

# Annual Report



# 2012

***SHERBURN/WELCOME  
POLICE DEPARTMENT***

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To the Sherburn and Welcome City Councils,

Enclosed is the 2012 Annual Report for the Sherburn/Welcome Police Department. The information given in this report will serve as an overview of the activities that the department was involved in over the last year as well as some comparisons against 2011.

***Calls for Service***

The department logged 1,438 calls for service in 2012. This was the highest number of calls for a single year since statistics started being kept. This number represents nearly a 10% increase over our previous high and is continuing at an accelerated pace in 2013.

The types of calls remained essentially the same as in years past. The number of calls within the City of Sherburn was 660 which was down from 2011 by two. The City of Welcome logged 564 calls which was up substantially over 2011 by 111. Calls outside either city were at 186.

Response time for calls is a key element for a police department. The average response time for this department in 2012 was 3 minutes and 48 seconds. Factoring in that we are providing coverage to two communities that are approximately 5 miles apart, I feel we are providing exceptional response time to the calls that we receive. It is our hope to continue this and improve if possible.

***Vehicles***

The department logged 62,381 miles during 2012. These miles were split among all of the department vehicles. Currently, we have a

2009 Crown Victoria, 2011 Crown Victoria and a 2013 Police Utility Vehicle. The 2007 Crown Victoria was retired in August of 2012 and replaced with the new Ford Explorer Utility. This vehicle is all-wheel drive which has already proven valuable during inclement winter weather. The 2007 was listed for sale on a state auction site and sold for \$7,925. This money was used to off-set the costs of setting up the new vehicle.

### **Personnel**

The department did have some turnover in personnel in 2012. Officer Chad Bonin was hired as a full-time officer with the City of Blue Earth and Officer Joshua Walker was hired by the Freeborn County Sheriff's Office. The department added Officer Cory Zimprich and Officer Briar Bonin to replace the two officers who left. Part-time officers are utilized to fill shifts when full-time officers use PTO time throughout the year.

Officer Bonin lives in Truman and also works part-time for the Truman Police Department. Officer Zimprich lives in the metro area and also works for the Belle Plaine Police Department. Both of the officers have acclimated to the area and are doing a terrific job for the department.

### **Training**

The department collectively completed 131 hours of training during 2012. I completed a background investigation school in September and started a three week leadership training course in December. This course is modeled after the West Point leadership model and was developed at the request of the LAPD. There have been six classes in Minnesota that have graduated from this program and I am currently in the seventh class. We are scheduled to complete this training in February of 2013. I also completed my Bachelor's degree in October of 2012. I obtained a Degree in Criminal Justice with an emphasis in Management and Administration.

Much of the training that was done was through utilizing PATROL. This is the second year that the department has been enrolled in this program and it has proven to be an economical and beneficial

program. Each officer is able to obtain one POST credit for each course that they complete online. A minimum of twelve courses are offered each year in areas such as legal updates, search and seizure, HAZMAT and numerous other topics. Officers are able to complete these courses during down time on their shifts or on their own when it is convenient.

The department again conducted firearms training twice during 2012. Officer Keithahn continues to serve as the firearms instructor for the department and also completes the qualification process for other departments in the area including Trimont and Dunnell. This training was completed in April and November and is required by the P.O.S.T. Board.

### **Department Web-site**

The police department website went live in October of 2011. As time went on throughout 2012 and more and more people became aware of the site, the traffic began to pick up. At the end of 2012, the site was averaging approximately 100 hits per week. The department also developed and activated a Facebook page. Getting information out to the public through these two mediums has proven beneficial. This is particularly true when a snow emergency is declared and people need to get their vehicles off the street for the snow plows. A mobile site was also developed for those who have smart phones to access the website. If you have not done so, please visit the page at [www.sherburnwelcomepolice.org](http://www.sherburnwelcomepolice.org)

### **Activities**

The department again conducted a bicycle rodeo in the spring for all the area children. This is a chance to educate them on bicycle safety and have them practice some basic skills and maneuvers that will help to keep these young riders safe. Rules regarding where to bicycle as well as proper safety equipment are discussed and helmets and other safety equipment are given out to those who attend. Through donations, the department is able to provide this

equipment as well as two bicycles that were given away at the event. The children always seem to enjoy it and we had another large crowd this year.

The department again assisted each city with various aspects of their city festivals this year. No major issues occurred in either town and everyone seemed to have a good time.

The department continued our program of conducting house checks for those citizens who request this service. When a citizen is leaving town on vacation or for an extended period of time, they can fill out a request form and the department will physically check their property while they are gone. Once they return home, the logs from the property checks are mailed to them for their review. This program was used multiple times throughout 2012 and expect that it will continue in 2013.

### **Radio Update**

In December, the county transitioned over to the 800 radio system. This has been a project that has been in the works since 2008 and was required by January 1, 2013 when we would no longer be able to use broad band radio systems. Martin County took the lead in acquiring the equipment needed to make this transition and purchased the radios to replace all the existing radios that each fire department and police department currently used. As of January 1, every agency in the county began using the new system through the use of our portables. Mobile units will be installed in each vehicle sometime in early 2013.

### **2013 Projects**

The department has a few projects that it is going to complete in 2013. A new Digital Ally camera system will be installed in the 2201 squad. When the set up was completed on this squad, it was decided to use the Mobile Vision system that was in the old squad car. This system operated on VHS tape and was beginning to have operational issues. The 2202 and 2203 squad cars have been using Digital Ally for a few years now and the performance of these units is superior to the Mobile Vision. No tapes are needed and all traffic

stops as well as other recording are stored on a hard drive should they be needed at a later date. The units are self-contained in the interior of the car which makes them less susceptible to dust and dirt than the Mobile Vision which is housed in the trunk of the car. We expect to purchase this system in late January with the intent to have it up and running by the end of February.

An upgrade to the MDC terminals in the cars will occur in 2013. I am currently looking to see if the current laptops can be upgraded to meet the demand that is placed on them by the software that we are using. Alpha Wireless is researching if the existing computers can support the upgrade or if we will need to replace them all together. Our ability to access information in the cars has grown tremendously in the last two years and the existing laptops are now five years old which is the anticipated lifespan of an in-car computer. The needed update will likely be done in February or March regardless of which option we choose to pursue as we are starting to have significant performance issues with one of the machines.

### **Conclusion**

I hope this has given you an idea of the department's activities in 2012 and what is planned for 2013. As always, if you have any comments, questions or concerns, do not hesitate to contact us. Let's have a safe and productive 2013!

Sincerely,

A handwritten signature in black ink, appearing to read 'BLH', with a long horizontal flourish extending to the right.

Brad L. Hughes

# Sherburn/Welcome Police Department

## 2012 Department Statistics

Total (year) Calls For Service 1438  
Actual CFS 1410

Within Sherburn 660  
Within Welcome 564  
Outside City Limits 186

### Types of Calls:

911 Hang-Up	2
Alarm	28
Animal Complaint	161
Assault	12
Assist MCSO	60
Assist MSP	18
Assist Other	55
ATL	6
Bar Checks	2
Bomb Threat	1
Burglary	6
Child Abuse (suspected)	5
Civil Issue	52
Civil Standby	4
Crash 10-50	36
Crash 10-52	1
Criminal Damage – Property	21
Directed Patrol	13
Disturbance	42
Domestic	14
Driving Complaint	30
Escort (Other)	2
Fire – Other	2
Fire – Sherburn	9
Fire – Welcome	11
Fireworks	1
Fraud	14
Funeral Escort	12
Harassment	27
Haz-Mat (Non-fire)	1
House Watch	106
Illegal Dumping	5
Informational	65
Intoxicated Person (not driving)	3
JV Nuisance	18
Medical – Sherburn	56
Medical – Welcome	19
Message Delivery	3
Miscellaneous	10
Missing Person – Adult	1
Motorist Assist	23
MV Damage	8
MV Theft	2
NSF Checks	8
Narcotics	3

Nuisance Complaint	1
OFP Violation	9
Open Door/Window	4
Ordinance Violation	54
Paper Service	3
Parking Complaint	11
Predatory Offender Check	1
Probation Violation	2
Property – Lost/Found	14
Public Works Notification	4
Runaway	3
Snow Emergency Violation	3
Suicide (& Attempts)	1
Suspicious Circumstances	29
Suspicious Person	9
Suspicious Vehicle	10
Test Record Only	3
Theft	51
Theft from a MV	1
Threats	5
Traffic Hazard	2
Traffic Stops	168
Transport Prisoner	8
Trespassing	3
Truancy	1
Warrant Service	7
Welfare Check	25

Error/Duplicate/Ignore 28

# Sherburn/Welcome Police Department

## 2012 Department Statistics

**Total Arrests:** 30

Arrest Warrant	5
Assault	4
Burglary	1
Burglary – JV	1
Disorderly Conduct	1
Domestic Assault	5
DWI	7
OFP Violation	1
Probation Violation	3
Probation Violation – JV	1
Violation of Conditions of Release	1

**Total Citations issued (each violation):** 117

**Traffic:** 62

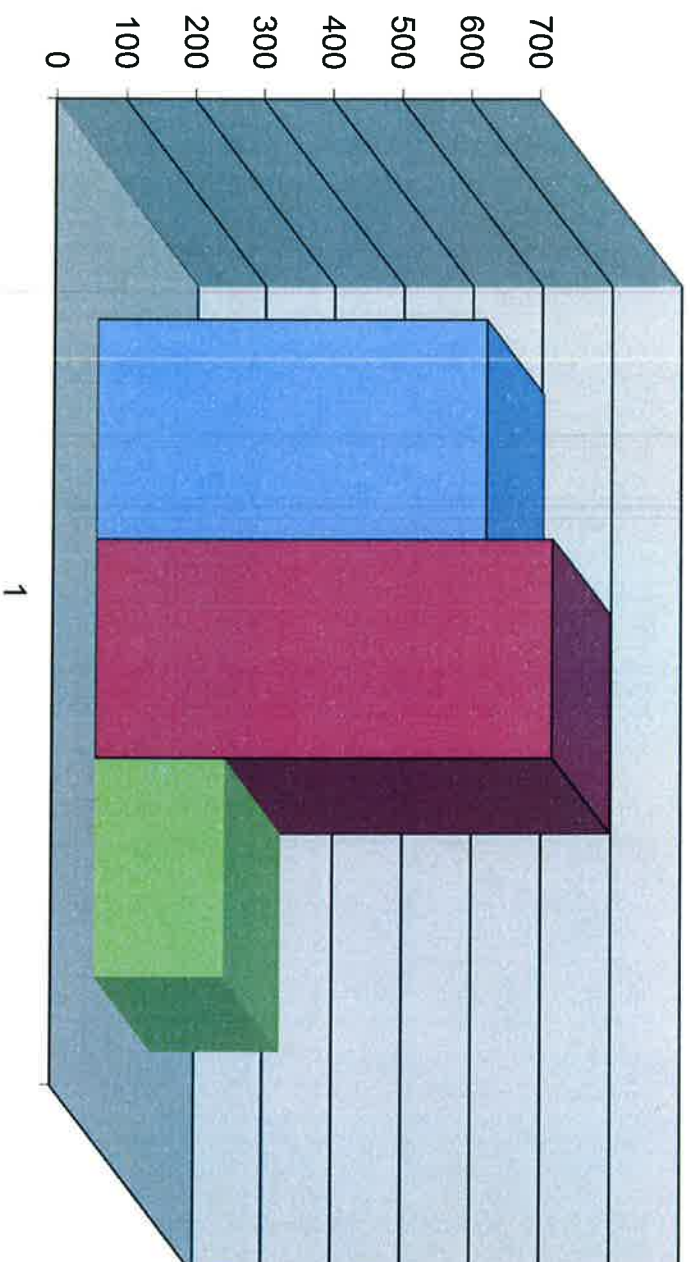
DAC	1
DAR	3
DAS	1
Display Revoked Plates	1
Fail to Yield	2
NO MN DL	4
No Proof of Insurance	9
Obstructed Windshield	1
Open Container	1
Reckless Driving	1
RR Stop Sign	1
Seat Belt	3
Speed	28
Stop Sign Violation	5
Unsafe Passing	1

**Other:** 55

Assault	6
Burning Violation	2
Crim. Damage – Property	1
Disorderly Conduct	10
Dog at Large	5
Domestic Assault	6
Handicap Parking Viol.	1
JV Citation	2
No Dog License	1
Ordinance Violation	11
Property Damage	1
Resisting Arrest	1
Runaway Citation	1
Snow Route Parking	3
Theft	2
Under 18 Tobacco	1
Under 21 Consume	1

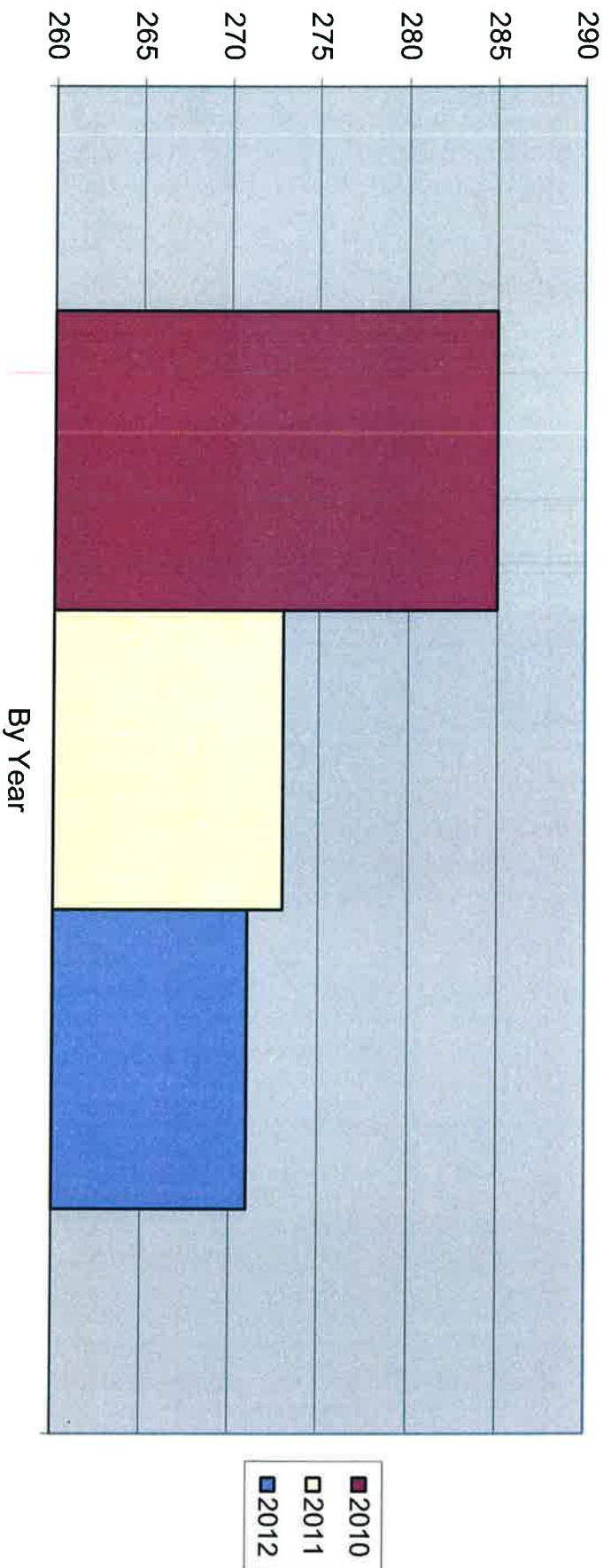


## 2012 Calls for Service

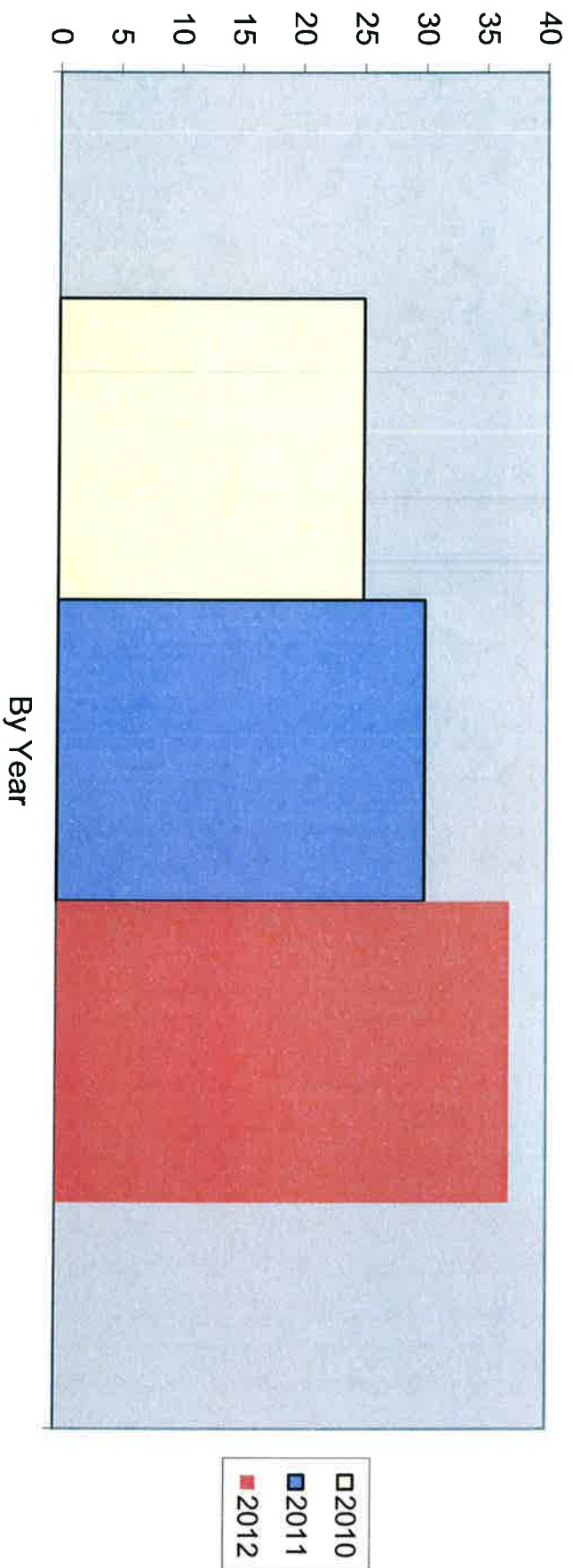


- Welcome
- Sherburn
- Outside City Limits

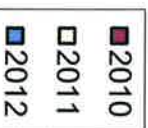
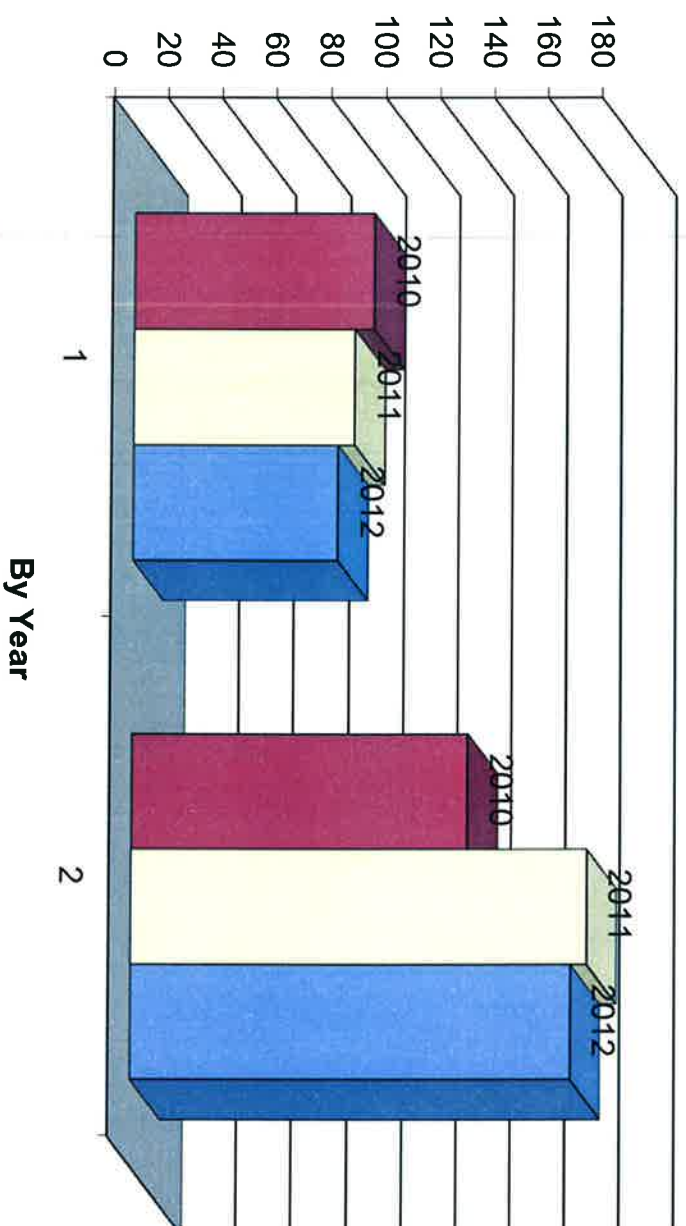
### Assist other Agency/Motorist Assist



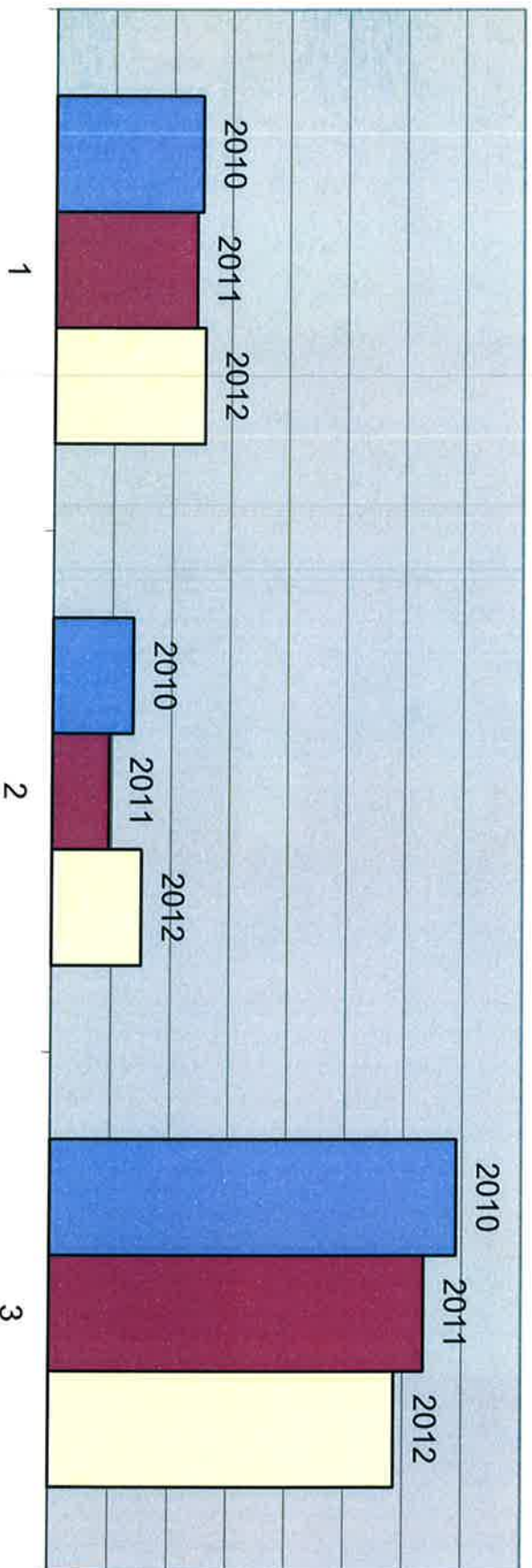
## Motor Vehicle Accidents



## Medicals and Animal Complaints



## Thefts, Arrests, Citations



## Traffic Stops

