filled. Jay will ask Scott to fill them with loam.
- 11) Summer road work. Jay has been refining list of summer projects in order to put prices on various projects.
- 12) Motion to change our mileage reimbursement rate from IRS rate that we currently use to new state rate of 42 cents per mile (Widmer/LeGore—unanimous).
- 13) Abbie raised a concern about a report of dogs chasing deer to which the Animal Control Officer responded by telling her to call the game warden. Herman will contact the resident that is believed to own the dogs.
- 14) Motion to adjourn @ 8:55 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – June 10, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield

Held at Montville Town Office Conference Room

- 1) Meeting called to order – 7:06
- 2) Acceptance of agenda and 6-3-08 minutes (Peaslee/Widmer—unanimous).
- 3) Treasurer’s Warrant #24 for \$10,157.09 was approved.
- 4) Update on tax commitment process. Susan has entered all transfers, new homestead exemptions, farmland and tree growth applications and still has to enter veterans exemptions and open space applications. John Farrell is coming next Tuesday to do the state valuation.
- 5) Assessing waterfront property was discussed. For this year’s taxes, the board will check all lots that are on the waterfront to make sure they are assessed equally. For next year we will work on changing the system so it more closely reflects the market, incorporating water frontage and decreasing value of land as it gets farther away from the shore.
- 6) Assessing gravel pits. Jay and Herman will meet with gravel pit owners of pits that are not currently assessed.
- 7) Collection of delinquent personal property tax bills. Hannah is preparing bills to send to these folks.
- 8) In preparation for MMA risk management visit on June 26, we will get estimate for work on grange pilings.
- 9) Summer road work. Anticipating that property tax money will start coming in in the next month or two, we are compiling a list of summer road projects. We may contract out some of the ditching and fabric work we need to do on roads this summer.
- 10) Motion to adjourn @ 8:45 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – June 17, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Ernie Saraiva

Held at Montville Town Office Conference Room

- 1) Meeting called to order – 7:04
- 2) Acceptance of agenda (Peaslee/Widmer—unanimous).
- 3) Treasurer’s Warrant #25 for \$58,970.61 was approved.
- 4) Application for use of grange in September as back-up for outdoor wedding (40 people, no dancing) was approved.
- 5) Susan reported on different fuel prices for #2 oil from different companies and their different budget plans. The price is still high; the board will not buy yet and will continue to monitor prices.
- 6) Jay and Herman met with several gravel pit owners about assessing their pits. They will continue their visits this week.
- 7) Ernie, representing the Budget Committee, asked the board to clarify its expectations of the Budget Committee. Budget Committee is an advisory body, how can it help advise Select Board? Jay suggested looking at other towns to see what they spend on different areas (i.e., per mile cost to grade

and plow roads, fire departments, administrative costs, mowing cemeteries). Herman suggests surveying town to see how residents feel about the budget and town spending. Another idea: researching metal prices for roll-off day.

- 8) The Board considered the fire department's request to use the crusher truck for field day. Susan will call MMA to see if one of the fire department members can drive the crusher truck back and forth to the field day. If that is okay, the board approves the request.
- 9) Motion to adjourn @ 8:50 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – June 24, 2008

Present: Jay LeGore, Herman Peaslee, Susan Shell

Absent: Glen Widmer

Held at Montville Town Office, Selectmen's Office

- 1) Meeting called to order – 7:04
- 2) Acceptance of agenda (Peaslee/LeGore—unanimous).
- 3) Treasurer's Warrant #26 for \$3,903.81 was approved.
- 4) Jay and Herman completed assessment of gravel pits that weren't assessed as such the last few years.
- 5) A corrective deed was signed.
- 6) Motion to adjourn @ 8:30 (Peaslee /LeGore) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – July 1, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield

Held at Montville Town Office Conference Room

- 1) Meeting called to order – 7:00
- 2) Acceptance of agenda and minutes from 6/17 and 6/24/08 (Peaslee/Widmer—unanimous).
- 3) Treasurer's Warrant #27 for \$10,156.93 was approved.
- 4) Ann Schneider of MMA Risk Management visited last week for an inspection of the town buildings. She reviewed our action plan from last year and will send an updated one soon.
- 5) Selectmen will schedule a drive around to inspect for summer roads projects after taxes are committed next week.
- 6) We will also work on updating the E-911 list after taxes are committed.
- 7) Glen reported on the Trash and Recycling Committee meeting on June 19. Ideas that were discussed included: fencing in the transfer station, replacing

- the green van with a trailer for the recycling. The board decided to delay buying a trailer for now. Jay will install gaylords in the van.
- 8) Assessing School will be held August 3-8 in Waterville. We will look at schedule and decide who is going to which workshops.
  - 9) Herman reported that Ginny Walker told him that a couple of cemeteries are only partially mowed.
  - 10) Firehouse furnace. Jay has requested proposals for a propane wall furnace and has not heard back yet.
  - 11) The Montville-Liberty Softball game will be held Sunday, August 3 at 1:00 behind Walker School. Field Day is August 2.
  - 12) Motion to adjourn @ 8:50 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – July 8, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield

- 1) Meeting called to order – 7:21
- 2) Acceptance of agenda and 7-1-08 minutes (LeGore/Widmer—unanimous).
- 3) Treasurer's Warrant #28 for \$10,925.16 was approved.
- 4) Cemetery mowing. Currently Jack mows most cemeteries twice a year and some three times a year. The Board would like the cemeteries to be mowed more often. Glen will talk to Jack about doing a more thorough and frequent job mowing the cemeteries.
- 5) A landowner contacted the Board with concerns about the low level of the water at True's Pond because of the dam's disrepair. Because the dam is owned by Camp NEOFA, it is their responsibility to maintain the dam. Herman will call the director of Camp NEOFA to ask if they are making any progress toward the repair of the dam and then communicate that to the concerned landowner.
- 6) Motion to adjourn @ 8:35 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – July 15, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Lester Turner, Jen Gunderman-King

- 1) Meeting called to order – 7:21
- 2) Acceptance of agenda and 7-15-08 minutes (LeGore/Widmer—unanimous).
- 3) Treasurer's Warrant #29 for \$13,664.29 was approved.
- 4) The Road Commissioners conducted an inspection of the roads yesterday to prepare for summer roads work. They will be prioritizing the work this week.
- 5) True's Pond Dam. Herman contacted Camp NEOFA. They are having a hard time getting grant money to repair the dam. While the dam belongs to Camp

NEOFA, its disrepair affects the water level of the entire pond. We discussed what the town might do to help with the project. Glen suggested hosting a meeting for all the landowners on the pond to give them an opportunity to share information and brainstorm ideas about how to repair the dam. The board discussed this idea and decided it was probably better to let the land owners on the lake choose their own way to organize to address the situation.

- 6) Farmshare Program. Jen Gunderman-King gave an overview of the program. She has agreed to coordinate the program (see attachment).
- 7) Tree by Leaf wants to use grange on August 9<sup>th</sup>. We discussed whether it is safe to allow events to occur there. We will look into hiring a structural engineer to do an inspection. It was decided that Tree by Leaf will not be permitted to use the grange. Glen will call to inform them of the decision and explain that we're not sure of the safety of the building.
- 8) We discussed what to do about the number of road signs that have been stolen. Jay questioned whether we can make our own with plywood and stencils. Or shall we continue to order more? Hidden Valley Camp has requested that we make a temporary sign for that road for safety purposes, since the new sign that was ordered last week will take three weeks to arrive. It was decided to make the temporary one for Hidden Valley. Motion: order signs as we need them and use special screws (even bolts with the edges rounded off) so that signs are more difficult to detach (Widmer/Peaslee—unanimous).
- 9) Field day preparations. Herman will call Karen York to see if she has arranged to have the field mowed. If she hasn't, Herman will find someone. He will also ask if the board can help with any other aspect of field day.
- 10) We received an inquiry from a landowner asking the board not to repair the New Ireland Bridge. It was clarified that the bridge was discontinued by the town in 2007. Therefore, the board has no plans to repair it. Additionally, any money for repairs would need to be voted on at town meeting.
- 11) Roll-off weekend was a success. This year we filled up seven containers, which is more than last year. Roll-off will be the second weekend of July again next year.
- 12) The Board will not be meeting on August 5 because of a week-long property tax school in Waterville.
- 13) Motion to adjourn @ 9:25 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – July 22, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, John York

- 1) Meeting called to order – 7:06
- 2) Acceptance of agenda and 7-15-08 minutes (Widmer/Peaslee—unanimous).
- 3) Firehouse heat and hot water. We have received quotes from Thompson and Webbers and are still waiting to hear from Maritime on the plan to use space

heaters and an electronic-ignition gas water heater. John York will look into finding someone to rip out the old furnace. John also let the board know that the fire association is planning to make some changes to the firehouse, such as taking out the garage door, and installing cabinets, a sink, and a stove for a kitchen. John will contact the plumbing inspector to see whether a permit is needed for a new kitchen and whether the existing septic system is sufficient.

- 4) Treasurer's Warrant #30 for \$57,306.68 was approved.
- 5) Summer road work. Selectmen met with Steve Lucas on Monday to discuss the work that needs to be done on the Morrill Road (ditching and adding gravel).
- 6) Susan sent out the solicitation letters for winter sand bids to nine contractors. The bids are due Tuesday, August 12 at 5:00 p.m. Sand should be delivered, mixed with salt, and loaded into the sand and salt shed by October 1.
- 7) The transfer station will be open Sunday, August 3<sup>rd</sup> because field day will be held Saturday, August 2<sup>nd</sup>.
- 8) Motion to adjourn @ 9:05 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

#### Montville Board of Selectmen Meeting – July 29, 2008

Present: Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Steve Lucas, Jack Martin, Jonathan Thornhill

Absent: Jay LeGore

- 1) Meeting called to order – 7:08
- 2) Acceptance of agenda and 7-22-08 minutes (Widmer/Peaslee—unanimous).
- 3) Firehouse Furnace. Maritime Energy representative met with John York on Friday but we don't have a report from their meeting yet.
- 4) Summer road work. Scott's been grading the roads. The board talked with Steve Lucas about putting a new culvert into the Hannan Road this summer and cutting the brush on the Morse Road this fall. Steve is planning to start the ditching work on the Morrill Road in September.
- 5) Transfer Station. Ben Hatfield has been hired to be the new transfer station attendant, starting August 3. Jack Hills has resigned from the position because he is unable to work consistently on weekends. (Jack will finish mowing cemeteries for the town this year.) Special field day transfer station hours this weekend: Saturday 12-4 and Sunday 8-4.
- 6) Treasurer's Warrant #31 for \$5,761.04 was approved.
- 7) Winter Snow Removal. Jack, Jonathan, and Steve came to discuss rates for snow plowing for this winter. Since Jay isn't here tonight, the Board will wait to make a formal decision about price until its next meeting on August 12.
- 8) Grange inspection. Tabled until next meeting.
- 9) There will be no Select Board meeting next week, August 5.
- 10) Motion to adjourn @ 9:05 (Peaslee/Widmer) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

NO MEETING HELD ON AUGUST 5, 2008.

Montville Board of Selectmen Meeting – August 12, 2008

Present: Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Steve Lucas

Absent: Jay LeGore

- 1) Meeting called to order – 7:01
- 2) Acceptance of agenda and 7-29-08 minutes (Peaslee/ Widmer—unanimous).
- 3) Winter sand and salt bids were opened. We received five. A decision will be made next week when Jay comes back.
- 4) The Selectmen reviewed the progress made on the Morrill Road with Steve Lucas. The road was ditched last week and now needs gravel built up on it. Hidden Valley Road and Peavey Town Road will be graded this week. Scott will continue to remove brush on Morse Road and address an erosion issue on Halldale Road
- 5) Treasurer's Warrant #33 for \$8,546.38 was accepted.
- 6) There are 200 gallons of fuel oil in the tank at the firehouse that is being taken out in preparation to getting a new heating system. Taking care of the oil could depend on whom we end up buying a new furnace from. Glen will call John York to discuss what to do with the oil.
- 7) Transfer station: scrap metal got picked up last week. It will be picked up one more time after August 31. Glen will talk to Scott about van inspection.
- 8) We have had another complaint about obstructions outside a residence on the Bragdon Road. The owners have already been warned twice. The Selectmen will send another letter warning the owners that law enforcement will be contacted if obstructions are not removed immediately.
- 9) Too Turn Lane sign was stolen; we will order new one this week.
- 10) Select Board gave permission for local farm group to have its annual harvest dinner at the grange this fall. It was suggested that they only use the downstairs.
- 11) The Board asked Susan to pursue the possibility of applying for a FEMA mitigation grant for work on the North Ridge and/or Morrill Roads.
- 12) Motion to adjourn @ 8:58 (Peaslee/Widmer) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – August 19, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Hannah Hatfield, John York

1. Meeting called to order – 7:01
2. Acceptance of agenda and 8-12-08 minutes (Peaslee/Widmer—unanimous).
3. Treasurer's Warrant #34 for \$56,072.13 was accepted.

4. Firehouse furnace was discussed. We still have not received the bid from one company after several requests for it. Thompson's bid has more fuel-efficient units. Motion to accept Thompson's bid for firehouse furnace for \$9,400.00 (Peaslee/Widmer—unanimous).
5. A portion of the firehouse roof needs attention. Jay will measure and get pricing.
6. John is looking into grants to cover fire department projects and will keep us informed of his progress.
7. Hannah brought up the delinquent personal property tax. She will send a follow up letter to delinquent taxpayers.
8. Lucas Construction is working on Morrill Road.
9. Ann Pistell from DEP is coming out to the transfer station to give universal waste training on 8-20.
10. Motion to accept Lucas Construction's bid for winter sand at 9.10 per yard. (Widmer/Peaslee—unanimous).
11. Winter plowing was discussed. It was mentioned that the high fuel prices have affected other areas as well, such as the price of steel for cutting edges. Glen researched other towns to see what they are paying for plowing. Based on what other towns are paying, the increase in fuel costs, and the increases in equipment and materials, the Motion was made to renew the plowing contracts for one year adjusting the price to \$3,400 per mile (LeGore/Widmer) – unanimous.
12. Ernie Saraiva met with the board before tonight's board meeting to discuss and view the Grange. He has volunteered to assess the structural integrity of the grange and research ways to improve the building. He will get back to us with recommendations.
13. Motion to adjourn @ 8:50 (Peaslee/Widmer) – unanimous.

Respectfully submitted by Herman Peaslee

#### Montville Board of Selectmen Meeting – August 26, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell

- 1) Meeting called to order – 7:07
- 2) Acceptance of agenda and 8-19-08 minutes (Peaslee/Widmer—unanimous).
- 3) Treasurer's Warrant #35 for \$1,989.47 was accepted.
- 4) Summer Road Work: Lucas Construction will replace the culvert on the Hannan Road. Jay will review and prioritize remaining road work for this summer and present to board next week.
- 5) Transfer station training was held last week by Ann Pistell of DEP and attended by Ben Hatfield, Glen Widmer, and Scott Randall, as well as municipal officials from Swanville. Glen will follow up with Ms. Pistell about any concerns she has about our transfer station.
- 6) The green recycling van did not pass inspection. The board discussed purchasing a trailer for recycling, and will begin to look for a used one.
- 7) We need to get rid of the old grange stove and hook up the new one. Jay will relist the stove in Uncle Henry's for \$100.

- 8) We need a wood box for the town house and will look for a volunteer in town to build one.
- 9) We have had a great number of road signs stolen lately.
- 10) Motion to adjourn @ 8:50 (Peaslee/Widmer) – unanimous.

Respectfully submitted by Susan Shell

#### Montville Board of Selectmen Meeting – September 2, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Hannah Hatfield, Susan Shell

- 1) Meeting called to order – 7:01
- 2) Acceptance of agenda and 8-26-08 minutes (Peaslee/Widmer—unanimous).
- 3) Treasurer’s Warrant #36 for \$42,945.91 was accepted and signed.
- 4) The computer in the selectmen’s office has failed. The motherboard is fried and needs to be replaced. We have asked for a quote on replacing the motherboard vs. purchasing a new computer. Herman moved to abide by the most economical choice, as recommended by the computer professional (unanimous).
- 5) Motion to adjourn @ 8:20 (Widmer/Peaslee)—unanimous.

Respectfully submitted by Susan Shell, administrative assistant

#### Montville Board of Selectmen Meeting – September 9, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Hannah Hatfield, Susan Shell

- 1) Meeting called to order – 7:01
- 2) Acceptance of agenda and 9-2-08 minutes (Widmer/ Peaslee—unanimous).
- 3) Treasurer’s Warrant #37 for \$51,812.87 was accepted and signed.
- 4) Jay visited Berry Road yesterday; the road is in poor condition. Scott will grade it soon and the board will discuss possible further work on the road later.
- 5) The board met with Bill Horton to look at the underside of the grange this evening. Some of the support posts need replacing but the building seems to be structurally sound. Glen will call the John York and then the state fire marshal to ask them to inspect the building.
- 6) Computer update: we were able to add more RAM to the old computer in the selectmen’s office instead of buying a new computer. The Board discussed the probability of needing to buy a new computer in the next year or two.
- 7) The board will be looking this week at a used trailer for recycling at the transfer station.
- 8) Speed limit signs. Glen reported there have been two requests for speed limit signs: one for the Halldale Road (from 45 mph to 35 mph). Susan will research the legalities of changing the speed limit on a town road.
- 9) Motion to adjourn @ 8:20 (Widmer/Peaslee)—unanimous.

Respectfully submitted by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – September 16, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell

- 1 Meeting called to order – 7:10
- 2 Acceptance of agenda and 9-9-08 minutes (Widmer/ Peaslee—unanimous).
- 3 Treasurer’s Warrant #38 for \$10,335.36 was accepted and signed.
- 4 The upgraded old computer is finally repaired and in working order as of today. We will also be receiving a free used computer from the University of Maine so that we will have two computers in the selectmen’s office.
- 5 Road work—the Goosepecker Ridge Road washed out last week because of rain and poor drainage. Jay and Scott will look at it as well as problems on the Morse Road this week. The Hannan culvert was installed today. Jay and Glen will look at the Morrill Road next week to see what other work needs to be done on it this summer.
- 6 Transfer station trailer. Glen and Peter Maruhnic (recycling committee member) both looked at a used trailer at Price Insulation this week. It is sufficient size for our needs (16’ x 7’), will fit four gaylords, and is for sale for \$800 (significantly less than other trailers we have looked at). Motion to buy the trailer (LeGore/Peaslee). Glen abstained.
- 7 Grange inspection/repair. Glen has called John York and the state fire marshal to inspect the building. We need to find out the capacity. We received three quotes for repairing the underside of the grange. The board accepted Scott King’s bid for \$1,500 to replace posts and jack and level part of the building (Widmer/Peaslee).
- 8 Thompson’s will be called this week to hook up the new (used) stove in the grange.
- 9 We will order our new road signs from Penobscot County jail for a price that is half of how much we usually pay for them.
- 10 The board okayed request to use grange for children’s Halloween party.
- 11 We will buy fuel oil for the garage and town office and propane for the new firehouse furnace from Thompson’s this year, as they are giving us the best price.
- 12 Motion to adjourn @ 8:20 (Widmer/Peaslee)—unanimous.

Respectfully submitted by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – September 23, 2008

Present: Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield

- 1 Meeting called to order – 7:20
- 2 Acceptance of agenda and 9-16-08 minutes (Peaslee/ Widmer—unanimous).
- 3 Treasurer’s Warrant #39 for \$139,551.87 was accepted and signed.
- 4 A couple of residents have inquired about having the speed limit changed on local roads. The Board learned that the Maine Department of Transportation

is the only legal entity that can create or change a speed limit. The town may request a speed limit change in writing to the DOT.

- 5 We have received a complaint about the condition of the New Ireland Road. Scott will look at it.
- 6 The new used gas stove has been installed in the grange.
- 7 Thirteen new road signs have been ordered to replace the stolen ones. We ordered the signs from the Penobscot County Jail's Community Works Program for half the price that we were previously buying them.
- 8 Motion to adjourn @ 8:20 (Peaslee/Widmer)—unanimous.

Respectfully submitted by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – September 30, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield

- 1) Meeting called to order – 7:12
- 2) Acceptance of agenda and 9-23-08 minutes (Peaslee/ Widmer—unanimous).
- 3) Treasurer's Warrant #40 for \$46,190.06 was accepted and signed.
- 4) Glen spoke with a resident of the Berry Road to discuss possible options for repairing the road. The resident may be willing to pay for some of the work but the Board wants to stay away from having residents donate road work to the town because of the many potential complications. The Board will ask Lucas Construction for a recommendation and price to ditch the road.
- 5) The Board discussed and decided against sending reminders to residents who have not yet paid the first half of their 2008 taxes.
- 6) The Board appointed Virginia Walker to be elections warden (LeGore/Peaslee—unanimous).
- 7) The Board appointed Susan Shell to post the election warrant before the November 4<sup>th</sup> General Election.
- 8) Review of ongoing tasks (Glen). New recycling trailer should be ready for next week.
- 9) The Board signed several abatements of old personal property taxes from 2000-04.
- 10) Motion to adjourn @ 8:20 (Peaslee/Widmer)—unanimous.

Respectfully submitted by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – October 7, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell

- 1) Meeting called to order – 7:15
- 2) Acceptance of agenda and 9-30-08 minutes (Peaslee/Widmer—unanimous).
- 3) Treasurer's Warrant #41 for \$19,950.45 was accepted and signed.
- 4) Roads. Steve Lucas looked at the worst section (about 300') of the Berry Road. He said it would need ditching and some new gravel on it. Because of

budget limitations, the Board decided to just ditch and grade it this fall. We will patch some potholes on the Center Road and the Morse Road.

- 5) Selling equipment. We no longer use the one-ton truck, the green van, and the front-end loader. We will publish an advertisement and send out notices seeking bids for the three pieces of equipment.
- 6) The Board adopted General Assistance Ordinance Appendices A, B, and C by a unanimous vote. These appendices set various maximum levels of assistance and are set by the state and based on federal values.
- 7) Motion to adjourn @ 8:45 (Peaslee/Widmer)—unanimous.

Respectfully submitted by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – October 14, 2008

Present: Jay LeGore, Herman Peaslee, Susan Shell, Hannah Hatfield, Edna Mae Wadsworth, Chrissie Wadsworth

- 1) Meeting called to order – 7:10
- 2) Acceptance of agenda and 10-7-08 minutes (Peaslee/LeGore—unanimous).
- 3) We have had a request from a resident on the Bean Road to plow back to his camp this winter. The Board believes that area of the road is not a town way. Herman will contact the resident to let him know.
- 4) The Board signed this year's snow removal contracts with Lucas Construction, Construction Unlimited (Jonathan Thornhill), and Jack Martin.
- 5) Treasurer's Warrant #42 for \$52,232.86 was accepted and signed.
- 6) Edna Mae Wadsworth and Chrissie Wadsworth came to talk about taxation on Edna Mae's gravel pit on the Barrett Road. She was given an abatement application.
- 7) Motion to adjourn @ 8:20 (Peaslee/LeGore)—unanimous.

Respectfully submitted by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – October 21, 2008

Present: Jay LeGore, Herman Peaslee, Susan Shell, Hannah Hatfield

- 1) Meeting called to order – 7:15
- 2) Acceptance of agenda and 10-14-08 minutes (Peaslee/LeGore—unanimous).
- 3) Treasurer's Warrant #43 for \$6,085.85 was accepted and signed.
- 4) Roads: Lucas Construction will be doing some ditching and grading in the last week of October.
- 5) One of the snow removal contractors has requested to be paid earlier than the first monthly payment on December 10<sup>th</sup>. The Board deferred the decision until next week.
- 6) The advertisement for selling three pieces of town equipment will be published in the *Republican Journal* this week. We will also inform places that sell used equipment.

- 7) Motion to adjourn @ 8:30 (Peaslee/LeGore)—unanimous.

Respectfully submitted by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – October 28, 2008

Present: Jay LeGore, Herman Peaslee, Glen Widmer, Susan Shell, Hannah Hatfield

- 1) Meeting called to order – 7:10
- 2) Acceptance of agenda and 10-21-08 minutes (Peaslee/LeGore—unanimous).
- 3) Treasurer's Warrant #43 for \$2,699.22 was accepted and signed.
- 4) One of the snow removal contractors has requested to be paid earlier than the first monthly payment on December 10<sup>th</sup>, as is stated on the contract. Herman moved to give the contractors half their December payment on November 24<sup>th</sup>. The motion failed for lack of a second.
- 5) Jay will install a rain gutter over the entrance door of the transfer station.
- 6) We have a new trailer for recycling!
- 7) Streetlights. The Select Board discussed whether it is wise for the town to continue to pay for certain town streetlights. They are considering bringing the issue to town meeting in 2009.
- 8) We composed a list of yearly tasks that Select Board is responsible for.
- 9) Motion to adjourn @ 8:30 (LeGore/Widmer)—unanimous.

Respectfully submitted by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – November 4, 2008

Present: Jay LeGore, Herman Peaslee, Glen Widmer, Susan Shell

- 1) Meeting called to order – 7:00
- 2) Acceptance of agenda and 10-28-08 minutes (unanimous).
- 3) Treasurer's Warrant #45 for \$13,610.70 was accepted and signed.
- 4) The Board discussed further ditching on the Morrill Road.
- 5) The bids were opened for the three pieces of equipment the town is selling. We received four bids for the one-ton truck, three bids for the van, and two bids for the loader. The board decided to postpone accepting any of the bids while they consult with some local contractors to attempt to ascertain the market value in order to get a fair price for the town.
- 6) The Board received the following correspondence from Greg Hills and is including it in the minutes at his request. The Board noted that because of the great volume of mail and email received by the Selectmen on a daily basis, correspondence will not be included in the minutes unless someone specifically requests it.

*On Oct 31, 2008, at 11:34 PM, Greg HILLS wrote:*

*Gentlemen,*

*The minutes from October 7th mentions selling the front end loader. I strongly suggest you rethink this. When I was selectman I opposed the rebuilding of this machine by George Maendel. The town has spent quite a bit of money rebuilding this loader. It can be used putting up sand, at town clean up days and is back up for the Case loading sand in the winter. Please ask your contractors if they need it for back up and ask George his opinion before selling this loader. If the Selectboard is looking for equipment to sell I suggest selling the Grader. Compared to the loader the grader has cost the town more this year in damage to our roads, payroll, fuel and the cost to repair roads damaged. With no experienced or trained person to operate the grader it is only a matter of time until major mechanical repairs are needed to be done to it. I would be interested in your response to my concerns before we discuss them the last Saturday in March.*

*Always there for you,*

*Gregory A. Hills*

*On Sat, Nov 1, 2008 at 10:45 AM, Jay LeGore wrote:*

*Greg,*

*We decided to sell the loader because it gets very little use. The plow contractors do not like using it to load sand because it is slow. It also needs work on the brakes. Either Jack Martin or Steve Lucas can provide a backup loader when our backhoe loader is down for repairs. I will contact George for his opinion. So far no one has shown any interest in buying it.*

*As far as grading goes, Scott works under my direction so I consider any grading problems to be my responsibility. Scott was trained by Elmin Mitchell and of course he is still learning by experience as am I. There are still many areas of our gravel roads that are difficult to grade because of lack of good surface gravel. We are gradually adding gravel to these areas and I think by the end of next year we should be in pretty good shape. We also cleaning up and reshaping some of the high shoulders. We have been advised by the MDOT Local Roads Center to recover gravel in the shoulders by bring it back into the road. This did not work out well in the case of a few spots on N. Ridge Rd. I think this is because the material was mostly winter sand and had enough organic matter to create a muddy surface. In the future, I will examine the shoulder material more closely before bring it back into the road.*

*Thanks for your input,*

*-J*

On Sat, Nov 1, 2008 at 9:17 PM, Greg HILLS wrote:

Jay,

*At what cost will the contractors provide back up? In an ice storm with at night WHEN the Case goes down because of a hydraulic line or fuel freeze who is going to make the call to get some one to deliver a working loader? How long will it take? Why not just fix the CAT and have it available. I know it is a little more uncomfortable for the contractors to use in the winter compared to the Case but I do not believe it is that much slower. If its a problem tell them to call me I've operated it before in January.*

From: "Greg HILLS"

Date: November 1, 2008 10:00:16 PM EDT

To: "Jay LeGore"

Cc: "Glen Widmer", "Herman Peaslee"

Subject: Re: thinking people

Jay,

*I forgot to mention I DEMAND that my e-mails on this subject be included with your minutes as correspondence. This board is habitual in its neglect of including correspondence with minutes. As far as "lifting roads" and your "on the job training" with the grader that is for the voters to decide.*

7) Motion to adjourn @ 8:11 (unanimous).

Respectfully submitted by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – November 11, 2008

Present: Jay LeGore, Herman Peaslee, Glen Widmer, Susan Shell

- 1 Meeting called to order – 7:00
- 2 Acceptance of agenda and 11-4-08 minutes (unanimous).
- 3 Treasurer's Warrant #46 for \$3,988.94 was accepted and signed.
- 4 The Board voted to accept the top bids for the one-ton truck with a plow and wing for \$2,050 and the van for \$500, to reject the top bid for the loader and, furthermore, to try to sell the loader (Widmer/LeGore—unanimous).
- 5 We received a complaint about the poor condition of Grants Way (off Penney Road). The board discussed the status of short, dead-end roads that have been attended to by the town in the past, such as Grant's Way, and determined the town needs a better understanding of the history of these roads before deciding next steps.
- 6 The board would like to extend a hearty thanks to Peter Jones for constructing a new woodbox for the town house.
- 7 Motion to adjourn @ 8:40 (unanimous).

Respectfully submitted by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – November 18, 2008

Present: Jay LeGore, Herman Peaslee, Glen Widmer, Susan Shell, Hannah Hatfield

- 1 Meeting called to order – 7:04
- 2 Acceptance of agenda and 11-11-08 minutes (unanimous).
- 3 Roads. The boards discussed tree-trimming and brush cutting to take place along the roads this fall.
- 4 Jay will call the residents of Grant's Way to let them know we will grade the road next time the grader is working in that area.
- 5 Treasurer's Warrant #47 for \$4,315.38 was accepted and signed.
- 6 The packer truck has a hole in the back of the truck where the trash is thrown. Any liquid that accumulates leaks through the hole. The board discussed different options to deal with the situation including patching the hole and building a pad to absorb the leachate.
- 7 Motion to adjourn @ 8:40 (unanimous).

Respectfully submitted by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – November 25, 2008

Present: Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield

- 1 Meeting called to order – 7:04
- 2 Acceptance of agenda and 11-18-08 minutes (unanimous).
- 3 Treasurer's Warrant #48 for \$56,946.83 was accepted and signed.
- 4 Because of difficulties raising the flag in the winter, the Board decided to suspend flag raising until better weather.
- 5 The Board discussed the issue of deputy compensation (specifically, compensation for Abbie as deputy treasurer and Hannah as deputy clerk). The Board considered three ways of compensation and approved two: 1) \$3/hour when the other person is not in the office and 2) deputy pay (currently \$11/hour) when one is asked to work outside of normal business hours. The Board is leaning against compensation for work done for the other on a daily basis when both are working in the office. However, the Board tabled the decision until next week because the town clerk was not present to present her view.
- 6 Roads. Herman reported that he received several complaints during the last couple of weeks about the roads, particularly the grading that has been done recently.
- 7 General Assistance Issues. Susan reported that she attended a very useful training last week. The Board discussed the possibilities of establishing a workfare program for the town.
- 8 Motion to adjourn @ 8:18 (unanimous).

Respectfully submitted by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – December 2, 2008

Present: Jay LeGore, Herman Peaslee, Glen Widmer, Susan Shell, Hannah Hatfield, John York, Ron Desrosiers, Jack Martin

- 1 Meeting called to order – 7:06
- 2 Acceptance of agenda and 11-25-08 minutes (Widmer/ Peaslee—unanimous).
- 3 Ron Desrosiers of Unity told us about a group in the Unity area called Energizing a Community. Its first effort was to weatherize and conduct energy assessments in several homes in the area, including a few in Montville. The group's long-term goal is to develop an energy security plan for the future. Intermediate goals include working with the community to foster education about meeting our own energy needs. There will be a community dinner and planning session on December 13 from 4-6 at the Community Center in Unity, which is open to the public. He asked us to spread the word about the meeting on the 13<sup>th</sup>.
- 4 Jack Martin reported concerns about the condition of several roads that he maintains in the winter and asked whether work might be done on them before the winter plowing season gets into full swing. The Howard Road has a bad culvert, needs ditching in a couple of places, gravel in a couple of low spots, and some large rocks removed. The bottom of the Peavey Town Road also needs attention: a culvert and some large rocks should come out. Twitchell Hill: pull in edge of road and straighten ditch at bottom of road, pull big rocks out of road. The top of the road above the old commune building will need a load of gravel in the next year. Jack will be using a larger truck this year and needs a better turnaround on the New Ireland Road.
- 5 Fire chief John York raised several issues pertaining to the fire department.
  - a. He announced that the fire department got a grant from MMA for a screen and projector.
  - b. He discussed a potential new septic system at fire station. John had a septic plan done for a system large enough for a kitchen to enable them to have benefit suppers and meetings at the fire station. It will cost around \$1,500-2,000 for just a pump and tank, not including labor and leach field. The septic system will need to go to bid and will need a variance because the septic system will be less than 100 feet from the well. Jay pointed out that the area where the leach field would be wouldn't be usable because it will raise the grade and we won't be able to drive on it. Jay asked about pumping over to the existing leach field by garage, if it were just a toilet and sink. Jay expressed reservations about setting up the building to have large gatherings and spending a large amount of money in such difficult economic times. He pointed out that there are other large buildings in the area available for large meetings and public suppers. The Board asked John to get a couple of bids before making a decision. Another option is a holding tank, such as the new one at the town house.

- c. John said he is getting more and more calls for wood stove installation inspections required of homeowners by insurance companies. Because he hasn't been able to take the fire marshal training yet, he doesn't feel qualified to fulfill this task. John asked whether this is a task that would be appropriate for the Code Enforcement Officer. Susan will talk with the CEO to clarify whose responsibility this is and whether he can do it, if in fact it is the town's responsibility.
  - d. The firehouse needs a section of the roof repaired. John is considering a metal roof and will have it priced before the board makes a decision.
  - e. John would like the fire department to have a burglar and fire security system and will price it for the board.
- 6) Treasurer's Warrant #49 for \$16,491.28 was accepted and signed.
  - 7) Carryovers for next year: tabled until next week.
  - 8) Motion to pay off the Tax Anticipation Note next week (LeGore/Widmer—unanimous).
  - 9) Motion to adjourn @ 8:58 (LeGore/Widmer)—unanimous.

Respectfully submitted by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – December 9, 2008

Present: Jay LeGore, Herman Peaslee, Glen Widmer, Susan Shell, Hannah Hatfield, Andrew Marshall

- 1) Meeting called to order – 7:03
- 2) Acceptance of agenda and 12-2-08 minutes (Widmer/ Peaslee—unanimous).
- 3) Andrew Marshall came in to talk about the maintenance of the Berry Road. He and his wife Victoria are the sole owners of property along the road. The town has done minimum maintenance because of the low traffic on the road as well as financial constraints of the town's road budget. Andrew and the board discussed the possibility of discontinuing the Berry Road from where the road turns sharply left up the hill to the Marshall home. Andrew asked whether he and Victoria could give money to the town to be put into escrow to pay for maintenance over the long term, but Jay felt that option probably isn't legal. Jay asked what Andrew thought of taking over all of Berry Road (he was hesitant about it). Glen pointed out that the advantage of discontinuance to the landowners is that the maintenance on roads with so few residents is at the bottom of the list for the town, and so can be done better by the landowner. Nothing definitive was decided.
- 4) Treasurer's Warrant #50 for \$169,467.25 was accepted and signed.
- 5) Roads. The Morse Road is in very poor condition; the worst part is on the Montville-Knox town line. The board discussed the possibilities of paving the worst sections. Herman stated that when we are doing the budget for 2009 we should include appropriating money for any necessary repaving projects.
- 6) Deputy pay: affirm the decision of the board from April 29, 2008 (“approve \$1000 for deputy pay for clerk and \$1000 for treasurer/tax collector”). The \$2,000 that was appropriated to recognize the work that Hannah and Abbie do

for each other will be split between the two after subtracting the amount that Barbara Boulay has earned as deputy treasurer as of 12-31-08. Hannah and Abbie will determine exactly how the money will be split.

- 7) The board decided not to offer wood stove installation inspections to residents. Towns with populations under 2,500 are authorized but not mandated to offer such inspections. Susan will research the names of a couple of companies that offer this so we can refer people to them.
- 8) It is difficult for Jonathan Thornhill to plow Route 220 because of the poor condition. The ruts make it very difficult to remove the slush from the road. Herman contacted the Department of Transportation to find out when 220 will be paved, and was told it is on the schedule to be done within the next six years and unlikely to be done within the next two since it had not been included in the current two year budget.
- 9) There is serious erosion from the bridge on the Morse Road. Glen will check it out this week.
- 10) Carryovers for next year. We will carry the \$3,988.65 in the town house account to next year (Peaslee/LeGore—unanimous).
- 11) Motion to adjourn @ (LeGore/Widmer)—unanimous.

Respectfully submitted by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – December 16, 2008

Present: Jay LeGore, Herman Peaslee, Glen Widmer, Susan Shell, Hannah Hatfield, Karen York, Charles Fletcher

- 1) Meeting called to order – 7:06
- 2) Acceptance of agenda and 12-9-08 minutes (Widmer/ Peaslee—unanimous).
- 3) Karen requested that funds be carried to next year for the grant the Fire Department received for video equipment. The grant requires that the Town purchase the equipment first and then the Town is reimbursed.
- 4) Karen also took issue with an item from the December 2 board meeting, the report of the discussion of the proposed new septic system for the fire department. She asserted that the town voted on funds for a septic system a few years ago and stated that the fire department needs a system big enough for the firefighters to clean up equipment. The board assured Karen that it is aware that the fire department needs an adequate septic system.
- 5) Charles Fletcher came to talk about windmills. He has heard that CES is interested in installing windmills in Montville and is concerned that the divisiveness that occurred in Freedom around the issue doesn't occur in Montville. Charles will assist the Board in looking into possible options the town might take.
- 6) Hannah suggested having a “Dump Your TV” Day at the transfer station in anticipation of the changeover to digital television in February. It was suggested that it would be more effective to take televisions every week.
- 7) Hannah reported that an inspector from Kennebec Fire was in town recently and informed us that the fire extinguishers in the town garage, town house, and grange need to be serviced or replaced. Susan will follow up.

- 8) Treasurer's Warrant #51 for \$8,719.37 was accepted and signed.
- 9) Roads: Discussion of clarifying what is and is not a town way, with the end goal of legally discontinuing roads that have been abandoned. Herman will continue to research the information given to him by Bill Terry and others.
- 10) Glen, Herman, and Fire Chief John York attended a meeting last night called by Steve Chapin of the Liberty Ambulance Service. Steve is concerned about staffing shortages. The Ambulance Service is looking for more EMTs. The possibility of paying a stipend to the EMTs was discussed. Were we to do that, the cost to the town of Montville would increase \$7,000 to 10,000/year. Glen will call Jennifer Gunderman-King, our Public Health Officer, to see if she has any ideas about the situation.
- 11) Abbie Hills was appointed as Registrar of Voters from January 1, 2009-December 31, 2010.
- 12) The CAT loader (back-up for loading winter sand) at the garage has a dead battery and a new one costs \$200. Herman suggests having the backhoe and grader serviced regularly by a mechanic who specializes in heavy equipment instead of our worker. He feels that would reduce the risk of breakdowns. Herman spoke to Steve Lucas about providing a back-up loader when necessary. Steve can provide one when needed. Jay also mentioned the need to develop a system for the three plowing contractors to know when the other two are done with the sand so that the loader can be put away.
- 13) We reviewed the Select Board's task list.
- 14) We will ask Ben Hatfield to keep a container under the packer truck to collect dripping liquids until a permanent solution is found.
- 15) Motion to adjourn @ 8:55 (Widmer/LeGore)—unanimous.

Respectfully submitted by Susan Shell, administrative assistant

#### Montville Board of Selectmen Meeting – December 23, 2008

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield

- 1) Meeting called to order – 7:06
- 2) Acceptance of agenda and 12-16-08 minutes (Widmer/ Peaslee—unanimous).
- 3) Treasurer's Warrant #52 for \$51,411.00 was accepted and signed.
- 4) Motion: carry over the remainder of the Fire Department Matching Grants account (LeGore/Peaslee—unanimous).
- 5) One of the snow removal contractors complained that the new lights at the sand and salt shed aren't bright enough. Jay will look into this.
- 6) We will ask Steve Lucas to test his new brushcutting equipment on the Center Road when the conditions are right.
- 7) Jay will discuss the problem of water in the fuel filter on the loader with the snow removal contractors.
- 8) Motion to adjourn @ 8:05 (Widmer/LeGore)—unanimous.

Respectfully submitted by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – December 30, 2008

Present: Jay LeGore, Herman Peaslee, Glen Widmer, Susan Shell, Hannah Hatfield, John York

- 1) Meeting called to order – 7:04
- 2) Acceptance of agenda and 12-23-08 minutes (Widmer/ Peaslee—unanimous).
- 3) John York on fire department business: John has not yet been able to get an estimate for an alarm system for the firehouse. He submitted an estimate for installing a metal roof on part of the building, including removing the old metal chimney. The board approved this expenditure pending the receipt of one or more additional bids. John has an estimate from Lucas and will get more estimates for a septic system. The board voted to carry over the remainder of the town property/fire station account.
- 4) Treasurer's Warrant #53 for \$2,537.59 was accepted and signed.
- 5) The Board received a couple of complaints from the town's snow plowing contractors about snow being pushed across the roads from people's driveways. This practice makes snowplowing difficult. Snow should not be pushed into the right-of-way of the roads, including the shoulders.
- 6) The board signed a notice to the clerk certifying that a letter was sent to landowners in the areas included in the resource protection zone of the proposed revisions to the Montville Shoreland Zoning Ordinance informing them that a public hearing will be held on the ordinance on January 28 at 7:00 p.m.
- 7) Motion to adjourn @ 8:45 (Widmer/LeGore)—unanimous.

Respectfully submitted by Susan Shell, administrative assistant