



**BOARD OF DIRECTORS MEETING MINUTES
February 11, 2021**

DIRECTORS PRESENT:

Larry Orlov, President	Member at Large
Shirley Iodice, Secretary	Coventry
Joe Lightowler, Director	Solera at Anthem
Alan Dees, Director	Anthem Country Club
Arthur Schuetz, Treasurer	Sun City Anthem
Ricki Englehaupt, Director	Terra Bella
Pennie Mossett-Puhek, Director	Anthem Highlands

DIRECTORS ABSENT: None

OTHERS PRESENT:

Rechelle Bogle, FirstService Residential, LLC
Mellissa Scott, FirstService Residential, LLC
Kurtis Hyde, Par3 Landscaping
Bobby Rivera, Par3 Landscaping
Shawn Colyer, Par3 Landscaping
Pete Luna, Tree Solutions
Rick Kostick, Clearview Pools

LOCATION

Via zoom virtual conferencing due to Covid-19 restrictions

1. CALL TO ORDER

A quorum was present and the meeting was called to order at 3:05 P.M.

2. COUNCIL DIRECTOR UPDATES

- a. Terra Bella - Sheryl Cordero – Resignation
- b. Terra Bella - Ricki Englehaupt - Appointment expire February 2022

3. ORGANIZATION OF DIRECTORS

- President - Penny Mossett-Puhek made the motion for Alan Dees as President. Alan Dees respectively declined the position.
- President - Shirley Iodice made the motion for Larry Orlov as President. Joe Lightowler seconded the motion. Pennie Mossett-Puhek opposed. Motion carried.
- Secretary - Arthur Schuetz made the motion for Shirley Iodice as Secretary. Joe Lightowler seconded the motion. Motion carried with all in favor.
- Treasurer – Joe Lightowler made the motion for Arthur Schuetz as Treasurer. Alan Dees seconded the motion. Pennie Mosssett-Puhek opposed. Motion carried.





4. APPROVAL OF MINUTES

- A. Arthur Schuetz made a motion to approve the minutes of November 19, 2020 with line item #1 has a typo. Joe Lightowler seconded the motion. After further discussion, Pennie Mossett-Puhek opposed. Motion carried by majority.
 - Alan Dees made the motion to provide audio recordings to a Director if requested. Arthur Schuetz seconded the motion. After further discussion, the motion carried with all in favor.

5. FINANCIAL REVIEW

- A. October, November and December 2020 Financials
Arthur Schuetz made a motion to acknowledge review of the financials with the transfer of the surplus to the reserves. Joe Lightowler seconded the motion. After further discussion and clarification, motion carried unanimously.
- B. 2018 and 2019 Audit Finalization
Hilburn & Lien provided updated audit with updated information of light pole inventory provided by the City of Henderson. No action taken.
- C. 2020 Surplus transfer
Management provided the surplus amount for 2020 with the closing of the year end financials. The transfer will reflect for the year end financials to the reserve account.

6. MANAGEMENT REPORTS

- A. Action List
Management advised of the current action items. No further action was taken.
- B. Legal Update
Legal, Larry Orlov provided an update of the pending litigation of Miller vs Mittman. Management provided the most recent court filing for Board review.
- C. Delinquency reports – the board reviewed the provided reports. No action taken.

7. LANDSCAPING

- A. Acknowledgment of Landscaping Contract with Par3. No action was taken.
- B. Interim Report/Presentation from Par3 Landscape Services
Kurtis Hyde and Shawn Coyler presented the report and noted multiple irrigation issues. No action was taken.
- C. Update on improvement projects for 2021
 - 1. Xeriscaping Project Phase II
Management provided areas that were previously identified. Arthur Schuetz further clarified that the VLAC members visited with Par3 at area 1 to discuss the turf conversation to include a new designed area. Designs will be provided later and special meeting may be needed to approve to meeting SNWA rebate deadlines.

**Alan Dees made the motion to add the below item to the agenda. Pennie Mossett-Puhek seconded the motion. No further discussion, motion carried with all in favor and this item was added. **

- 2. Strategic planning objective
Alan Dees made the motion to add this item to the agenda. Pennie Mossett-Puhek seconded the motion. No further discussion, motion carried with all in favor and this item was added.





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- Arthur Schuetz made the motion to provide a strategic plan to the community of intent/plan of the future of the landscaping to including irrigation and aesthetics. Joe Lightowler seconded the motion. Motion carried with all in favor.

3. Tree Trimming

Pete Luna from Tree Solutions was present to discuss his reporting and services with a proposal for \$3,000 to complete the report for the entire parkway.

Alan Dees made a motion to approve the proposal to add the verbiage to the proposal that this fee will be waived with approved future work. Pennie Mosset-Puhek seconded the motion. After further discussion, the motion carried with all in favor.

**Alan Dees made the motion to move to New Business Item B. Joe Lightowler seconded the motion. Motion carried with all in favor. **

D. Volunteer Landscape Advisory Committee - Presentation and Recommendations

Bruce Litchfield discussed his oversight of Par3 daily task and irrigation issues that were discovered. He further discussed a meeting the turf conversation areas with designs. Bruce met with Par3 to present at a later time a plant palette for plant replacement. He looks forward to working with Pete Luna for tree maintenance of the parkway.

8. UNFINISHED BUSINESS

A. Lighting Repair Proposal

TBM Electric presented a proposal for \$2,676 for replacement of 12 broken lights fixtures broken with the details of material and labor. Pennie Mossett-Puhek made the motion to approve the lighting proposal. Shirley Iodice seconded the motion and to add to bid out the maintenance contract to ISG. Pennie Mossett-Puhek agreed to the amendment. After further discussion, the motion carried with all in favor.

9. NEW BUSINESS

A. 2020 tax and audit engagement

Management presented the annual tax and audit engagement with Hilburn & Lien for \$1,975. Arthur Schuetz made the motion to approve the proposal with the removal of the NRS116 verbiage. Pennie Mossett-Puhek seconded the motion. Motion carried with all in favor.

B. Clearview Pools – fountain repair

Rick Kostick was present to discuss the fountain maintenance and proposal for \$5,241.00 for a Dunnfoss system to enhance the pump system for the fountains. No action was taken

C. Monument Sign Enhancement and Repair

High Impact Signs provided 2 proposals for enhancement with a new style for the directional signs for \$3,165.00 per sign and repair to one sign for \$2,475.00. Management recommended additional maintenance is needed to keep clean and for the Board to consider a different style that may be stronger for the elements. Pennie Mossett-Puhek made the motion to approve the estimate for \$2,475.00 to fix the sign. Alan Dees seconded the motion. After further discussion, motion carried with all in favor.

10. PUBLIC COMMENT



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phone: 702.737.8580



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The floor was opened to the public for comments. Homeowners were present and the following items were discussed:

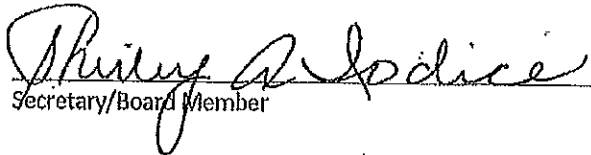
- Monument sign repairs that for SCA villages
- Reserve items for budget and calculations
- Up lighting for the trees to add to the tree reports from Tree Solutions
- Add vendors to the waiting room when discussing financials.

NEXT MEETING: May 13th, 2021 at 3:00 P.M. – location to be determined

ADJOURNMENT

Arthur Schuetz made a motion to adjourn the meeting at 6:00p.m. Shirley Iodice seconded the motion to adjourn. Motion carried with all in favor.

RESPECTFULLY SUBMITTED:


Secretary/Board Member



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