

RODE HARD RIDERS Club By-Laws

MISSION STATEMENT

The Rode Hard Riders Club Inc. is a non-profit organization to assist other non-profit organizations in raising funds for good causes. The RHR Club organizes and conducts benefit events that are of interest to motorcycle enthusiasts.

ARTICLE 1: Name

- A. This club shall be known as **RODE HARD RIDERS INC.**

ARTICLE 2a: CLUB OFFICERS

The officers of the club shall be a President, First Vice President, Second Vice President, Secretary and Treasurer. All club officers' positions are elected positions. Candidates for a RHR Officer position will have been a member in good standings of the Rode Hard Riders, Inc. for at least 2 years and have attended at least 75% of the previous year's club meetings.

Only "Active Members" may hold office.

A. PRESIDENT

The executive duties of the president are as follows:

1. To preside over meetings of the Club Court.
2. To have general supervision of the affairs of the club.
3. To appoint any person or committee not otherwise ordered by the club.
4. To judge items not covered in the By-Laws or in the rules and regulations.
5. To act as the personal representative of the club in the area of public relations; as a liaison between the RHR and local-law enforcement agencies; and as a connecting link between the RHR and other motorcycle clubs.
6. To represent the club in any club business contacts and to supervise major economic transactions.
7. To assist RHR officers in the interpretation of their club responsibilities, and to promote club life among members in general.
8. To vote only when necessary to break a tie.

B. FIRST VICE-PRESIDENT

The executive duties of the first vice president are as follows:

1. To assume the responsibilities of the presidency when the president is unable to do so.
2. To oversee and promote inner-club events and activities.
3. To promote interest on the part of each member in club life and activities.

C. SECOND VICE-PRESIDENT

The executive duties of the second vice president are as follows:

1. To assume the responsibilities of the presidency when the president and first vice president are unable to do so.
2. To oversee and promote civic activities, such as poker runs, for the benefit of the community.

D. SECRETARY

The executive duties of the secretary are as follows:

1. To record and safeguard the minutes of the club meetings.
2. To maintain the Club Constitution, recording any additions, deletions, or modifications.
3. To handle any club correspondence.

E. TREASURER

The executive duties of the treasurer are as follows:

1. To monitor and record the club's income and expenditures.

F. ELECTIONS OF OFFICERS

Officers of the club serve a twelve-month term of office, annual elections are held at the second to last regular meeting of the year, in November. The term of office will begin on January 1st and end on December 31st of the upcoming year.

1. At the September meeting the Chairman of the Board will open nominations for club officers. The Board of Directors will manage the nomination and election process. Any RHR Court Member is allowed to make nominations. The Board of Directors will also make nominations. At the October meeting the Chairman of the Board will close nominations and announce nominees. Elections will be held by written ballot at the November meeting.
2. A member must be present to accept nomination to office at the meeting to which nominations are being made. If such circumstances prevail in which the member cannot attend, written notification to the Executive Board that the member will accept the nomination is required.
3. In order to be eligible for office, a member has to have been an active member in good standing for a minimum of two years and needs to have attended at a minimum, 75% of the previous year's monthly meeting, unless given dispensation to be absent by the entire Executive Board.

G. ELECTION OF NON-OFFICER BOARD MEMBERS

The Board of Directors will nominate two non-officer members from the RHR court membership to serve on the board. These nominees will be presented to the RHR court membership for approval at the time of the annual club elections. The Chairman of the Board will be selected by the RHR Board of Directors. The Executive Vice-President and the Vice President of the Board will be selected by the RHR Board of Directors.

ARTICLE 2b: CLUB TRUSTEES

The Trustees of the corporation shall be: Membership Coordinator, Sergeant-At-Arms, Public Relations Coordinator, Incentives Coordinator, and C.O.C. Representative. Trustees are appointed positions. These positions will be appointed by the Board of Directors and the Board of Directors may appoint other Trustees than those listed above as the business of the corporation may require

A. MEMBERSHIP COORDINATOR

The executive duties of the membership coordinator are as follows:

1. To collect and safeguard membership records.
2. To monitor the "Voting Membership".
3. To collect membership dues.

B. SERGEANT-AT-ARMS

The duties of the Sergeant-At-Arms are as follows:

1. To maintain peace during a RHR Club meeting.
2. To be in charge of all security arrangements for any and all RHR Club events, and, if unable to attend any scheduled event, shall notify the Club President at the earliest possible time.
3. To manage all club equipment
4. To perform additional duties as directed by the Club President.

C. PUBLIC RELATIONS COORDINATOR

The duties of the Public Relations Coordinator are as follows:

1. To establish a communication network in the club area to distribute press releases and items of interest regarding Rode Hard Riders, Inc. to the print, broadcast and electronic media.
2. To manage the distribution of poster, flyers, etc. for all club events.

D. INCENTIVES COORDINATOR

The duties of the Incentives Coordinator are as follows:

1. To manage all club incentives programs.
2. To maintain incentives programs records for all club members.
3. To promote participation in all club incentives programs.

E. C.O.C. REPRESENTATIVE

The duties of the C.O.C. Representative are as follows:

1. To represent the RHR Club at all State C.O.C. Meetings.
2. To report to the RHR Club Members at regularly scheduled club members on matters of the C.O.C.

ARTICLE 2c: CLUB BOARD OF DIRECTORS

A. BOARD OF DIRECTORS

The Board of Directors consists of those members who were elected as President, First Vice-President and Second Vice-President of the club along with two additional members,

approved/elected by the RHR Court Membership, who are not club officers. Officers of the board will consist of the President of the Board, otherwise known as the “Chairman of the Board”, Executive Vice-President and Vice-President. These officers will be approved/elected by the RHR Court Membership at the regularly scheduled club meeting immediately following the Club Officers election meeting. Any board member who has served five consecutive years will become a permanent member of the board until such time his/her resignation is accepted by the board or he/she is voted off the board by the RHR Court Membership.

The board will go into executive session after any regularly scheduled club meeting when necessary. Emergency meetings can be called if a situation arises that demands immediate attention. The executive board is responsible for:

1. Managing the RHR Club By-Laws
2. The monitoring of conflicts within the club.
3. The application of disciplinary procedures.
4. The evaluation of candidates and their progress.
5. The presentation of summarized assessments of the overall club situation to the Court Membership.

ARTICLE 3: MEMBERSHIP

It is the responsibility of the Membership Coordinator to maintain all membership records.

“Active Members” shall be riders of motorcycles, persons actively concerned with the trade of motorcycle enthusiasts or an officer of the RHR Club. “Associate Members” shall be the spouse or significant other of an Active Member. “Honorary Members” shall be other persons as the club may decide by a two-thirds vote of the “Court Membership”. Only “Active Members” shall be entitled to vote in club affairs.

The membership of any club member more than 90 days behind in dues payments will be terminated.

A. Candidate

1. Any person interested in joining the Rode Hard Rider Club must first complete an “Application to Join”.
2. The **interested party** will then have to acquire a “Sponsor” **prior to being accepted as a candidate.**
 - a. All “Sponsors” must meet the following requirements.
 - i. A member of the RHR Club in good standings for a minimum of one year.
 - ii. Have participated in the following during the past year.
 1. At least five RHR Club meetings.
 2. At least one RHR Sponsored event.
 3. At least four RHR Member Only events.

- iii. All Sponsored must be approved by the Board of Directors. (The Board of Directors may waive any of the requirements in section 3a ii). The Board of Directors also have the right to remove any members Sponsor privileges at any time.
 - iv. The Sponsor must announce that he/she has agreed to sponsor the candidate at a regularly scheduled RHR meeting before proceeding. The Sponsor is responsible for the candidate.
 3. The Sponsor will be responsible for the candidate during the qualifying period. It will also be the responsibility of the Sponsor to build a "Case" for the candidate and acquire two "Referrals" to support the Case.
 4. Any RHR Member in good standings may be a Referral. (Associate Members do not qualify).
 - a. It will be the responsibility of the Referrals to observe the candidate to determine if he/she is of good character, interacts well with other members, is willing to "carry his/her share of the work load" and is willing to abide by RHR Club rules and by-laws.
 5. Once the Sponsor feels comfortable with his/her case and has completed all forms required said Sponsor will present case along with forms to the Board of Directors for approval.
 6. All members of the Board of Directors must "Sign-Off" on the case. After this has been completed a member of the Board is to present candidate at the next regularly scheduled RHR meeting to be voted on by the "Court Membership" for final approval. Two 'no' votes equal a rejection.
 7. No membership dues will be collected from a candidate until final approval of the Court Membership, but a \$5.00 fee per occasion will be charged for each RHR Members Only event (this does not include RHR meetings or RHR sponsored events).

B. MEMBERSHIP QUALIFICATIONS

1. Must be at least 21 years old.
2. Cannot do any drugs.
3. Must show a sincere interest in club and bikes.

C. MEMBERSHIP PRIVILAGES

1. May participate in any and all club "Members Only" events.
2. May participate in any and all club sponsored civic projects (Poker Runs, etc.).
3. May attend any club meeting.
 - a. Must be a member of the "Court" to be eligible to vote.
 - b. Must be a member of the "Board" to attend "Executive Session Meetings".

D. COURT MEMBERSHIP

Only "Court Members" are eligible to vote on club matters.

1. Any "Active Club Member" is eligible to be on the "Court".
2. The only additional requirement to qualify for the "Court" is to agree to make every effort to attend at least 75% of the club's monthly meetings.
3. Any "Court Member" who misses three (3) regularly scheduled consecutive club meetings will be removed from the "Court" membership for the third missed meeting. Any "Active Member" who has been removed from the "Court" due to absence will be reinstated for the first return meeting he/she attends.

E. LIFE MEMBERSHIP

1. If a member has been a member in good standings for five or more years and becomes disabled and is unable to ride, he/she will be given a "Life Membership". This means that, as long as they remain in good standings with the Rode Hard Rider Club there will be no charge for their membership. A Life Membership can be revoked by a majority vote of the Court Membership.

F. HONORARY MEMBERSHIP

Offered to individuals who are willing to participate in our "Club Sponsored Civic Projects" such as Poker Runs, but are not interested in participating in any "Members Only Events".

1. Must be 18 years of age.
2. Must be voted in by the "Court".
3. Not required to pay membership dues.

ARTICLE 4: BUSINESS PRACTICES

A. Meetings

1. The Board of Directors will be responsible for each meeting's agenda.
2. One organized meeting per month.
3. Majority rules.
4. If a vote is taken at a meeting and a member is not there, his vote is void.
5. Meetings will be closed except for prospective members and anyone there on business.
6. All meetings will be run on a parliamentary basis. Members will be evicted for unruly conduct.
7. Quorum for a meeting is one more than fifty percent of the "Court Membership".
8. During a meeting there will be no talking among members until they get the floor through the president.
9. Miss three (3) meetings in a row and on the third meeting missed a member will be removed from the "Court Membership".

ARTICLE 5: CLUB FINANCES

A. DUES

1. Club dues will be paid each month, due by the first.

2. 90 days overdue is the limit.
3. Dues paid monthly will be \$5.00 per month and \$60.00 yearly.
4. Dues paid annually will be \$50.00 and will be paid at the first yearly meeting.

B. RESTRICTED FUNDS

1. Any funds collected for any Club Benefit will be considered "Restricted Funds". These funds can only be used for:
 - a. Payment to the Beneficiary of the event.
 - b. Promotion expenses for the event.
 - c. Any expenses used to enhance the event.
2. A reserve, not to exceed \$2,000.00, may be keep in the "Restricted Funds" account to cover up-front expenses for any benefit event.
3. If the Clubs "Restricted Funds" account should exceed \$2,000.00 the Club Court must decide what to do with the excess before the end of the calendar year.

C. UNRESTRICTED FUNDS

1. Any funds received from RHR Club Members, Associate Members or Candidates will be considered "Unrestricted Funds". Examples of these are Membership Dues or payments for Club Activities that are not Benefit Events.
2. These funds may be used to pay any expenses approved by the RHR Club Court.
3. A reserve, not to exceed \$5,000.00, may be keep in the "Unrestricted Funds" account to cover up-front expenses for any club event.
4. If the Clubs "Unrestricted Funds" account should exceed \$5,000.00 the Club Court must decide what to do with the excess before the end of the calendar year.

D. TRANSFER OF FUNDS

1. With Club Court approval, funds may be transferred from the "Unrestricted Funds" account to the "Restricted Funds" account.
2. Funds cannot be transferred for any reason from the "Restricted Funds" account to the "Unrestricted Funds" account.

ARTICLE 6: RULES AND REGULATIONS

The rules of the club will be strictly enforced. If anyone breaks them, executive board will deal them with. If these rules and regulations are broken, it could mean either immediate dismissal or suspension, whatever the executive board sees fit.

A. RULES

Breaking any of the following Rules will be reason for immediate cancelation of club membership:

1. Failure to pay his dues according to the section dealing with the paying of dues.
2. No member will destroy club, private or public property purposely.
3. No member will take the attitude that he doesn't have to help other members and other members don't have to help him

4. No member will go against anything the club has voted for and passed.
5. Where we go on "Club Rides" will be voted upon by the entire membership.
6. Each driving member/prospect is required to maintain a valid motor vehicle license, which includes the authorization to operate motorcycle.

ARTICLE 7: COMPLAINTS/DISCIPLINARY ACTIONS

A. COMPLAINTS

1. Any complaints on or against any member(s) or guest attending any club function, must be brought before the Board in writing. Complaints may range from malfeasance of office to any violation of the rules and regulations or a violation of the By-Laws.

Complaints will be handled as outlined below:

- a. A written complaint must be filed with the entire Board of the club. The person lodging the complaint must appear personally before the board to lodge their complaint verbally.
- b. Upon receiving the complaint, the Board shall make the necessary inquiries into the allegations.
- c. The accused will be served with written notice of the complaint lodged against him/her by certified mail, or in person.
- d. After the necessary inquiries have been made, the results will be brought before the Board within thirty days of action.
- e. The accused shall be given the opportunity to express their defense of the allegations before any action is taken. The accused also has the right to present the allegations and their defense to the general membership for input. The membership will then be presented the opportunity to vote on any action taken.

B. DISCIPLINE

1. The type of disciplinary action taken shall depend upon the offense and results of the inquiry. A member may be dismissed from the club for cause, suspended from any/all events for a specified period of time, may receive a written reprimand or notice, or any other disciplinary action deemed appropriate by the Board and/or the general membership.
2. The member being disciplined shall be notified by written notice of the final decision made by the Board and/or the general membership.

ARTICLE 8: AMENDMENTS

- A. The RHR By-Laws may be amended, providing the proposed amendment is submitted in writing at a regular meeting. A two-thirds vote of the "Court Members" shall be required to pass an amendment.

ARTICLE 9: TRAVEL

A. ROUTES, STOPS, ETC.

1. The RHR President will have final approval on all travel plans for any RHR Day Run, Road Trip or RHR sponsored event, such as poker runs.
2. The RHR President will be the final decision maker for any changes to travel plans to include such things as meeting places, routes, and stops.

B. ROAD CAPTAIN

- A. The RHR President shall lead all RHR Day Runs, Road Trips and Club sponsored events or, if he/she chooses to do so, appoint someone else to lead.

ARTICLE 10: CLUB LOGO AND BRAND

C. LOGO.

3. The RHR Logo:



4. The RHR Brand:



D. USE OF THE LOGO

1. The RHR logo will not be altered in any way.
2. The RHR logo can be worn or used in any way by RHR Members, Associate Members and Candidates only.
3. Any Member, Associate Member or Candidate when representing the RHR Club by wearing the logo must behave in a manner that reflects the values of the RHR.

E. USE OF THE BRAND

1. The RHR Brand is to be used with various artwork to identify with an event or theme.
2. Any use of the RHR Brand must be approved by the RHR Board of Directors.

F. RHR SAFETY VEST

1. The RHR Safety Vest are property of The RHR Club.

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- 2.** Any member who leaves the club for any reason must return the safety vest to the club.
- 3.** Any use of the RHR Club Safety Vest for anything other than a club ride or club sponsored event must be approved by the RHR Board of Directors prior to said use.