

Bexar County
Emergency Services District No. 10
Meeting Minutes
January 12, 2017
7:00 P.M.

Bexar County Emergency Services District No. 10 conducted a meeting at the Bexar County ESD Station located at 6658 E. Houston on January 12, 2017 beginning at 7:00 P.M. The following was discussed;

1. **Call the Bexar County Emergency Services District No. 10 Meeting to Order and establish a Quorum.** President Kelley called the meeting to order at 7:16 P.M. and established a quorum. Commissioner's Lazar, Kelley, Yates and Gray were present.
2. **Citizens to be heard. (3 minute time limit per person)** President Kelley recognized Kyle Coleman Emergency Management Office. Kyle informed the commissioners about the policy book they provided as suggestions to the ESD's and suggested that it be reviewed with legal counsel before adopting any policy.
3. **Approval of the meeting minutes from the December 8, 2016 meeting.** Commissioner Lazar made a motion to accept the meeting minutes, second was made by Commissioner Yates. Motion carried 4/0.
4. **Discussion, updates and/or action on the following items;**
 - a. **Command Staff Report – Given by Fire Chief Robert Hogan**
 - **Update on hiring of firefighters.** Chief Hogan advised the testing for the next set of firefighters was scheduled for 1/14.
 - **Update on Retirement program from TCDRS.** Chief Hogan advised TCDRS required all staff to be hired prior to provided cost and options. This would be provided after the new staff was hired.
 - **Update on year-end Tax reporting for payroll.** Chief Hogan advised that all W2/W3 had been filed with the IRS and W2's were mailed to staff who had earned money in 2016.
 - **Run Report.** Chief Hogan reviewed the YTD runs and no questions were asked by the Commissioners.
5. **Presentation, discussion and appropriate action on Health and Life Insurance for paid staff by Agora Insurance Company.** Jocelyn Sturguess from Agora Benefits Solution presented Health, Dental and Vision care plan options to the board. 3 plans were presented and after discussion, Commissioner Lazar made a motion to offer the UHC AMDZ and AMDR plans with the district paying 50% of employee health program and 100% of the vision and dental programs for full-time employees. Second was made by Commissioner Yates. Motion carried 4/0.
6. **Discussion and appropriate action on paying Chief Hogan as Fire Chief and Administrator.** After discussion by the Commissioners, Commissioner Yates made a motion to set the annual salary for Chief Hogan at \$80,000 considering he would be moving to full-time Fire Chief to assist the with the needs of the district starting 2/6/17. Commissioner Lazar seconded the motion. Motion carried 4/0.
Commissioned Yates left the meeting at this point
7. **Financial Report.**
 - a. **Review of Tax Revenues received to date.**
 - b. **Review and appropriate action for the payroll of the district.** Commissioner Lazar made a motion to approve the payroll for the district, second by Commissioner Gray. Motion carried 4/0.

- c. **Review and appropriate action to pay the bills for the District.** Commissioner Gray made a motion to pay the bills for the district, second made by Commissioner Lazar. Motion carried 3/0.

- 8. **Determine date, time and possible agenda items for next meeting. The next tentatively scheduled meeting will be on February 9, 2017.** Commissioners agreed to the date listed.

- 9. **Adjourn.** Commissioner Gray made a motion to adjourn the meeting, second made by Commissioner Lazar. Meeting was adjourned at 5:52 P.M.

Attest
