

**The Rye Fire Protection District**

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
Regular Meeting June 15, 2020**

Present Directors – Mr. John Schaiberger, Mr. Rich Simpson, Mr. George McGoff, Mr. Wally Rice

Absent Directors – Mr. Mike Graber

Others - Chief Steve Bennett, Captain Jim Beach,

**Call to Order**

The meeting was called to order at 5:00 p.m. by Mr. Schaiberger, who chaired the meeting. Due to the COVID-19 Pandemic, social distancing was practiced with the in-person meeting.

**Roll Call**

Roll call was taken and present members were introduced. .

**Approval of Agenda**

Mr. Schaiberger asked for any additions or changes to the meeting agenda. None noted.

Motion to approve the agenda as posted.

Motion: Mr. Schaiberger

Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice

Abstain: None

Nay: None

**Receive of Act on Board Correspondence**

None.

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### Public Comments on Non-Agenda Items

None.

### Approval of Minutes

Mr. Schaiberger asked for approval of minutes for the Regular Meeting for February 2020.

Motion to approve the minutes for the Regular Meeting on February 17, 2020 as presented.

Motion: Mr. Simpson  
Second: Mr. McGoff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice  
Abstain: None  
Nay: None

Mr. Schaiberger asked for approval of minutes for the Special Meeting for May 11, 2020.

Motion to approve the minutes for the Special Meeting on May 11, 2020 as presented.

Motion: Mr. Schaiberger  
Second: Mr. McGoff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice  
Abstain: None  
Nay: None

### Treasurer's Report

Accounts Receivable, Accounts Payable February, March 2020. The minutes had been previously distributed. They were reviewed by the Board prior to the meeting.

Motion to approve Accounts Receivable and Accounts Payable for February and March 2020.

Motion: Mr. Simpson  
Second: Mr. Rice

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Further Discussion: It was noted that in previous months where the Accounts Payable was not approved, all invoices over \$500 were reviewed when the checks were signed.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice  
Abstain: None  
Nay: None

Accounts Receivable, Accounts Payable May 2020. It was noted that two (2) transfers occurred to the ColoTrust Accounts. The Colorado City Metro Accountant moved the money into the wrong accounts. Chief Bennett will have the money moved to the proper accounts. Being that this was a correcting entry, no vote of the Board will take place to authorize the transfer. Future reports will include a line item for interest received. Mr. Rice noted that the year is 42% completed for budget reporting. To-date, tax revenues are just over \$500,000 for the year. The Treasurer's fee is over 42% reported, but collection of tax revenues is above the projection to-date. The Fleet R&M is 59.2%, but reflects the new engine for 281. Chief Bennett has asked for and is awaiting on Engine 272 Capital Lease Balance. A large, additional payment, was made late last year and Chief Bennett has had trouble getting the payoff information from Old National, the lender. Two (2) large Journal Entries were noted which are quarterly insurance payments. One was for Liability, Auto, and Property Insurance along with Worker's Compensation Insurance. Staffing was noted as short. We are down to 14 individuals with some in the pipeline for replacement and are "green." The shortness is on the EMS side. One individual was recently released since he hadn't fulfilled his obligation for several months to work two (2) shifts per month.

For the EMS Billings, there were several months, Chief Bennett has felt that the information wasn't correct. There was a change in billing companies and having difficulty reading the current reports from the current billing company. Chief Bennett believes that the collection rate is better than being reported. The trend line is showing the year ending below the budget, but believes that this will increase secondary to the large number of calls being handled. When the contract was signed with the original company, they were to provide the proper reports that Board, Chief and Auditor can use for their daily activities. Chief Bennett is having to review multiple reports to obtain the information. With the previous firm, a single report was developed to obtain the information. Chief Bennett is having troubles getting those reports from the current billing agency and will set up a meeting to have the firm rectify the situation.

Motion to accept Accounts Receivable and Accounts Payable for May 2020.

Motion: Mr. Simpson  
Second: Mr. McGoff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice  
Abstain: None  
Nay: None

Capital Projects. Exhaust System. Chief Bennett has not heard from the mason being considered and not sure if there were any meetings held regarding the installation. A mason from Walsenburg has

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expressed an interest in performing the work. Chief Bennett will reach out to him and Captain Beach's mason to obtain bids.

### Fire Chief Report

May 2020

**Statistics.** In the Month of May 2020, Rye Fire responded to 93 calls for service of which 68 were EMS related and 25 were fire related (14 of the fires were wildland fires within our District). In comparison with the previous year this is a 9% increase from 2019 and an increase of 13% from the 5-year average of 85.

**Administration/Operations.** Rescue Truck is back in service and the engine repair is completed.

New truck and chassis was ordered in April. I do not have a finished timeline for the truck yet.

City of Pueblo will be giving us a structure truck, this should be received by the end of June. This will replace the Engine 231 which is the last truck they gave us, this truck will be a 1992 Pierce Pumper with a four (4) person cab. The truck will come with a hydraulic ladder rack with ladders. May donate the old truck to another agency.

Both Cruisers were received from Pueblo County. They will go into service when the Courthouse opens back up. Unable to register. Pueblo West has several Tahoe's for sale is \$5,000, fully equipped.

Motion to allow Chief Bennett to negotiate for a Tahoe with Pueblo West up to the \$5,000 price noted.

Motion: Mr. Simpson

Second: Mr. McGoff

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice

Abstain: None

Nay: None

**Prevention.** We continue to provide Mitigation assessments for homeowners throughout the District.

We continue to host Bountiful Baskets when they have deliveries.

Provided escort for the Senior Parade through neighborhoods in in conjunction with the Sheriff's office.

**Training.** Training has been ongoing with misc fire training. EMS training to maintain continuing education requirements.

### **Task List.**

- Exhaust Fans. Discussed earlier.

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- Town of Rye Hydrants. All hydrants in the Town of Rye will be tested this Wednesday.
- Colorado City Hydrants. Have not touched their system due to their current water situation with low or no water and them replacing meters. Have set up alternate sources of water in event of a fire emergency.
- Capital Account With ColoTrust. Discussed earlier.
- Meeting with Auditor. Audit complete. Will discuss the draft audit under new Business.

Cardiac Monitors. Doing good with our current units. Will obtain a updated quote from AMR. Current contract is expired and cannot get parts for the current units. Have four (4), two are in service and two (2) are back-up. Expected delivery is 7-10 days.

ColoTrust. Discussed earlier.

## Old Business

### Upcoming Year Projects

- Fires in Region.
- Staff Updates. Discussed earlier.
- Truck Purchase (Cab/Chassis) Status. Discussed earlier.
- Audit. The draft audit report was included in the packette. Mr. Schaiberger asked that all board members review the audit and be prepare to discuss next month. A question came up with regards to the restricted funds noted for Hatchet Ranch capital improvements. It was noted that this amount is required to be noted and accounted for by the auditor. A discussion with the auditor will occur to see if these funds can be converted from restricted funds to the general funds.

## New Business

### Resolution 20-009 – Budget Amendment

This resolution is to appropriate additional sums of money to defray expenses in excess of amounts budgeted for the Rye Fire Protection District, Colorado City, Colorado for 2019. Rye Fire Protection District expenses is increasing Interagency Staffing \$60,000 and Interagency Overtime \$60,000 as well as increasing Capital Outlay by \$100,000 totaling \$220,000.

Motion to adopt 20-009 Resolution for Supplemental Budget and Appropriation.

Motion: Mr. Rice  
Second: Mr. Simpson

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice

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Nay:           None

**Adjourn**

Motion to adjourn was made at 6: 20 P.M.

Motion:       Mr. Rice

Dated this 15<sup>th</sup> day of May 2020.

A handwritten signature in black ink that reads "Beach". The signature is written in a cursive, flowing style.

Submitted by Jim Beach, Captain