

**MINUTES OF THE FULL COUNCIL MEETING OF BELBROUGHTON AND  
FAIRFIELD PARISH COUNCIL HELD ON MONDAY 3rd May 2024, 7.00PM AT  
FAIRFIELD FIRST SCHOOL**

**PRESENT:** Cllr. Allington, Cllr. S Davies, Cllr E Davies, Cllr. Standing, Cllr. Knight, Cllr. Nock, Cllr. Pawley, Cllr. Sadler, Cllr Hardeman, Cllr. Standing, Cllr. Wilkes and Cllr. Gibbs

**ALSO PRESENT:** Cllr. May, Cllr Webb  
There were three members of the public in attendance.

**556/24 – APOLOGIES**

Apologies were received from Cllr. Mabbett and Cllr. Morris and reasons for absence approved by all Councillors.

**Chairman adjourned the meeting for an ‘open surgery’ to enable residents to discuss any issues with their councillors and identify matters of concern relating to the agenda, this does not form part of the formal meeting.**

The meeting re-opened.

**557/24 - DECLARATIONS OF INTERESTS**

One DPI raised by Cllr. Knight with regards to item 11 of the agenda.

**558/24 - DISPENSATIONS**

None Required

**559/24 - MINUTES OF THE PREVIOUS MEETING/CLERK**

**It was AGREED** to approve the minutes of the meeting held on 13<sup>th</sup> May 2024; the Chairman duly signed the minutes.

**560/24 - REPORT – FOR INFORMATION ONLY**

**Chairman’s Report** – Cllr Nock reported that a new bus shelter will be installed in Fairfield, Cllr Nock is awaiting a response to an email he sent requesting a date for the installation.

**Planning Committee Report**

No meeting held so deferred applications until next Committee meeting is held.

**Finance Committee Report**

Update on investment in Charity Trust Bank which has been reinvested for another one year with the same bank.

May 2024

## **561/24 TO APPROVE THE RECOMMENDATIONS OF THE FINANCE COMMITTEE**

The May payments were ratified.

## **562/24 INTERNAL AUDIT**

The clerk reported that the Internal Audit had been completed, one minor issue was raised which highlighted two provisions amounting to £8000 that were created some time ago by the previous clerk to cover footway lighting work by WCC. It should be considered whether these provisions are still required or are able to be released back into the Council's reserves.

**It was agreed** to discuss in Finance Committee meeting next week.

## **563/24 Annual governance and accountability return 2023/24 Page 4**

**It was agreed** that the Annual Governance statement 23/24 was a true reflection and was duly signed by the chairman.

## **564/24 Annual governance and accountability return 2023/24 Page 5**

**It was agreed** that the Accounting Statements 23/24 were a true reflection and was duly signed by the chairman.

## **565/24 COUNCIL VISION FOR DYNAMIC PROJECTS.**

Ideas were discussed and a list of these will be detailed by the clerk and sent to all members to be discussed and prioritised in the next Full Parish Council meeting.

The list includes:

- Traffic management
- Little Bell Hall Pool
- Footpaths and Rights of Way maintenance
- Road safety
- Improving Millenium Garden and Trim trail
- More car charging points.
- Improve both entrances to the villages.
- Contribution to an event in both villages
- Drainage
- Addition of bee hives
- Clean up of villages in general.
- Railings to be improved in Belbroughton.
- Parking issues around the schools

## **566/24 UPDATE ON DELI FENCE AND DRAIN**

**It was agreed** that as a gesture of goodwill, and not setting a precedent, that Rachel would obtain a quote for the fence issue, detailing the work and costs involved and the Parish Council would make a contribution to her for the costs.

**It was agreed** that there would be a cap of £300 for the total cost of the work and the Parish Council would then agree the contribution to Rachel.

**It was agreed** that the clerk would inform Rachel of the outcome and request Rachel to inform her neighbour of the update and keep her informed.

**It was agreed** that the drain issue would be the responsibility of the tenant and not at a cost to the Parish Council.

**567/24 DISTRICT COUNCILLORS**

Cllr Nock reported that Bromsgrove District Council will publish a draft copy of the 20/21 accounts on their website this week, the accounts are not audited yet and subsequent years accounts will follow over the next few months.

Cllr Nock and Cllr May will attend a meeting with the Headteacher of Belbroughton School to discuss the parking issues.

Richard Whitehouse, from the Waterman Group, who are the Council's consultants, will be visiting the Bromsgrove area where there are issues and will be assessing the parking concerns in the Bromsgrove ward.

Due to the imminent general election all Bromsgrove Council meetings have been suspended.

There have been some issues regarding dustbins not being emptied in the area, if anybody raises this, then Cllr Nock and Cllr May would like to be informed.

**568/24 COUNTY COUNCILLORS**

Cllr Webb has a VAS sign on order for Fairfield, which will be placed on Stourbridge Rd near to Beaumont House.

Cllr Webb will raise the matter of the signs on Sandy Lane needing cleaning and straightening up. She will also ask about cats' eyes being installed and additional road lines too.

Cllr May requested the date of the litter pick, Cllr Knight will inform her of this.

**569/24 TO RECEIVE CLERK'S REPORT AND URGENT DECISIONS.**

The clerk reported that she and Cllr Knight had organised a meeting to discuss the website and its many issues, quotes have been obtained to make it more fit for purpose, CALC are pursuing a website design that will specifically cater for Parish Councils and will be presented this month.

**It was agreed** to wait to see what the CALC website option offers and then progress with a suitable decision and quote.

Cllr Nock asked that Parish Councillors provide a picture of themselves that can be included on the website and highlight any issues, with the clerk, that they have with the current website.

**It was agreed** by all that the clerk should go ahead and purchase a mobile phone for her work, this will be £27.99 monthly charge, unlimited minutes and texts are included and a contract length of 36 months.

**570/24 TO RECEIVE REPORT OF PARISH COUNCILLORS**

No reports received.

**571/24 DATE OF NEXT MEETING** –8<sup>th</sup> July 2024 @ 7.00pm Belbroughton Rec Centre

**The meeting closed at 21.21.**

**To be agreed as a true record by Belbroughton and Fairfield Parish Council**

**Signed** .....