

## **LAKEWOOD FOREST FUND, INC.**

### **MINUTES OF THE OPEN SESSION MEETING OF THE BOARD OF DIRECTORS OF LAKEWOOD FOREST FUND, INC. HELD ON MONDAY, AUGUST 3, 2020 AT 7:00 PM AT LAKEWOOD FOREST RESIDENTS' CLUB, 15006 LAKEWOOD FOREST DRIVE, CYPRESS, TX 77429**

#### **DIRECTORS PRESENT**

Bob Lewis, President  
Boe Bowen, Vice President  
Bobbi Munz, Secretary  
Scott Johnson, Treasurer  
Christy Jones, Trustee  
Paul Marshall, Trustee  
Sandy Matto, Trustee

#### **DIRECTORS ABSENT**

All Present

#### **IN ATTENDANCE**

Heidi Flores, General Manager, Lakewood Forest Fund, Inc.  
Lieutenant Garza, Harris County Constable Precinct 4  
(5) Resident(s)/guests present

#### **ESTABLISHMENT OF QUORUM, CALL TO ORDER AND ADOPTION OF AGENDA OPEN MEETING SESSION**

Due to the notice of the meeting having been given and a quorum being present, the open meeting session was called to order at 7:00 pm with B. Lewis presiding and H. Flores assisting in recording the Minutes.

#### **SECURITY REPORT**

Lieutenant Garza provided an overview of incidents for Lakewood Forest during the month of July 2020 which included a total of 439 contract calls.

#### **CONSIDERATION OF MEETING MINUTES**

On a motion duly made by S. Johnson, seconded by B. Bowen, through unanimous vote, the open session meeting minutes for July 6, 2020 were approved as presented.

#### **INDIVIDUAL TRUSTEES / COMMITTEE REPORTS**

Community Outreach / Events Update: I. Schrader (Boy Scout), addressed board questions in reference to Eagle Scout project to build and maintain a retirement flag box for the community. Other areas of discussion included possible ice cream event for Labor Day weekend and Elvis Event scheduled for October 3<sup>rd</sup>.

#### **TREASURER'S REPORT**

Financial Overview: Financial information provided in Board Packet reflected the following:

Report Date 07-31-2020

- Total Operating Fund: 739,974.89
- Total Reserve Fund: 656,313.32
- Total Community Projects Fund: 308,860.95
- Total Contingency Fund: 25,000.00
- YTD Income: 1,689,047.09
- YTD Operating Expenses: 1,058,539.73
- Collection Rate: 96% of annual assessment billed has been collected

### **NEW/OLD BUSINESS**

- Board discussed message from Commissioner Cagle sent on Monday, July 20<sup>th</sup> regarding reshaping Flood Control Task Force; Board agreed to have P. Marshall draft a letter addressed to Judge Hidalgo regarding concerns regarding subdivision
- Board notified that Fund Office requested an addendum from Lake Forest Utility District for phase 2B of Grant Road Wall Project in regards to encroaching existing water line in this area; tabled as awaiting copy from LFUD
- Discussion held regarding issuance date of monthly board packet for Board of Trustees; tabled
- C. Jones summarized meeting held on July 29<sup>th</sup> with M. Gordon of Harris County Flood Control District in regards to repair work done along HOA perimeter wall in Gardens of Lakewood Forest after Hurricane Harvey
- H. Flores summarized meeting held on July 28<sup>th</sup> between J. Murphy of Yellowstone Landscaping regarding development of ten year tree replacement plan for HOA common area trees
- Update given on Phase 2B of Grant Road Wall Project running from west-side of EMS station to east side of Cypresswood Drive; upon removal of landscape interfering with construction of new wall, hydro-excavation will begin

### **HOMEOWNER FORUM**

- No discussion held

### **ADJOURNMENT OF OPEN MEETING SESSION**

Open meeting session adjourned at 8:11 pm

### **SCHEDULING OF NEXT MEETING**

The next meeting of the Board of Directors will be held on Monday, September 14<sup>th</sup> at 7:00 pm at Lakewood Residents' Club, 15006 Lakewood Forest Drive, Houston, TX 77070; this meeting will include a review of the 2021 draft budget.

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### **RECAP OF EXECUTIVE SESSION**

- Approval of prior month executive session meeting minutes
- Owner hearings held
- Approval of agreement for HOA to provide managerial support for Civic Association at a cost of \$ 1,800.00 annually for calendar year 2021
- Review of fee waiver request; tabled
- Legal referral of (4) accounts due to outstanding compliance issues
- Discussion held regarding political signage and flags
- 2021 budget draft 01 approved as presented with assessment rate for 2021 set at \$ 630.00

Approved



Date

9/14/20