



Meeting Minutes

Linn Grove PTO

Meeting Date & Time: Tuesday, February 6th at 6:00pm

Meeting Place: Linn Grove Media Center

Mission Statement:

The PTO is a volunteer organization that works exclusively on behalf of our children through the cooperative efforts of our families and school staff.

The PTO shall do this by:

A. Fostering closer working relationships between school, parents, and teachers.

B. Providing a forum for discussion and communication between parents, administrators, teachers and the community.

C. Enhancing the educational facilities and opportunities for the students of Linn Grove Elementary.

Meeting Called to Order by Kara Larson

Attendance: 11

(Officers in attendance: Kara Larson, President; Kelly Ackley, Vice President/Co-Treasurer; Angela Lincoln, Secretary; Sheri McCormick, Co-Treasurer)

Minutes: Minutes from January 2017 meeting were accepted

1. Building Update:

We did not have a staff member present for building updates.

2. Current Business:

PTO Events Recap – LG Skate Night: There was a lower turnout but lots of fun. ***Perkins:*** We got \$280 from Perkins! There was a great turnout and it was lots of fun. People have said they'd like to do it again! ***Aurora Coffee:*** We got \$34.83! There were 25 deliveries on the first run and 4 deliveries on the second run. ***Zio Johnno's:*** We set the date for March 20th (Tuesday). We need volunteers from 5-730pm to greet people and help wherever. We can set up a table of our own up front. We encourage everyone to wear LG apparel. We can give Zios shirts for LG staff to wear during the day to promote it (pick up line person too).

Write One for Linn Grove/Budget Cuts: Since December we have gotten in about \$145 online and \$90 in the school, which will go to help with 5th grade send off. Families can donate specifically for an event (e.g. Staff Appreciation); however, cannot donate for events that the PTO was unable to fund (Breakfast with Buddies).

Science Night Update: We have not heard back from Coe so date of February 20th is being cancelled. With \$100 budget, it is difficult to get someone to do it. If we can find a place to do it, we will certainly get it scheduled.

Family Fun Night: There is a meeting tonight after PTO meeting. There's not a lot to cover, so it won't be very long.

Box Tops: We are in Book Fair contest until the 15th. We have about 630 turned in as of last week. One student in each class will win \$5 certificate and the top two classrooms get \$15 certificates. We'll have another contest before break.

Hy-Vee Receipts: YTD \$145,831.18, which is down \$10,138.67 from last year. We are nearing the end and we need everyone to get their receipts turned in! Receipts dated through March 31st can be turned in for this school year. We need to have all Hy-Vee receipts turned into the school no later than April 4th. Please please please get those sent in to the school!



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3. New Business/Volunteer Requests:

PTO Board Positions: Kara passed out a handout of position descriptions and asked if anyone had suggestions or recommendations. President and Treasurer need to be filled at minimum. Please let Kara know if you think of anyone and send them her way. We will take nominations at March PTO meeting. We should vote in April PTO meeting, but we can wait until May if necessary. However, new board members should be in position when budget is voted on and approved at May PTO meeting.

Conference Dinners: Kelly is chairing. There will be a taco bar for one night and appetizers for the other. Dates are 2/27 & 3/1. Sign up online will be coming soon.

Staff Incentive Drawing: Kara will draw from home because we don't have the names here tonight.

4. Teacher's Requests

This fund was zero'd out at our meeting last month; however, Kara is holding onto a teacher request she got until we have money back in this fund.

5. Officer's Report:

Presented by Sheri McCormick.

6. Open Discussion:

No additional items at this meeting.

7. Meeting Adjourned At: 6:51pm.

8. Upcoming Events

LG at CR Ice Arena – 2/8, 6:30pm-8:30pm, \$3.00

LG at Urban Pie – 2/11, 4:00-10pm, 15% back to LG

LG Science Night – cancelled

Don't forget to turn in Box Tops & Hy-Vee receipts!

Next PTO meeting is Tuesday, March 6th!

Record volunteer hours at <http://volunteers.linnmar.k12.ia.us/login.asp>