

CLERK: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Glos GL54 5UG
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www.nauntonpc.org

The next meeting of Naunton Parish Council will be held on Monday 20th January 2025, starting at 7.00 pm. The meeting will take place in the village hall.

M Freeman, Clerk to the Council

15th January 2025

Members of the public and press are welcome to attend and are invited to address the council at item 2 on the agenda.

AGENDA

Call to order

- 1) **Declarations of Interest** on items on the agenda (Localism Act 2011) from Councillors
- 2) **To hear representations from the public regarding items on the agenda**
- 3) **Approval and signing of the previous meeting's minutes** (November 2024)
- 4) **Matters Arising**
- 5) **Planning applications**

To comment:

[24/0067/CWMAJM](#) Grange Hill Quarry. Consolidation of current permissions. Councillors to consider comments on the application. See Clerk's report for details.

To confirm comments made between meetings:

[25/00020/TCONR](#) Littons, Church Lane, Naunton. Pollard 2 white poplars to 3 – 4 m height for safety reasons. Comment of 'Naunton PC has no objections' posted. Councillors to confirm this is an accurate reflection of their views.

[24/03824/TCONR](#) Sunny House, Naunton Reduce 1 conifer by 3 m, reduce 4 yews by 1m.

Comment of 'Naunton PC has no objections' posted. Councillors to confirm this is an accurate reflection of their views.

To note changes since the last meeting:

[24/03471/TCONR](#) Maintenance to beech at The Old Rectory, Church Lane Naunton. Decision: No objections.

[24/02355/FUL](#) Formation of a 3 furlong all-weather oval gallop, Summerhill Farm, Naunton Cheltenham Gloucestershire GL54 3AZ. Decision: Refused, due to "Insufficient information has been submitted to demonstrate the biodiversity gain objective can be met and the biodiversity gain condition can be successfully discharged in accordance with Schedule 7A of the Town and Country Planning Act 1990 (as inserted by Schedule 14 of the Environment Act)."

- 6) **Dog waste disposal.** Councillors to consider emails (see Clerk's Report) from a resident regarding disposal of dog waste and decide on any appropriate action.
- 7) **CPRE campaign in support of the Climate and Nature Bill.** This bill strongly supports achievement of the 1.5% global warming goal. See Clerks report for details. Councillors to decide whether to support the bill by writing to the local MP.
- 8) **Speeding.** Cllr Gibberson to report on progress of village survey. Councillors to decide on further action.
- 9) **Neighbourhood Development Plan.** Cllr Gibberson to report on progress. Councillors to decide on further action.
- 10) **Internal Financial Controls.** At the November meeting, Cllrs Pickup and Russell agreed to carry out the Internal Financial Controls review. Councillors to note results and decide on any changes required. The previous policy did not provide steps for online payment checking. The

policy has been amended to include how to check online payments and the wording is included in the Clerk’s report. Councillors to decide whether to accept proposed new process.

- 11) Financial Regulations.** Current Financial Regulations require three signatories for each online transaction. Councillors to consider reducing this to two signatories to make approval quicker. See linked amended Section 7 of the [Financial Regulations document](#) for details.
- 12) Bank charge card.** Current Financial Regulations permit a bank card for the use of the Clerk. Councillors to decide whether to apply for the card to allow easier payments. See linked amended Section 9 of the [Financial Regulations document](#) for details.
- 13) Emergency Plan.** As per minute item 5, 18th November 2024 and at Cllr Wilkins recommendation, Councillors to review updated [Emergency Plan](#) and decide whether to adopt it. Adopted plans must be forwarded to CDC for use in an emergency.
- 14) Assets and risk assessment.** To receive reports on council assets and decide on any action.

Recreation field (including dog waste) & benches	Cllr Hanks to report on any works required.
Play area (including dog waste)	Cllr Hanks to report.
Flood Monitoring	Cllr Russell to report.
Village Hall	Cllr Russell to report on Village Hall Committee meetings

14) Finances

- a) **To receive current accounts and bank reconciliation**
 - Current account balance A/c 00462740: £20869.91 (8 January 2025)
 - Deposit account balance A/c 01612290: £489.78 (8 January 2025)

Naunton Parish Council Reconciliation			
Period 1 April 2024 to 8 January 2025			
Current account 00462740 Online			
	Balance @ 8 January 2025	£20,869.91	
Deposit account 01612290 Online			
	Balance @ 8 January 2025	£489.78	
Total		£21,359.69	
Less outstanding cheques			0
Reconciled balance		£21,359.69	
Cash book summary			
	Opening balance 1.4.24	£12,387.90	
	Add receipts to date	£17,613.71	
	Less payments to date	£8,641.92	
Cash book balance		£21,359.69	
Signed:			£0.00
Clerk & RFO			
Chairman			
Date: 20th January 2025			

b) To approve payments and note receipts

The following payments to be approved:				
Epay	M Freeman	Clerk's salary December/January @ £254.67 p m	LGA 1972 s.112 (2)	509.34
Epay	M Freeman	Underpayment for November (new rate)	LGA 1972 s.112 (2)	19.50
Epay	PATA	Additional cost for salary & arrears calculation	LGA 1972 s.111	15.00

The following credits have been received:				
	Deposit a/c	Interest December 2024		0.38
	Deposit a/c	Interest January 2025		0.42
	Current account	VAT		384.00
	Current account	Baptist bench contribution		193.75
Note: Payment of invoice 5/2005 (Paul Johnson rec field hire £50 23/11/24) is still outstanding.				
Payments between meetings:				
Epay	PATA	Quarterly payroll services		31.05
DD	St Andrews	Annual rec field lease payment		1.00

Note: PATA quarterly charges for payroll services will rise from the current £31.05 to £37.35 from Q1 2025. The Clerk has amended the Standing Order to the new rate.

15) Items for the next meeting:

NOTE: No decisions can be made on items raised in this section. Discussions can lead to items being included on the agenda for the next meeting only.

The next meeting will be held on Monday 17th March 2024 at 7.00 p.m. in the village hall.