



Licence Application Form Checklist

<u>Requirements</u>	<u>Yes</u>	<u>No</u>	<u>N/A</u>
Form Completed in block capitals and black or dark blue ink?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All form sections complete?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Form Signed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bank transfer complete? (£23 licencing fee)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proof of Payment attached to email?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Photograph attached? (<i>if necessary</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This checklist is for the applicants use only and does not need to be sent with the completed application form.