

**Verde Valley Fair Association**  
**Board of Directors**  
**Meeting Minutes August 14, 2018**

5:00 p.m. - Regular meeting

In attendance: President Sonny Zale, Vice President Scott Taylor, Secretary Nate Jackson, Treasurer Claudia Schwisow and in addition Director Coleen Gilboy, public: Shelly Zale, Beth Canedy, Daniel Sullivan

Absent: Boardmember Kenny Porter

Meeting was called to order at 5:00 pm

**Call to Membership** – None

**Consent agenda** - Approval of minutes from Regular meeting 7.10.18. Mr. Taylore moved to approve the minutes. Mr. Jackson 2<sup>nd</sup> the motion– all in favor, Motion passed

**Chairman’s Report** - \* Started on bathrooms with layout and footings

**Administration Report** – a) Razo dance on August 30<sup>th</sup> expecting 1,000 will need to order beer, b) audit is done, will have signed and mailed tomorrow, c) battery was stolen out of water truck, moved water truck and tractor up closer to buildings so can watch better.

**Committee Report – Livestock:** - \*Rulebook work and working on adding the speeches to the rulebook.

**Arena Report:** - \* Battery stolen and replaced with a bad battery.

**RV Camping Spots** –City is working on changing the City Code.

**Bathrooms** – Dewey plumbing turned in a bid

**Shop** – Want a 6” pad and will take 25 to 30 yards of concrete.

**Financials** – A review was done of both the June 30, 2018 and July 2018 financials. Mr. Jackson moved to approve the June and July financials with updates to the bank balance on the memo page. Mr. Taylor seconded the motion. All in favor.

**Old Business** –

A) **2018 Scholarship** – We have 9 back, tomorrow after deadline, send out to an evaluator that is from another fair to put in order.

B) **Policy and Procedure adoption with updates.** – Ms. Schwisow made a Motion to adopt the recommended Policy and Procedure Manual. Mr. Taylor seconded the motion. All in favor.

**New business**

A) **2019 Fair Coordination** – After discussion the board would like Director Gilboy to coordinate the 2019 fair and hire help where needed.

B) **Credit Card Options** – We would like to have credit card options at the front gate, bar and auction. It was suggested to ask Credit Card Services here in town if they have staff that could run that, also Country Bank has helped in the past.

C) **Lawn Mower** – We need to replace the lawn mower. Mr. Zale had a website with options on it as well as Home Depot.

D) **Governors Fund – 2018-19 Funding** – Application is done and ready to be mailed, we will update with the 2017-18 Audit that we received from the Auditor today.

**Possible Executive Session** – None

**Adjournment** – 6:30 pm Mr. Taylor made the motion to adjourn the meeting and Ms. Schwisow seconded the motion. No discussion. All in favor.