

Planner - Planning, Building & Development

Tracking Code

PBD.34022

Job Description



Are you looking for a challenging role within an organization that provides flexible hours, rewarding compensation and an excellent benefit package? If so, Lake County Government is the place for you. Comprised of nearly 3,000 employees, it is our goal to serve positively the residents of Lake County while working with a purpose. We believe our employees should take pride in the work they accomplish while truly respecting a collaborative work environment. Do you have a background in community development projects? If so, this position could very well be for you:

Position: Community Development Planner

Location: Libertyville, IL

Salary: \$51,121 - \$66,724

Job Summary: Responsible for assisting with the preparation of the Consolidated Housing and Community Development Plan; administration of the County's Community Development Block Grant (CDBG) Program and other housing and community development programs in which the County may participate. The candidate will also be responsible for the provision of technical assistance to grantees and grant applicants to generate activities that meet the priorities of the Consolidated Plan and/or other Community Development grant program requirements. There is need to explain Lake County's various grant programs, especially to and for non-profit organizations, and to conduct the application solicitation, submittal and review process.

Becoming a Community Development Planner would allow you to be involved with facilitating the public participation process and presentations on CDBG Program matters to various Commissions and Committees, the County Board, and other public or private groups. Your day will consist of coordinating the administration of community development projects and preparing environmental review records to monitor compliance of labor standards regulations. There is need for staff attendance at occasional morning or night meetings. THIS IS A GRANT FUNDED POSITION.

You will have endless opportunities to impact and make a difference within Lake County. Being able to build working relationships with fellow employees, 30 countywide departments and the public, is sure to keep you interested and continuously learning. In particular, you will establish and maintain positive working relationships with elected and appointed government officials, community leaders, staff of public and nonprofit agencies and HUD field representatives.

The successful candidate will be a team-oriented professional, ready to serve as grant leader for any Community Development programs. You will have a Bachelor's Degree in social work, urban or regional planning, business or public administration, social science or closely-related field with three years of experience and/or a Master's Degree. A drivers license is required.

Lake County offers a competitive salary and benefit package with performance-based incentive plans. We also offer flexible working hours, and a comprehensive wellness and training program. Visit our [Prospective Employee](#) page to get additional information on why you should work for Lake County!

To learn more about the department you will be working for, visit [Planning, Building & Development](#). To learn more about other services Lake County provides and to see some of our employees in action visit our website to view [videos](#).

If you need assistance writing your resume we have some tools to help you at our [Human Resources website](#).

Any offer of employment is conditioned on the successful completion of a background screening, drug and alcohol testing and may include a pre-employment medical exam.

Lake County is an Equal Opportunity Employer

Job Location

Libertyville, Illinois, United States

Position Type

Full-Time/Regular

Applications will be accepted

Until Filled