

ROLLA CITY COUNCIL
REGULAR MEETING
MINUTES
WEDNESDAY, JULY 21, 2021 at 7:30 p.m.

Present: Mayor John Hardy, Councilpersons: Blake Gottbreht, Kyle Hardy, Rebecca Albert, Paula Wilkie, TJ Bergsrud; Absent: Hovi Mitchell. Others in attendance: City Auditor Erica McDougall, Public Works Director Cliff Rush, Police Chief William Poitra, Engineer from AE2S Jim Olson.

Mayor Hardy called the meeting to order at 7:30 p.m.

Mayors Minute: Mayor John Hardy took a minute to commend the Park Board employees for doing a excellent job this summer keeping properties looking great Also, a big thank you to the Pool employees for keeping the pool up and running this year. Thank you to the baseball coaches and staff for keeping the program up and running and getting kids involved in activities.

Addition to Agenda: JDA wage

Consent Agenda:

Motion to approve Consent Agenda by Kyle Hardy, seconded by TJ Bergsrud. No further discussion. All voted aye, motion carried.

1. June 2021 Regular Council Meeting Minutes
2. July 2021 Administration Committee Meeting Minutes
3. July 2021 Police Committee Meeting Minutes
4. July 2021 Public Works Meeting Minutes
5. Up to April 2021 Financial Report

Reading of the Bills: Motion was made to approve bills by Blake Gottbreht, seconded by Kyle Hardy. No further discussion. All voted aye, motion carried.

059604	ADVANCED ENGINEERING & ENVIRON	6/16/2021	\$7,672.15
059605	AG PAYROLLS	6/16/2021	\$214.72
059606	BANK OF NORTH DAKOTA	6/16/2021	\$31,974.92
059607	CENEX FLEET CARD	6/16/2021	\$244.68
059608	CNH CAPITAL AMERICA LLC	6/16/2021	\$674.48
059609	CORE & MAIN	6/16/2021	\$944.00
059610	DENNIS BERG	6/16/2021	\$1,590.00
059611	ENVIRONMENTAL EQUIP SERVICES	6/16/2021	\$124.27
059612	FIRST STATE INSURANCE	6/16/2021	\$33,251.00
059613	GRAND FORKS UTILITY BILLING	6/16/2021	\$70.00
059614	GUSTAFSON OIL	6/16/2021	\$1,612.40
059615	HACH	6/16/2021	\$4.60
059616	HAWKINS INC	6/16/2021	\$3,800.99
059617	INFORMATION TECHNOLOGY DEPT- P	6/16/2021	\$80.60
059618	LEEVERS FOODS	6/16/2021	\$18.53
059619	LEGACY COOPERATIVE	6/16/2021	\$50.63
059620	LIBRARYWORLD	6/16/2021	\$470.00
059621	LIL PRAIRIE GREENHOUSE	6/16/2021	\$1,496.00
059622	MEARS IMPLEMENT	6/16/2021	\$83.70
059623	MALO ELECTRIC	6/16/2021	\$2,840.95
059624	MARC	6/16/2021	\$2,677.92
059625	MUNRO ACE HARDWARE	6/16/2021	\$549.94
059626	ND SEWAGE PUMP & LIFT STATION	6/16/2021	\$5,900.00
059627	NORTHERN PLAINS ELECTRIC	6/16/2021	\$77.66
059628	OLYMPIC SALES	6/16/2021	\$407.00

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059629	NORTH DAKOTA ONE CALL	6/16/2021	\$12.00
059630	OTTERTAIL POWER CO	6/16/2021	\$6,488.32
059631	POITRA CONCRETE	6/16/2021	\$4,200.00
059632	ROLETTE COUNTY SHERIFF OFFICE	6/16/2021	\$1,400.00
059633	TURTLE MOUNTAIN STAR	6/16/2021	\$1,140.27
059634	TUOMALA PLUMBING & HEATING	6/16/2021	\$155.75
059635	TUOMALA PLUMBING & HEATING	6/16/2021	\$663.09
059636	VISA	6/16/2021	\$1,264.39
059637	VERIZON WIRELESS	6/16/2021	\$274.77
059638	WELK, MYRON	6/16/2021	\$500.00
059639	WASTE MANAGEMENT	6/16/2021	\$17,595.87

Engineering Report: AE2S Engineer Jim Olson discussed the meeting on July 16th with a team working on issues with the Water Treatment Plant and getting everything at the plant operational. Jim Olson has a meeting with a well drilling company next week for the shallow wells. The current drought is still affecting water quality and well levels thus causing higher uses of chemicals.

Committee Reports:

Administrative Committee:

1. Discussed delinquent court fines in excess of \$400,000 going back 15 years.
2. Auditors are scheduled for September.
3. Emergency siren project application is submitted.
4. North Central Planning Council needs a board member.
5. JDA recommended wage increase for director.

Police Committee:

1. Resignation was received from Officer Roberto Cantu.
2. Police Chief William Poitra is checking into the new police vehicle delivery.
3. Discussion was had regarding salaries for Police Officers: Beginning Officer: \$41,000.00, Experienced Officer: \$43,000.00, Sergeant: \$45,000.00, Police Chief: \$51,000.00, effective January 1, 2022. ***Motion to approve recommendation for increases as presented by Police Committee by Paula Wilkie, seconded by TJ Bergsrud. No further discussion. All voted aye, motion carried.***
4. Special Police Meeting was held in regards to hiring back Officer Paul Weigand. Police Committee is recommending hiring Officer Paul Weigand with a wage of \$43,000.00 following Employee Manual guidelines, police committee also recommends holding 15% of salary for loan with the City of Rolla. ***Motion to approve recommendation by police committee and hire Officer Paul Weigand following Employee Manual guidelines and withholding 15% for loan by Paula Wilkie, seconded by TJ Bergsrud. No further discussion. All voted aye, motion carried.***
5. Rolette County is switching communications and city needs to do the same. Will know more at next meeting.

Public Works Committee:

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1. Discussion was had on Okerson water bill in town and excessive gallons that went through meter this year. Public works will continue to monitor meter but bill will stand as presented and read.
2. State wide burn ban in place.
3. Many trees and branches were removed this year, inert center is staying organized.
4. New clutch is needed for mower for \$665.00. ***Motion to approve purchase of clutch for \$665.00 was made by Kyle Hardy, seconded by TJ Bergsrud. No further discussion. All voted aye, motion carried.***
5. Discussion was had about what is and is not accepted at Recycling Center. Some clarification is needed on this from Waste Management.

Street Improvement Committee:

1. No discussion

Motion to approve committee reports by Blake Gottbreht, seconded by Kyle Hardy. No further discussion. All voted aye, motion carried.

Old Business: None

New Business:

1. Preliminary Budget was presented for review. Budget meeting is set for Tuesday, August 3rd at 5:00 PM with the Administrative Committee meeting starting at 4:30 PM that evening. Budget worksheets will be presented to department heads. Auditor Erica McDougall discussed issues with a special assessment for Project 2017-1. Financial Analyst Karla Harmel did some research on the project and where funding was suppose to come from and found some discrepancies with Project 2015-1 and 2017-1. There may be some missed funding for these two projects that will need to be resolved.
2. Building Permit for Bill Stein was presented. ***Motion to approve permit was made by Rebecca Albert, seconded by Blake Gottbreht. No further discussion. All voted aye, motion carried.***
3. Addition to agenda: wage increase of 5% for JDA director Danielle Mickelson. Discussion was had regarding current budget, health insurance, and timing of increase as Employee Manual states all increases are in January. ***Motion was made to table discussion on increase until more information is received by Blake Gottbreht, seconded by Kyle Hardy. No further discussion. Majority voted aye, one voted nay. Motion carried.***

Meeting adjourned at 9:00 p.m.

ATTEST:

John Hardy, Mayor

Erica McDougall, City Auditor