**Canton Community Center Board Meeting Minutes**

210 N 7th Street, Canton MO 63435

May 21st , 2018 7:00pm

**MEETING Location: Canton Community Center Great Room**

|  |  |  |  |  |  |
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| Name | Title | Present | Name | Title | Present |
| Jeremy Tryon | Pres | x | Michael Hartman---1 | Board | x |
| Crystal Nelson | V-Pres | x | Julie Spurgeon | Board | x |
| Katie Farr | Secretary | x | Corey Moon | Board | x |
| Lindsey Dover | Treasurer |  | Michael Rose | Guest | x |
| Betty Hudnut---1 | Board | x |  | Guest |  |
| Kirby Clark | Board | x |  | Guest |  |
| Melissa Pierce | Board | x |  | Guest |  |

1. Roll Call - Meeting called to order at 7 pm
2. Review of Minutes - Melissa motions to approve, Julie Seconds.
3. Treasure Report
   1. Checking - $3,921.98
   2. Donations - $.98
   3. Investors - $2,775.63
   4. Red hat donation donated funds, Melissa took $250 of the funds from the cookout and submitted it to her company – they will match it and donate it to CCC
4. Update on Remodel
   1. Change Orders to be recorded for minutes
   2. Payments to be recorded for minutes
   3. Sink Drains
   4. $102.02 taken from checking account to buy faucets
5. Approval to order
   1. Supplies
      1. Minimum requirements
         1. Covered Trashcans for kitchen and great room – agreed to get two covered trashcans for the kitchen – already one trashcan in the great room
         2. Covered trashcans for bathrooms – will find two smaller/cheaper trashcans with lids for the bathroom
         3. Kirby motions to approve the purchase, Crystal seconds.
   2. Kitchen Supplies
      1. Amazon Wish List-Katie – has a list started – will get it onto Amazon
   3. Founder/donor tree wall – Plaque on the wall as a founder (anybody that donated from the word go to date of opening), vinyl/Velcro/painted tree for yearly donors – the leaves can be switched out each year (yearly donations) \*\*Committee for the founder wall: Crystal, Katie, Julie, Jeremy
6. Farmers Market
   1. Signup -
   2. Marketing – 3-4 applications already discussed, Discussed with Mike Rose advertising on the air for the farmers market
7. Glow Run
   1. Mike Rose – Will MC the event, equipment needed
   2. Advertisements – commercial on the radio
   3. Registrations – 19 registered online, potentially up to 25
   4. Games – Crystal/Katie/Corey – 5 games flat
   5. Food – Betty – walking tacos, ice cream/toppings, root beer, icy pops
   6. Legalities – City, MoDot, Lock and Dam, Insurance
   7. Volunteers – NHS/Key Club/Girl Scouts – food volunteers taken care of with Betty, Boy Scouts will be in charge of the route
   8. Donations, Orschelns (water), County Market (case of bananas), Pepsi (water/Gatorade), Home Bank, Ayers Oil, Canton State, Shelter Ins, Farr Construction
   9. Shirts/bags stuff date – Betty has people to help volunteer to stuff bags
      1. Items still needed
         1. Flashlight/rave lights
         2. Path lights
   10. Day of Duties
       1. Registration x3 (Prepaid and same Day & Cashier) – Katie and Jeremy
       2. Route Support (boy scouts, girl scouts?)
       3. Barricade and cone placement (early day placement \_\_\_\_\_\_\_ Race Time Placement boy scouts) --- Kirby
       4. Water Stations (Boy Scouts)
          1. Need Dixie Cups – Katie motions to purchase them, Crystal seconds. Crystal/Kirby will see if they have cups
          2. Melissa will check with the Eagles for Ice
       5. Timing
          1. 1 people with stop watches – Checking with Scott Robertson
          2. 4 for recording time (3 will be registration people) Katie/Jeremy/Aiden/Matt/LeAnn/Jay
       6. Ticket seller for games - Melissa
       7. Refreshment Table (Ticket seller for games moves to this station) – Melissa/Julie
       8. Food Betty and helpers?
       9. Games – Girls Scouts/NHS
       10. Water Balloon event
           1. Fillers – Kirby balloons
           2. Controller
   11. Other Items Needed
       1. Electrical cords? - Kirby
       2. Trash Bins - Kirby
       3. Banner – Katie motions to purchase it from Design It, Crystal seconds
       4. Coolers and ice, lots of coolers and ice – Melissa/Katie
       5. Black light booth?
       6. Photographers - Crystal
          1. At the center
          2. At ½ way point
          3. At lewis street stairs
       7. Medals – Jeremy – Melissa motions to purchase medals, Crystal seconds.
8. Fundraisers
   1. May 19-fundraiser Pepsi wagon – Made $315 + $250 from Melissa’s company
   2. June 9th Glow Run
   3. July Fundraiser-Golf Tournament Sunday – 50 ppl registered – Golf Course will close the course - $30/per player – July 29th?? –Charge $50/person??
   4. August Fundraiser- possibly take a month off
   5. Sept Trivia Night, Night, Friday or Saturday – Kickball/Softball?
   6. October 14th Chili Cookoff afternoon (church crowd)
   7. November Quarter Madness
   8. December Scavenger Hunt
   9. January Soup Supper Homecoming or another home game for canton baseball
   10. February Trivia Night
   11. March
   12. April Lasagna dinner
9. Samantha Otte Fund –Betty—Tabled
10. Membership committee update
    1. Membership Computer Program – Will purchase a program
11. Rental committee update
12. Business Incubator update
13. Instructor update
14. Left over cabinets – Crystal, Kirby, Betty
15. Cleaning Schedule Daily/Weekly – Everyone come down one night a week to clean
16. Last push for founder letter to all businesses
17. Centurylink – Katie motions to get internet/phone, Melissa seconds.
18. Mailbox USPS – suggested to leave the box unlocked
19. Soft Opening date: 5/30/18
20. Grand Opening date: 6/9/18
21. Any Other Business appropriate at this time
22. Board Adjournment – Kirby motions to adjourn at 9:20, Mike seconds.

**We meet every 4th Monday of the month at 7 pm and/or special meetings within 48 hour notice.**

**NEXT REGULAR MEETING 6/25/2018 @ 7:00 P.M. @ Canton Community Center**

**REMODEL UPDATE:**

* Payments:

1. Farr Construction:
   1. Bill, 8266.34
   2. Total Payment 51092.48 (10% retained till project is complete)
2. Total Payments
   1. this period (Board meeting to board meeting) $8266.34
   2. Our Portion this period: $2454.71
   3. Total repayment this period, $72.79
   4. Life of Grant Process: $56292.48
   5. Our Portion: $ 18984.17
   6. Total Repayment: $128.19
   7. Remaining balance $11098.98 on Loan Account
   8. Payoff Amount: 18901.02
   9. 10% retained 5676.92
   10. Monte Stock owed 1800

* Change Orders:
  + NO CHANGE ORDERS