

TOWN OF GREENWOOD  
MINUTES OF THE WORK SESSION  
OF THE MAYOR AND BOARD OF ALDERMEN  
Thursday, December 17, 2020 -6:00 PM

Present: Mayor Frank, Alderman Davis, Edwardes, Larsen, Town Attorney Charles Grubb, Town Clerk Veronica Brown, Police Chief Shayne Gibson and members of the public.

Absent: Alderman Robinson and Doughty

There was a quorum

Mayor Frank called the meeting to order at 6:00 p m, he then led the invocation and Pledge of Allegiance.

Staff Reports:

Town Clerk, Veronica Brown gave reports on restrictions to office availability due to COVID

Superintendent Ken Bardett- Announced his last day will be December 29, 2020

Chief Shayne Gibson reported that 1) there were no use of force incidents in the Month of November 2) the police department will be hosting a Santa parade throughout the neighborhoods on Saturday, December 19<sup>th</sup> from 9:00 until noon 3) the police dept received new wireless routers from Caddo 911 and they have been installed in each vehicle 4) Operation Santa Claus was a huge success and was able to help approximately 50 Greenwood families that were in need of assistance 5) Officer L. Draper resigned to pursue other interests outside of law enforcement 6) The police department purchased a new vehicle, Hybrid Ford Explorer

Town Attorney, Charles Grubb—Advised the Board that there has been no response has been received from the Attorney General in regards to Blue Line Solutions, LLC

Approval of Minutes:

Work Session Meeting –November 12, 2020

There were no questions or discussion from the Board

Public Hearing & Regular Session Meeting- November 16, 2020

There were no questions or discussion from the Board

Approval of Financial Statements- November 2020 Financials

There were no questions or discussion from the Board

1. Chief Ernest Mitchell from Caddo Fire District # 3 to advise the Board of updated information  
Mayor Frank introduced Chief Mitchell and thanked him for taking time out of his schedule to update the citizens and Board of Alderman. Chief Mitchell explained although there have been many accomplishments in 2020, there are still many needs of the Fire Department. The accomplishments are as follows:

Parking lot replaced, 2 new positions for firefighters, new defibrillators purchased, new tanker put in service, new ambulance put in service, 4320 hours of company training, 324 hours of drills, exhaust removal systems installed at both manned stations and changed all lights at the stations to LED. Chief Mitchell volunteered to come and give regular updates to the Board and asked for questions. Mayor Frank asked about the PIAL insurance rating and Chief Mitchell explained updates to the Board.

2. Ordinance No. 10 of 2020

TITLE: AN ORDINANCE AMENDING ORDINANCE NO. 8 OF 2018 TO PROVIDE FOR INCREASES IN WATER CHARGES BEGINNING FEBRUARY 1, 2021, AND OTHERWISE PROVIDING WITH RESPECT THERETO ( To introduce and set for Public Hearing on Tuesday, January 19<sup>th</sup>)

The title was read by Town Clerk, Veronica Brown and Mayor Frank called for questions. There were no questions or discussion from the Board.

**Public Comments:** Alderman Edwardes made inquiries on the Code Enforcement Report and Town Clerk Veronica Brown answered accordingly.

Alderman Edwardes inquired on permits or a set of rules for parties /events which take place in the Town of Greenwood. After lengthy discussion, Town Attorney Charles Grubb will research and get back to the Board

**Adjourn**

There being no further business, a motion was made by Alderman Larsen and seconded by Alderman Davis the meeting was adjourned at 7:12 pm. Next meeting to be held on Thursday, January 14, 2020 @ 6:00 p.m. for the Work Session of the Board of Aldermen and Tuesday, January 19, 2020 at 6:00 pm Public Hearing & Regular Session Meeting of the Board of Alderman. All meetings held in the Town Hall Chambers.

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s/s Veronica Brown, Town Clerk

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s/s Frank Stawasz, Mayor

STATE OF LOUISIANA

PARISH OF CADDO

I, THE UNDERSIGNED Town Clerk of the Town of Greenwood, do hereby certify that the foregoing is a true copy of the minutes of the Work Session of the Mayor and Board of Aldermen of the Town of Greenwood for December 17, 2020.

This the 28th day of December, 2020

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s/s Veronica Brown, Town Clerk