

APPROVED  
2/25/19

**Minutes for the January 28, 2019 Bolivar Planning Commission**

**Attending:** Barb Staats, Steve Paradis, Deb Hale, John Garza, Randall Hughes

Steve Paradis called the meeting to order at 7:00 pm

Deb Hale made a motion to approve the minutes from the December 2018 meeting. Barb Staats seconded the motion. Motion carried.

**Unfinished Business:**

1. **Review & discuss edits to town ordinances-** Attorney Kallas was not in attendance for the meeting. Leave topic as an unfinished business item for next meeting.

**New Business:**

1. **Board of Zoning Appeals-** No actions to report
2. **Ron Thomas- 75 Overlook Drive-**permit for enclosed building- John Garza presented documents for an 18 x 20 enclosed building for Ron Thomas of 75 Overlook Drive. According to the plat and other documents presented, the applicant is unable to meet setbacks that are required by town ordinances. Deb Hale made a motion to deny the permit based on setback issues and Randall Hughes seconded the motion. Motion carried. Mr. Thomas was advised that he could request a variance with the Board of Zoning Appeals.
3. **Ashland Village Homes LLC-building permit for single family residence-lot 3-** Owner of property nor builder were in attendance for the BPC meeting. John Garza presented documents to the planning commission members. Documents included a plat of the property as well as a completed permit packet. John recommended to approve as presented. Randall Hughes made a motion to approve as presented. Deb Hale seconded the motion. Motion carried.
4. **Vacancy for Bolivar Planning Commission (Discussion)-**Did not receive any letters of interest. Placing on agenda for next meeting.
5. **Officially adopt the Town seal for the Bolivar Planning Commission-** Deb Hale made a motion to officially adopt the town seal for the BPC. Barb Staats seconded the motion. Motion carried.
6. **Elect BPC Officers for 2019-**Deb Hale nominated Steve Paradis for the position of President, Barb Staats seconded the motion. Motion carried. Steve Paradis nominated Barb Staats for the position of V-President. Randall Hughes seconded the motion. Motion carried. Barb Staats nominated Randall Hughes for the position of Secretary. Deb Hale seconded the motion. Motion carried.

**Attendee Concerns:**

None

**Adjournment:**

Motion to adjourn was made by Barb Staats at 7:45 pm