



St. Peter & St. Paul Catholic School  
PTG Board Meeting Agenda  
October 9, 2018

**1) Call to Order**

The October 9, 2018 SPSP PTG meeting was called to order at 12:06 p.m.  
Members Present: Bridget Ronnie, Ana Paleo, Theresa Navarro, Diana Carrillo, Estela Huch, Julia Hernandez, Rossana Ammari and Mrs. Burt.

**2) Opening Prayer** – Ana Paleo led the opening prayer.

**3) Principal's Report** – Kelly Burt

Staff specialization day in Riverside for Teachers on 10/04.  
New student/returning student beginning 10/15.  
Great California Shakeout on 10/18 @ 10:18 a.m.

**4) Secretary's Report** – Estela Huch

a) Staff Birthday cards for October and early November prepared and signed by committee members.

**5) Treasurer's Report** – Julia Hernandez

a) Trike-a-thon/100 mile club profits  
Pledge deposit totaling \$1605.00

b) Sponsorships for Hoedown/Deposits for vendors totaling \$1,100.00  
Expenses last year – \$1217.74  
Profit - \$3665.70  
Goal is to double the profit from last year's Harvest Hoedown.  
Sponsorship donations continue to be turned in to office.  
Bishop's Car Banner order complete and delivered to school.

**6) Communication's Report** – Theresa Navarro

a) Website updates (Bishop Raffle/ HHD)  
New office administrator announced on parent weblink.  
Currently updating scrip information on main school website.

b) Church Bulletin  
Trike-a -Thon proceeds published on the 14<sup>th</sup> in church bulletin.

- c) Harvest Hoedown flyer nearing completion.  
Bridget: send email notice to parents ahead of Wednesday envelopes to prep families on coming events (ticket prices, information on food, games, etc.)  
“Lowdown on the Hoedown” : Title of the Tuesday evening weekly parent email proceeding the weeks leading up to Harvest Hoedown.  
Bronze, silver and gold sponsorships accepted through October 26.

**7) Activities Report – Ana Paleo**

- a) Trike-a-thon/100 mile kick off  
Good turnout. Bigger profit than previous year.
- b) HHD next school activity coming up.

**8) Fundraising Report – Diana Carrillo**

- a) Trike-a-Thon/100 mile club kick off success  
Suggestions: Possible to have PTG organize the event because of late notice to families to pledge/participate in the event.  
Eliminate tricycle event as most preschoolers prefer to walk/run with elementary.  
Adjust amount of food ordered; save leftover portions and distribut to preschool classes for morning and afternoon snack.
- b) Bishops Raffle Ticket
  - i) Sales after all Masses during weekend of Oct 20-21.  
Parent ticket sales due October 12.
  - ii) Sign –up Genius needed for ticket sales.  
Diana will create sign-up Genius for 3-4 volunteers.  
Mrs. Burt: Students participate in uniform.  
Bridget: Student Council could participate as a part of their Civic Duty requirement.
  - iii) Coordinate Car on site  
Keys to car and car parked on church property weekend of 10/12/18.
  - iv) Money box/petty cash & square reader needed for raffle sales after all masses.
  - v) New Banner to be displayed attached to Easy-Up.
- c) HHD next big fundraiser  
Hours of event: 5:30-9:00 p.m.  
ABC (beverage and alcohol ) permit approved. Donations for alcohol and brewery now allowed.  
Two bartenders asked to serve at event.  
Bridget: Donations preferred from wineries and brewer(ies) to increase profit for the school.  
Food trucks and games coordinated ....Sign-up genius to be set-up.

**9) Room Parent Report** – Rossana Ammari

- a) Status on room parents positions  
All positions filled. Preschool room 4 and 5 pending.

**10) President's Report** – Bridget Ronnie

- a) Trunk- or -Treat “Holyween” 10/31 From 6-8 p.m.  
Bridget: Spoke with Nora of parish council to network with school in event. Nora needs adult supervision and advertisement for event. Requested if SPSP students can create specific artwork to decorate parish hall. Bridget: Pumpkin report display.  
Possible to ask for parent volunteer hours given that the Harvest Hoedown is the following week.  
Decorate with stored decorations (crepe paper, various fall decorations).  
Mrs. Burt: Difficult to ask for school participation as it falls directly on Halloween.  
Parent email to go out: Call Nora to volunteer for event.

b) Gala Committee

Gala Event: 2/23/19

First meeting 11/13/18 10:00a.m immediately prior to PTG meeting.

Jamie Dominic to co-chair event.

**11) Closing Prayer**

Bridget led closing prayer.

**12) Adjournment** : Meeting adjourned at 1:18 p.m.