

PORT OF MANCHESTER
MINUTES

January 9, 2017

Manchester Library Meeting Room, 8067 E. Main Street

REGULAR MEETING

Call to Order. Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Pedersen and Fallstrom.. Also present were Contract Administrator O'Connell, Attorney/Auditor Thompson, and 6 guests.

2.0 Approvals – Consent Agenda

2.1 Regular meeting minutes for December 12, 2016.

2.2 Vouchers numbered 17-001 through 17-014 in the total sum of \$8,512.30.

After discussion, Commissioner Pedersen moved to approve the Consent Agenda. Commissioner Fallstrom seconded the motion. Passed unanimously.

3.0 Public Comment. - The new fence has been installed at Pomeroy Park on the South and on the West boundary. Slats have been inserted on the West boundary.

A new restroom steel door has been installed, as well as an automatic flush toilet.

Two new trash cans have been ordered with delivery in about two weeks. If they prove to be acceptable, then additional trash cans will be ordered.

The MCAC met last week, and has adopted its 2017 work plan. No concern has been expressed to them as to the ships anchored at bay. There followed lengthy discussion about ships being anchored in our harbor and what steps can be taken to cause them to move elsewhere. Environmental issues were raised.

4.0 Resolution 1-17 - Appointing Attorney for FY 2017. Attorney Thompson read the proposed Resolution in to the record. After discussion, Commissioner Fallstrom moved to pass the Resolution. Commissioner Pedersen seconded the Motion. Passed unanimously.

5.0 Resolution 2-17 - Election of Officers for FY 2017. Attorney Thompson read the proposed Resolution in to the record. After discussion, Commissioner Pedersen moved that the officers previously in office be reelected for this forthcoming year. Commissioner Strode is the President, Commissioner Fallstrom is the Vice-President and Commissioner Pedersen is the Secretary. Commissioner Fallstrom seconded the Motion. Passed unanimously. Commissioner Fallstrom moved to pass the Resolution. Commissioner Pedersen moved to second the motion. Passed unanimously.

6.0 Resolution 3-17 - Appointing Contract Administrator. Attorney Thompson read the proposed Resolution in to the record. After discussion, Commissioner Pedersen moved to pass the Resolution. Commissioner Fallstrom seconded the motion. Passed unanimously.

7.0 Resolution 4-17 - Rules of Business - Attorney Thompson outlined the proposed lengthy Resolution adopting Roberts Rules of Order and other pertinent rules of business for the Port. After discussion, Commissioner Pedersen moved to pass the Resolution. Commissioner Fallstrom seconded the motion. Passed unanimously.

8.0 Resolution 5-17 - Public Records - Attorney Thompson outlined the updated Resolution concerning procedure to be followed in requesting public records. Contract Administrator O'Connell has been added as a central contact. Commissioner Fallstrom moved to pass the Resolution after discussion. Commissioner Pedersen seconded the motion. Passed unanimously.

9.0 **Resolution 6-17 - Small Works Roster** - Attorney Thompson outlined the updated resolution adopting the Port of Silverdale small works roster as the roster for the Port of Manchester. There was discussion concerning the possibility of searching an alternative roster in the near future. Commissioner Pedersen moved to adopt the Resolution. Commissioner Fallstrom moved to second the motion. Passed unanimously.

10.0 **Resolution 7-17 - Appointing Claims Agents** - Attorney Thompson explained the new proposed resolution which adds Contract Administrator O'Connell as a point person to address the reception of a claim against the Port as well as attorney Thompson. The Resolution explains what is necessary to make a claim against the Port, and contains a form to be used in making a claim. Under law, a claim is a requirement before a law suit can be commenced against the Port. Commissioner Fallstrom moved to adopt the Resolution. Commissioner Pedersen moved to second the motion. Passed unanimously.

11.0 **Picnic Pavilion Design** - Contract Administrator displayed several options for the design of the proposed new, replacement pavilion at Pomeroy Park. We must stay in the footprint of the existing pavilion to comply with shorelines laws. This project will probably not go forward until after Spring of this year.

12.0 **Upcoming events**

12.1 The 2017 annual launch passes are on sale now.

12.2 There is a commissioners workshop scheduled for Saturday, February 4, 2017 in Lynwood. Commissioner Fallstrom plans to attend.

13.0 **Miscellaneous**

13.1 **Financial Report** - Contract Administrator presented a written report which is close to closing out the 2016 year. We did better than projected with income and expense. Final figures should be ready for the report to be given at the February meeting.

13.2 **Commissioner Comments** - Commissioner Fallstrom announced that he plans to be in Olympia on January 24. Commissioner Strode stated that he will be exploring a proposed project to include a fishing derby in the near future.

14.0 **Future Meeting Dates**

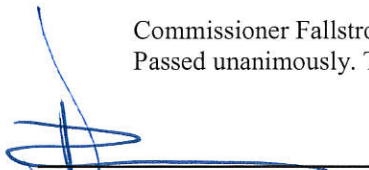
14.1 **January 23, 2017, 6:30 PM** - All Ports meeting at Brownsville

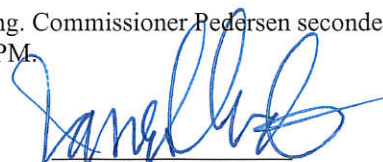
14.2 **February 13, 2017, 6:00 PM** - Regular meeting

14.3 **March 13, 2017, 6:00 PM** - Regular meeting

15.0 **Adjournment.**

Commissioner Fallstrom moved to adjourn the meeting. Commissioner Pedersen seconded the motion. Passed unanimously. The meeting adjourned at 7:20 PM.


Ronald E. Thompson
Attorney/Auditor


James Strode
President