

Langdon Community Association



Langdon Community Association
Box 134
Langdon, AB T0J 1X0
www.goodlucktown.ca

LCA Meeting –May 27, 2018
Location: Fieldhouse
Time: 7:30pm

In Attendance:

Chrissy Craig – Chair, Fundraising Lead
Nicole Porquet-Seitz – Secretary
Jessica Smythe – Vice Chair, Membership Lead
Nicki Black – Field House
Crystal Upstone – Treasurer
Rod Spence – Fieldhouse Maintenance
Heather Hume – Communication Lead
Scott Pike – Recreation Lead
Corrie Carrobough – Director of the Board
Renee Durieux – Beautification Lead

Meeting called to order at 1933h

1. Approval of Agenda:

- Motion to approve the agenda with additions: Jessica, Crystal - approved

2. Approval of Minutes:

- Motion to approve the minutes from April 29, 2018: Renee, Nicki - approved

3. Reports Attached to minutes

4. Discussion

- Tasks review – please log onto Sharepoint for LCA_Board to Task list and review what has been assigned to you and check off when completed. Tasks were reviewed, reassigned or marked complete at the meeting so please review update list. You can ask for an alert email when the task list has been updated. Completion dates updated for security cameras, office, and insurance. Added tasks – sell Zamboni, Park tasks
- Park Tasks
 - i. Playground – RVC with their funds to be rototilling the gravel and replacing it. We need thank them on Facebook. Also we need to advertise on Facebook that we need volunteers (preferably) to rack gravel and push it under the equipment weekly, pick up garage around playground weekly. **Heather to complete Facebook posts.**
 - ii. Antenna – on the fieldhouse roof is a safety concerns and individuals are getting onto the roof and unplugging it. Alberta Net Radio is requesting permission to move antenna to the peak to try and prevent unplugging.
 - iii. Clean up – boards around the rink (**Scott** to put in shed), yellow tubing outside shed (**Scott** to put in shed), fire pit in parking area (**Scott** to move beside fieldhouse), pallets/barrel outside fieldhouse (**Chrissy** to take to dump)

- iv. Blue bins - they are overflowing and we need a plan for the summer season to have them emptied minimally weekly. **Heather** to advertise on Facebook for a community group to volunteer to complete and they get the bottles refunds.
- Rental form revision – Completed updated forms were emailed with agenda. Please review by June 1 and give any revisions to Nicki as she wants to start using them with June contract renewals.
- Overdue forms/membership – Each board member needs to purchase a membership asap either via cash to Jessica or e-transfer to Crystal. Each board member who has not submitted a police check, conflict of interest form or code of conduct will be sent a reminder email and needs to return this form asap as it part of our bylaws and policies.
- Bingo Committee – email update from Ken – he bought a used air operated bingo machine for \$120. Chrissy and Ken have started license application. **Chrissy motioned for the LCA to apply for Bingo Licence. Ken Second. All In favor.** Tentative start date Sept 21st with the aim for monthly on the 3rd Friday of the month. Subcommittee to meet soon
- Green Space Committee – Secured \$6000 donation for the pergola sponsorship from ArrKann! They are giving us the funds in advance so we can start the project yet will be having a fundraiser June 23rd to raise funds for LCA and will donate \$6000 minimally or whatever they fundraise. LCA will provide advertising and volunteers for the fundraiser day and offer our bouncy castles to be used. So with this donation and we have reviewed the plans and lowered the total price of the project to \$102,312 we are now only \$312 short which means the project will go ahead and hopefully start this coming week with aim to be done before Langdon Days.
- Fieldhouse Renovations – Nicki received 3 quotes for painting the inside of the field house ranging from \$3465 to \$6825 (labour and paint). Our maintenance budget for the field house is only \$2000 so board suggests to reopen bids for lower quotes – Send Nicki contacts for painters for new bids. Continue to hold on lighting for storage room until painting completed.
- Communications – Heather is proposing to get LCA logo (horseshoe) redesign/updated as we do not have a high resolution image of logo to enlarge for new signs and banner. Chrissy to ask local designer if would be able to assist with logo recreation. Heather showed samples of 3 banners with various price ranges. Will start with ordering one banner for under \$200 once logo redesigned and have available for events and when not in use at Mountain View Credit Union (hopefully).
- Langdon Days – Float subcommittee formed – **Nicki, Heather, Crystal and Jessica** with the idea to use the Zamboni for out float and add other LCA elements. **Corrie/Scott** to research possibility and requirements for driving Zamboni in warm weather.

5. Motions

- Approved by email
 - i. Rental rate changes – After reviewing the finances, current average monthly expenses are \$2500.00. Most months we are making a little more than that from our regular renters (as long as they are on time with payments). However if we were to lose even one we would be borderline. Motion by Nicki to adjust the non-profit rate from \$12 per hour to \$15 per hour, monthly renters will stay at \$25 per hour, for one time renters we change the structure of how we charge to \$35 per hour for members and \$50 per hour for non members with a minimum of 4 hours per rental. Weekend long rentals for weddings, etc increase to \$650 for members and \$800 for non members. Seconded by Jessica. Approved
- Approved at meeting
 - i. Bingo account – Motion by Corrie to open a new, separate account at Mountain View Credit Union for Bingo only. Seconded by Renee. Approved
 - ii. Antenna- Motion by Chrissy to allow Alberta Net Radio to move the antenna on the fieldhouse roof at their own risk and fix any damages that may occur in the process. Seconded by Corrie. Approved

Adjourned – 2105h

Reports

Events report – Still need a lead

Fundraising report – No grants until the fall

Communication report – Working on newsletter, job description for marketing intern, new signs for events. Please review the newsletter outline (was attached to agenda email) and give feedback to Heather. Hoping for first newsletter in September

Recreation report – no report

Membership report – Memberships are being delivered and investigating ways to promote memberships including partnering with local businesses for discounts. Open to any ideas!

Financial report – no report

Beautification report – Flowers given out last weekend

Fieldhouse report – New rental forms and rates have been completed

Langdon Days - Coming along. Still need a volunteer to coordinate breakfast, children's festival, and volunteer of year awards. Please consider volunteering for these as this is our biggest event/fundraiser of the season. Volunteer spot going up June 1st.

Future Meeting (calendar invites sent to your goodlucktown.ca emails)

All meetings at 730pm at field house garage unless noted

June 24

Aug 26 – family BBQ supper before meeting – details to follow

Sept 30

Oct 21

Nov 25

Dec 9 – Christmas social – details to follow