

July 18, 2017
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session July 18, 2017 at 5:30 P.M. in the Commissioners Room at City Hall located at 104 E. Pleasant Street, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy. Attorney Lair was absent.

Mayor Smith called the meeting to order.

CALL TO ORDER

Earl Littman with the First Church of God presented the invocation.

EARL LITTMAN -
INVOCATION

Mayor Smith recognized Dean Hutchison with the Harrison County Sheriff's Office.

VISITORS

Dean Hutchison is at this meeting to address the traffic violations on Bridge Street at the Webster Avenue intersection. He is a resident that lives near this intersection and has witnessed speeders, people running stop signs, reckless driving, etc. Neighbors have been complaining. Deputy Hutchison is requesting that the City install speed bumps at the stop signs of this intersection.

DEAN HUTCHISON-
TRAFFIC VIOLATIONS
AT BRIDGE & WEBSTER

Mayor Smith recognized Stephanie Burden with the Main Street Program.

Stephanie is here to discuss the downtown speaker system that is a top priority in the strategic plan. She presented a quote from Tony Gasser with Auto Systems, in the amount of \$14,311.35. Main Street and the Chamber of Commerce will be committing \$3,000 per organization to this project. She is requesting that the City contribute to this project, as well as the County. Mayor Smith stated that the City will be willing to contribute and asked Stephanie to go ahead with ordering the speaker system in order for it to be installed prior to the Rod Run.

STEPHANIE BURDEN-
DOWNTOWN SPEAKER
SYSTEM

Commissioner Slade made a motion to accept the minutes of the June 20, 2017 Regular Commission meeting. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

APPROVE 6/20/2017
REGULAR MEETING
MINUTES

Commissioner Slade made a motion to accept the minutes of the June 22, 2017 Special Commission meeting. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

APPROVE 6/22/2017
SPECIAL MEETING
MINUTES

LEGALS

Mayor Smith asked that the Commission authorize him to sign the Interlocal Cooperation Agreement establishing the Bluegrass Narcotics Task Force. Commissioner Mattmiller made a motion to authorize the mayor to sign the agreement. Commissioner Griggs seconded. Discussion. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

AUTHORIZE MAYOR TO
SIGN BLUEGRASS
NARCOTICS TASK
FORCE AGREEMENT

Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT

PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund \$ 165,846.23

Water & Sewer Fund \$ 125,530.33

Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in bank:

CASH IN BANK

General Fund \$ 462,287.43

Water & Sewer Fund \$ 136,303.72

Municipal Road Aid Fund \$ 128,731.27

Commissioner Mattmiller made a motion to change the status of Elizabeth Faulkner from Deputy Clerk II to Deputy Clerk III effective July 1, 2017. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

CHANGE STATUS -
ELIZABETH FAULKNER-
DEPUTY CLERK III

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY
REPORT

Commissioner Slade made a motion to offer employment to three full-time police officer recruits, Ricky Kyle Boswell, J.W. Philpot and Jordan Scott, effective one week prior to academy training, salary commensurate with position. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

OFFER EMPLOYMENT-
RICKY KYLE BOSWELL
J.W. PHILPOT
JORDAN SCOTT-
POLICE OFFICER
RECRUITS

Commissioner Slade made a motion change the employment status of Vance Meighan from Police Officer I to Police Officer II effective July 15, 2017, salary commensurate with position. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

CHANGE STATUS –
VANCE MEIGHAN-
POLICE OFFICER II

Commissioner Slade made a motion extend the suspension, without pay, of a specific employee through July 25, 2017, pending the outcome of the employee's disciplinary hearing scheduled on July 25, 2017 at 9:00am. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

EXTEND EMPLOYEE
SUSPENSION THROUGH
7/25/17

Mayor Smith recognized Commissioner Griggs.

PUBLIC MAINTENANCE
REPORT

Commission Griggs reported that mowing continues and all available personnel are involved in completing the 10 inch water line on Elmarch and Springdale. The 10-inch main is complete and tied into the existing line at Old Lair. The service lines on Springdale are complete and pavement patching will begin when asphalt binder is available. Crews will continue working on the service lines on Elmarch between Springdale and Old Lair. Completion of this project is the top priority of the department. We are committed to

completing the services and patching of the streets before school starts.

Commissioner Griggs announced that she has been working with a program that provides fresh, locally grown produce to low income families and is hoping to bring a similar program to our community.

Mayor Smith recognized Commissioner Judy.

PUBLIC UTILITIES
REPORT

Commissioner Judy reported that the water demand is increasing as the temperature rises and we are currently drawing water from the Main Licking River. Anthracite has been delivered to the Water Treatment Plant but backfilling the filters is not scheduled until the Springdale/Elmarch water line is complete. Waste Water Treatment Plant personnel are working using the camera to view the storm drain in Walnut Street in preparation of the drainage improvements and paving of the City Parking lot adjacent to the railroad tracks, between Pike and Pleasant. The radio read device installation project has been put on hold until completion of the Springdale/Elmarch water line. The West by-pass Water line project is scheduled to begin this month.

MAYOR'S REPORT

Mayor Smith reported that with there has been some positive progress with Westside Redevelopment Project. We have the flood plain permit from the State Division of Water. We have a signed contract with the contractor and we should have three complete houses within 100 days.

WESTSIDE
REDEVELOPMENT
PROJECT

Mayor Smith read aloud Resolution 2017-5 concerning the change order of the cost of the three houses to be built, totaling \$7,146.00. Mayor Smith made a motion to approve this change order. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

RESOLUTION 2017-5

We are still working to close the alley on Penn Street.

The renovation on the 2nd floor of the Field and Main bank building is about 95% complete. The downstairs renovations began last week and the projected move in date is Fall 2017.

F&M BANK BUILDING
UPDATE

KLC Fall Conference is October 3-6th, 2017 in Northern Kentucky.

ANNOUNCEMENTS

The Mayor reported that he is looking into a tax rebate program as an incentive for new businesses to move to Cynthiana. This would rebate businesses 50% of their occupational withholding for a length of time depending on how many people are employed. He is planning to prepare an ordinance to move forward with this tax incentive.

TAX INCENTIVE FOR
NEW BUSINESSES

Mayor Smith commended the citizens that participated in the community forum concerning Sunday alcohol sales.

Commissioner Slade thanked the Commission for their approval of buying body cameras for our police force. The cameras have been very beneficial in providing evidence and protecting our officers.

BODY CAMERAS
BENEFICIAL

Mayor Smith announced that Baptist Health will no longer be an insurance provider after this year. We will be looking to find a new insurance provider for our city employees next year.

SEEKING NEW
EMPLOYEE INSURANCE
NEXT YEAR

Commissioner Mattmiller made a motion to adjourn. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie Hutchison, City Clerk

James Smith, Mayor

7/18/2017