

# SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Onoway Civic Centre  
Public may participate in person or via zoom

Wednesday, July 20<sup>th</sup>, 2022 to follow the Organizational Meeting scheduled for 9:30 a.m.

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1. Call to Order

2. Agenda: a) July 20<sup>th</sup>, 2022 Regular Council Meeting Agenda

3. Minutes: p 1-5 a) June 15<sup>th</sup>, 2022 Regular Council Meeting

4. Appointments: n/a

5. Bylaws: a)

6. Business: a) Tabled from the Last Meeting - Lac Ste. Anne County Community Services Department – further to previous discussions attached is additional information from the County on their home support programs that are funded through FCSS funds. There is an opportunity for the Summer Village to participate in this program with the County to include:

p 6-12

1. Home Support
2. Preventative Counselling Subsidy Program
3. Community Volunteer Income Tax Program

The other Summer Villages we work with have agreed to try this joint project for the remainder of the 2022 calendar year by allocating a portion of their FCSS funds.

*(direction as given by Council at meeting time)*

b) Inspections Group – further to discussion at the last meeting, in this proposed new agreement Inspection Group is proposing a 5% increase on all fees from the previous schedule (May of 2018).

p 13-19

*(that the Summer Village of South View approve the 2022 Safety Codes Permits Fees Schedule which provides for a 5% increase to all safety codes permit fees from the 2018 Fee Schedule)*

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c)

d)

7. Financial a) Income and Expense Statement – as at July 31, 2022

8. Council Reports

- a) Mayor Benford
- b) Deputy Mayor Johnson
- c) Councillor Woslyng

9. Chief Administrator's Report

p 20  
p 21-22

- a) Fire Incident update
  - letter to Town on invoices and incident report
  - letter to County property re trees
- b) Road encroachment on County property verbal update
- c) Development Officer report
- d) Ombudsman complaint update
- e)

10. Information and Correspondence

p 23-25

p 26

p 27

p 28-29

- a) Community Peace Officer Report – for June 2022
- b) Town of Mayerthorpe – June 16 letter on Peace Officer Services Agreement
- c) East End Bus Society – July 12 letter on \$300 annual bus replacement being \$350 this year for operational costs
- d) Alberta Municipal Affairs – June 23 email on Municipal Sustainability Initiative (MSI) Capital and Operating Program Guidelines
- e)

11. Closed Meeting Session: n/a

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12. Next meeting:

13. Adjournment

### Upcoming Meetings:

- Regular Council Meeting – August 17<sup>th</sup>, 2022 (Wendy will be virtual)
- Regular Council Meeting – September 21<sup>st</sup>, 2022
- Alberta Municipalities Fall Convention – September 21<sup>st</sup> to 23<sup>rd</sup> - Calgary
- Regular Council Meeting – October 19<sup>th</sup>, 2022
- Regular Council Meeting – November 16<sup>th</sup>, 2022
- Regular Council Meeting – December 21<sup>st</sup>, 2022

SUMMER VILLAGE OF SOUTH VIEW  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, JUNE 15, 2022  
IN PERSON AT THE ONOWAY CIVIC CENTRE & VIA ZOOM

PRESENT: Council: Mayor Sandi Benford (in person)  
Deputy Mayor Brian Johnson (in person)  
Councillor James Woslyng (in person)

Administration: Wendy Wildman, Chief Administrative Officer (CAO) (in person)  
Heather Luhtala, Assistant CAO (in person)

Attendees: n/a

Appointments: n/a

Public at Large: 3 (via zoom)

	MOTION #	
1.	<b>CALL TO ORDER</b>	Mayor Benford called the meeting to order at 9:30 a.m.
2.	<b>AGENDA</b> 71-22	<b>MOVED</b> by Mayor Benford that the June 15, 2022 Agenda be approved with the following addition:  Under Business: k) June 14, 2022 Email from FortisAlberta – Invitation to the Ponoka Stampede scheduled for June 30, 2022  <b>CARRIED</b>
3.	<b>MINUTES</b> 72-22	<b>MOVED</b> by Deputy Mayor Johnson that the April 20, 2022 Regular Council Meeting Minutes be approved as presented.  Councillor Woslyng called for a recorded vote: In favour: Mayor Benford In favour: Deputy Mayor Johnson Opposed: Councillor Woslyng  <b>CARRIED</b>
4.	<b>APPOINTMENTS</b>	n/a



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5.	<b>BYLAWS</b> 73-22	<p><b>MOVED</b> by Mayor Benford that Bylaw 233-2022 being a Bylaw to establish Fees &amp; Charges for the Summer Village of South View, be given 3<sup>rd</sup> and final reading.</p> <p style="text-align: right;">Councillor Woslyng called for a recorded vote:  In favour: Mayor Benford  In favour: Deputy Mayor Johnson  Opposed: Councillor Woslyng</p> <p style="text-align: right;"><b>CARRIED</b></p>
6.	<b>BUSINESS</b> 74-22	<p><b>MOVED</b> by Mayor Benford that in consideration of the structure fires incident of April 25<sup>th</sup>, 2022 and pursuant to the Municipal Government Act section 347, Council ratify approval of the reduction of the municipal portion of the 2022 taxes as follows:</p> <ul style="list-style-type: none"> <li>-Tax Roll 1144 reduced by \$185.13;</li> <li>-Tax Roll 1145 reduced by \$514.33;</li> <li>-Tax Roll 1147 reduced by \$831.70;</li> <li>-Tax Roll 1148 reduced by \$523.45;</li> </ul> <p>and that the tax penalties be waived on these properties until December 31<sup>st</sup>, 2022.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	75-22	<p><b>MOVED</b> by Mayor Benford that subsequent to the structure fires incident of April 25<sup>th</sup>, 2022, that a letter be sent to Lac Ste. Anne County and the owner of the four affected properties located in the Summer Village of South View requesting they observe and assess their properties to determine and take action on the removal of any dead or dangerous trees.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	76-22	<p><b>MOVED</b> by Deputy Mayor Johnson that a request be made to the Town of Onoway, on behalf of Onoway Regional Fire Services, for corresponding incidents reports, invoices and information related to the April 25<sup>th</sup>, 2022 multi-structure fires in the Summer Village of South View.</p> <p style="text-align: right;"><b>CARRIED</b></p>



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77-22	<p><b>MOVED</b> by Mayor Benford that the May 31, 2022 letter from President Cathy Heron of Alberta Municipalities regarding the Local Government Fiscal Framework (LGFF) be accepted for information AND THAT Council give consideration to potential funding formulas for the upcoming LGFF grant program as well as consider future projects for the Summer Village to utilize the unspent prior years' MSI-Capital funds.</p> <p style="text-align: right;"><b>CARRIED</b></p>
78-22	<p><b>MOVED</b> by Mayor Benford that the information with respect to supporting and participating in the Home Support Program through Lac Ste. Anne County for Home Support &amp; Preventative Counselling Subsidy be deferred to the next regular Council meeting as there is a meeting scheduled for June 16, 2022 which will provide further details on this initiative.</p> <p style="text-align: right;"><b>CARRIED</b></p>
79-22	<p><b>MOVED</b> by Deputy Mayor Johnson that the Inspections Group Inc. Service Agreement Amendment be approved as presented with the amendments as follows:</p> <ul style="list-style-type: none"> <li>-permit extensions will be charged at a flat rate of \$150.00 (plus levy) for a maximum of 1 year</li> <li>-variances will be charged at a rate of \$125.00/hour (minimum 2 hours)(plus levy);</li> </ul> <p>AND THAT execution be authorized.</p> <p style="text-align: right;"><b>CARRIED</b></p>
80-22	<p><b>MOVED</b> by Mayor Benford that the attendance of Council and Administration to the June 13<sup>th</sup>, 2022 Regional Municipalities Meeting at the Alberta Beach Seniors Center hosted by Lac Ste. Anne County be ratified.</p> <p style="text-align: right;"><b>CARRIED</b></p>
81-22	<p><b>MOVED</b> by Mayor Benford that the SANG Annual Kids with Cancer Golf Tournament save-the-date notice which is scheduled for Thursday, July 21, 2022 at Trestle Creek Golf Course be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
82-22	<p><b>MOVED</b> by Mayor Benford that Administration be authorized to attend either the in-person or virtual sessions of the Alberta Municipalities Summer 2022 Municipal Leaders' Caucus.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	83-22	<b>MOVED</b> by Mayor Benford that as no Council members attended, the invitation from the Summer Village of Val Quentin to their Burton Park Basketball Grand Opening held on Saturday, May 28, 2022 be accepted for information.  <b>CARRIED</b>
	84-22	<b>MOVED</b> by Mayor Benford that Council and Administration be authorized to participate in an upcoming forum on Rural Economic Development and Rural Broadband Strategy hosted by Members of Parliament (date to be determined), should there be a cost to attend, only one representative will be authorized to attend from the Summer Village of South View.  <b>CARRIED</b>
	85-22	<b>MOVED</b> by Mayor Benford that the June 14, 2022 email invite from FortisAlberta to the Ponoka Rodeo event scheduled for June 30, 2022 be accepted for information.  <b>CARRIED</b>
<b>7.</b>	<b>FINANCIAL</b> 86-22	<b>MOVED</b> by Deputy Mayor Johnson that Council accept for information the Income and Expense Statement as of May 31, 2022 as presented.  <b>CARRIED</b>
<b>8.</b>	<b>COUNCIL REPORTS</b> 87-22	<b>MOVED</b> by Mayor Benford that the following signs be ordered and erected: 4 "no parking" signs for the boat launch area and 4 "no dumping signs".  <b>CARRIED</b>
	88-22	<b>MOVED</b> by Councillor Woslyng that Council accept for information the verbal Council reports as presented.  <b>CARRIED</b>
<b>9.</b>	<b>CAO REPORT</b> 89-22	<b>MOVED</b> by Councillor Woslyng that Council accept for information the verbal Chief Administrative Officer report as presented.  <b>CARRIED</b>

(4)

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<b>10.</b>	<b>INFORMATION AND CORRESPONDENCE</b> 90-22	<p><b>MOVED</b> by Deputy Mayor Johnson that the following information and correspondence be accepted:</p> <ul style="list-style-type: none"> <li>a) Community Peace Officer Report – for April 2022</li> <li>b) Development Permit DP22-02 – for addition of den to existing cabin at 102 Lakeview Avenue</li> <li>c) Development Permit 22DP03-23 – for construction of one recreational vehicle parking pad, utilization upon the site of one recreational vehicle for purposes of occupation and storage at 10110-101 Avenue</li> <li>d) Alberta Municipal Affairs – May 16<sup>th</sup>, 2022 letter from Minister Ric McIver on our 2022 Municipal Sustainability Initiative Funding allocations</li> <li>e) Town of Tofield – May 25<sup>th</sup>, 2022 letter to Hon. Minister Tyler Shandro on the Alberta Provincial Police Force as well as a letter to the Alberta Utilities Commission on current utility rates</li> <li>f) Alberta Municipal Affairs – June 8<sup>th</sup>, 2022 email from Assistant Deputy Minister Gary Sandberg on Bill 21 Implementation Fact Sheet 2022</li> <li>g) Alberta Beach – April 21<sup>st</sup>, 2022 letter on Alberta Bi-election Results</li> <li>h) Emergency Management- May 20<sup>th</sup>, 2022 email from Regional Director of Emergency Management on the BC flooding class action lawsuits</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
<b>11.</b>	<b>CLOSED MEETING</b>	n/a
<b>12.</b>	<b>NEXT MEETING</b>	The Regular and Organizational Council meetings are scheduled for Wednesday, July 20, 2022 at 9:30 a.m. at the Onoway Civic Centre and Via Zoom.
<b>13.</b>	<b>ADJOURNMENT</b>	The meeting adjourned at 11:38 a.m.

\_\_\_\_\_  
Mayor, Sandi Benford

\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman

5







## *Home Support*

### **Lac Ste. Anne County's Existing Program**

The Home Support Program is designed to help seniors remain independent in their own homes by assisting them in keeping a clean and healthy living environment through a subsidized light housekeeping program. Light housekeeping duties include, but are not limited to, sweeping, laundry, dishes, vacuuming, dusting, light snow shoveling, light weeding, and the like. A Coordinator facilitates the matching of a worker with a client.

Currently Lac Ste. Anne County offers this program through FCSS. The following parameters have been established:

- Minimum of 2 hrs/week; maximum of 3 hrs/week at the subsidized rate. (Client may choose to pay full rate for additional hours).
- \$20/hour (subsidy pays \$10; client pays \$10)
- Client provides all cleaning supplies and equipment.
- Light house cleaning only (no personal care, food preparation, errands, yardwork, etc.)
- Will shovel steps but not driveway – just an extra safety bonus to allow client to get in & out of home.
- COVID had the County implement strong safety protocols for worker (health screening prior to arriving at client home, masking, sanitizing, gloves, everything was client home specific – i.e. could not wear the same mask/gloves into multiple homes). Relaxation of some restrictions has allowed for some flexibility.
- Eligible clients are 65+. (Some exceptions on a case-by-case basis are considered)
- At this time there are no income thresholds for qualification.
- Client must be Lac Ste. Anne County resident.

### **Proposal**

Discussions have occurred with some of the neighbouring municipalities within the County's borders who inquired about expanding the Home Support Program into their communities. In order to expand the program, the following proposal is shared for your consideration.

Lac Ste. Anne County proposes to be the lead in a partnership and administer the program on behalf of all other partners. A municipality may become a partner by agreeing to cost-share in the program at \$13.00 per client hour of service. This fee will be inclusive of the \$10 wage subsidy, WCB, insurance, mileage (worker and coordinator), worker training, advertising, administration and coordination.

Further discussions with interested partners will be scheduled to assist with developing a consistent delivery model throughout the region (e.g. client eligibility).



*Preventative Counselling Subsidy Program*

**Lac Ste. Anne County's Existing Program**

To prevent crisis, individuals and communities need support, guidance, education, encouragement, opportunities and intervention strategies. The cost of counselling can pose a barrier for many, but the County works to minimize this barrier by offsetting the cost of preventative counselling services.

Lac Ste. Anne County provides a subsidy to eligible individuals, couples or families in the region who find themselves struggling to afford the cost of short-term preventative counselling services. County residents who meet specific income thresholds may be eligible for the subsidy. Through this program, the County contracts a local counselling agency to provide the counselling services. The program subsidizes a maximum of six (6) sessions per year. Counselling sessions must be preventative in nature.

Currently Lac Ste. Anne County offers this program through FCSS. The following parameters have been established:

- Client must be Lac Ste. Anne County resident.
- Client must not have access to an employee or health benefit plan that covers the cost of counselling.
- Client must have a family income of less than \$95,000 per year. (Some exceptions on a case-by-case basis are considered – not advertised).
- Subsidy range:
  - Income up to \$50,000/year                      Subsidy: \$120 per session; Client \$0 per session
  - Income \$50,001 to \$65,000/year              Subsidy: \$100 per session; Client \$20 per session
  - Income \$65,001 to \$80,000/year              Subsidy: \$80 per session; Client \$40 per session
  - Income \$80,001 to \$95,000/year              Subsidy: \$60 per session; Client \$60 per session
  - Over \$95,001 per year                          Subsidy: \$0 per session; Client \$120 per session

**Proposal**

Discussions have occurred with some of the neighbouring municipalities within the County's borders and Northern Gateway Public Schools who inquired about expanding the Preventative Counselling Subsidy Program into their communities. In order to expand the program, the following proposal is shared for your consideration.

Lac Ste. Anne County proposes to be the lead in a partnership and administer the program on behalf of all other partners. A municipality may become a partner by agreeing to cost-share in the program at up to \$120.00 plus 15% administration fee per client session. This fee will be inclusive of the full subsidy (in accordance with the income threshold), advertising, administration and coordination.

Further discussions with interested partners will be scheduled to assist with developing a consistent delivery model throughout the region (e.g. client eligibility).





*Community Volunteer Income Tax Program*

**Lac Ste. Anne County's Existing Program**

Each tax season, the County provides tax preparation assistance via its Community Volunteer Income Tax Program (CVITP). This annual program is a partnership between the Canada Revenue Agency and community organizations that host tax preparation clinics and arrange for volunteers to prepare income tax and benefit returns for eligible residents, review those results with the client, and with the client's approval, e-file the return

Under the Community Volunteer Income Tax Program (CVITP), volunteers assist qualified candidates in preparing their Income Tax Returns between March 1 and April 15 of each year.

Currently Lac Ste. Anne County offers this program through FCSS. The following parameters have been established:

- Currently available to all residents in Lac Ste. Anne County and surrounding municipalities
- Although the program is targeted within the timeframe above, it is available year-round, as required.
- Tax preparation is not limited to the current year, although e-file is only available for the current year.
- Canada Revenue Agency establishes eligibility criteria including income thresholds. In 2022 the income thresholds are:

Family Size	Household Income
1 person	\$35,000
2 persons	\$45,000
3 persons	\$47,500
4 persons	\$50,000
5 persons	\$52,500
More than 5 persons	\$52,500 plus \$2,500 for each additional person

- Lac Ste. Anne County provides this service with County staff and currently does not use community volunteers.

**Proposal**

Discussions have occurred with some of the neighbouring municipalities within the County's borders who inquired about CVITP. In 2021 over 120 Income Tax Returns were completed, with the program growing annually. Lac Ste. Anne County has a capacity limit so in order to meet anticipated future needs of the program, the following proposal is shared for your consideration.

Lac Ste. Anne County is encouraging each municipality to participate in this program through either of the proposed options below:

**Option 1**

By registering as a Host Organization to offer this service. In doing so, you would be required to have a Coordinator (Main Contact) and volunteers. 'Volunteers' can be a staff member(s) within your municipality and/or community members. All training is provided through Canada Revenue Agency. There is no cost to the municipality other than advertising and incidental costs such as paper, ink, memory stick, etc.. The volunteer(s) will require computer, printer and internet access – so this may be a consideration.



*Community Volunteer Income Tax Program (Cont'd)*

Option 2

Lac Ste. Anne County could be the lead in a partnership acting as the Host Organization and assuming the administration and coordination role, on behalf of all other partners. Partner municipalities would be required to provide volunteers. 'Volunteers' can be a staff member(s) within your municipality and/or community members. Partner municipalities would also be required to host clinics or provide services within applicable communities (these can be done within regular operational hours).

There is no cost to the municipality other than advertising and incidental costs such as paper, ink, memory stick, etc.. The volunteer(s) will require computer, printer and internet access – so this may be a consideration.

Further discussions with interested partners will be scheduled to assist with developing a consistent delivery model throughout the region (e.g. options for clinic delivery).

**From:** Donna Kerr <dkerr@lsac.ca>  
**Sent:** April 13, 2022 11:43 AM  
**To:** Trista Court; Wendy Wildman (cao@onoway.ca); Village of Alberta Beach; Karen St. Martin, CAO - Town of Mayerthorpe; Summer Village of Castle Island; Summer Village of Nakamun Park; Summer Village of Ross Haven; Summer Village of Sandy Beach; Summer Village of Silver Sands; SV of Birch Cove; Summer Village of Sunrise Beach; SV of Sunset Point; SV of Val Quentin; Summer Village of West Cove; SV of Yellowstone; Summer Village of Silver Sands  
**Cc:** Taryn Monteith  
**Subject:** RE: FCSS Program Proposal - Lac Ste. Anne County

Just to clarify, for some reason the list re-arranged itself...it should read:

1. Home Support
2. Preventative Counselling Subsidy Program, and
3. Community Volunteer Income Tax Program.

## Donna Kerr

Community Services Manager, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

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Visit [CountyConnect.ca](http://CountyConnect.ca) to sign up for critical alerts as they happen!

**From:** Trista Court <tcourt@lsac.ca>  
**Sent:** April 13, 2022 11:40 AM  
**To:** Wendy Wildman (cao@onoway.ca) <cao@onoway.ca>; Village of Alberta Beach <aboffice@albertabeach.com>; Karen St. Martin, CAO - Town of Mayerthorpe <cao@mayerthorpe.ca>; Summer Village of Castle Island <svcastle@telus.net>; Summer Village of Nakamun Park <cao@svnakamun.com>; Summer Village of Ross Haven <cao@rosshaven.ca>; Summer Village of Sandy Beach <svsandyb@xplornet.ca>; Summer Village of Silver Sands <administration@wildwillowenterprises.com>; SV of Birch Cove <d.evans@birchcove.ca>; Summer Village of Sunrise Beach <svsunrisebeach@wildwillowenterprises.com>; SV of Sunset Point <office@sunsetpoint.ca>; SV of Val Quentin <d.evans@valquentin.ca>; Summer Village of West Cove <svwestcove@outlook.com>; SV of Yellowstone <office.svyellowstone@gmail.com>; Summer Village of Silver Sands <administration@wildwillowenterprises.com>  
**Cc:** Donna Kerr <dkerr@lsac.ca>; Taryn Monteith <tmonteith@lsac.ca>  
**Subject:** FCSS Program Proposal - Lac Ste. Anne County

The Town of Onoway Administration hosted a meeting with Lac Ste. Anne County Community Services Department and several representatives from neighbouring municipalities, with the intent of learning more about existing County FCSS programs and the potential for expansion of these services into more communities. The meeting focused on three main programs:

1. Home Support Preventative,
2. Counselling Subsidy Program Community, and







**Summer Village of South View**  
PO Box 8  
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Fax: (780) 967 0431  
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**The Inspections Group Inc.**  
12010 – 111 Avenue NW  
EDMONTON AB T5G 0E6  
Phone: (780) 454 5048 Toll Free: (866) 554 5048  
Fax: (780) 454 5222 Toll Free: (866) 454 5222  
www.inspectionsgroup.com

## BUILDING PERMIT FEE SCHEDULE

### RESIDENTIAL/DWELLING UNITS/FARM

New Construction - Building Permit Levy (main level)	\$0.52 per sq. ft. + SCC levy
- Upper/Lower Floors	\$0.41 per sq. ft. + SCC levy
Additions/renovations/basement development	\$0.39 per sq. ft. + SCC levy \$157.50 (minimum fee) + SCC levy
<b>Accessory Buildings</b>	
Garages (attached or detached)	(under 624 sq. ft.) \$157.50 + SCC levy
Shops, garages, storage buildings	(over 624 sq. ft.) \$0.39 per sq. ft. + SCC levy
Decks or garden storage sheds	\$0.39 per sq. ft. + SCC levy (min \$131.25 + SCC levy)
Relocation of Home (set-up on basement or foundation)	\$0.39 per sq. ft. + SCC levy (min \$157.50)
Fireplaces (if not included in new construction) (flat rate)	\$105.00 + SCC levy
Demolitions Residential (flat rate)	\$105.00 + SCC levy
Geothermal Heating	\$273.00 + SCC levy

### COMMERCIAL/INDUSTRIAL/INSTITUTIONAL

First \$1,000,000.00 construction value	\$6.56 per \$1,000 construction value + SCC levy
Over \$1,000,000.00 construction value	\$6,560.00 + (\$ 5.25 per \$1,000 construction value portions over \$1,000,000.00) + SCC levy
(Minimum Fee)	\$420.00 + SCC levy
Demolitions Commercial (flat rate)	\$157.50 + SCC levy

### MOBILE AND MODULAR HOME

Modular Home (RTM's, etc)	\$367.50 + SCC levy
Basement Development	\$0.39 sq. ft. + SCC levy (min. \$157.50)
Mobile Homes Set-up	\$236.25 + SCC levy
Basement Development (if on foundation)	\$0.39 sq. ft. + SCC levy (min. \$157.50)

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

A minimum cancellation fee of \$35 will be retained when a permit is cancelled or 25% of the fee if a drawing review has been completed.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500 surcharge per permit.

Re-opening a previously closed permit will be charged to contractor/applicants at a rate of \$75 per permit (plus Levy), plus applicable re-inspection fees should they apply.

Permit extensions will be charges at a flat rate of \$150.00 (plus levy) for a maximum of 1 year.

Variances will be charged at a rate of \$125/hour (min 2 hr) (plus levy).

Supplementary inspections and re-inspections performed in addition to those required under the Summer Village's Uniform Quality Management Plan will be charged to the contractor/applicant at the rate of \$150 per inspection (plus Levy).

13





**Summer Village of South View**  
 PO Box 8  
 Alberta Beach, AB T0E 0A0  
 Phone: (587) 873 5765  
 Fax: (780) 967 0431  
 www.summervillageofsouthview.com

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 12010 – 111 Avenue NW  
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 Phone: (780) 454 5048 Toll Free: (866) 554 5048  
 Fax: (780) 454 5222 Toll Free: (866) 454 5222  
 www.inspectionsgroup.com

## PLUMBING PERMIT FEE SCHEDULE (RESIDENTIAL)

# of Fixtures	Permit Fee	# of Fixtures	Permit Fee
1	\$99.75	21	\$204.75
2	\$105.00	22	\$210.00
3	\$110.25	23	\$215.25
4	\$115.50	24	\$220.50
5	\$120.75	25	\$225.75
6	\$126.00	26	\$231.00
7	\$131.25	27	\$236.25
8	\$136.50	28	\$241.50
9	\$141.75	29	\$246.75
10	\$147.00	30	\$252.00
11	\$152.25	31	\$257.25
12	\$157.50	32	\$262.50
13	\$162.75	33	\$267.75
14	\$168.00	34	\$273.00
15	\$173.25	35	\$278.25
16	\$178.50	36	\$283.50
17	\$183.75	37	\$288.75
18	\$189.00	38	\$294.00
19	\$194.25	39	\$299.25
20	\$199.50	40	\$304.50
Add \$4.20 per fixture over 40			

### PRIVATE SEWAGE PERMITS

Private Sewage System - \$393.75  
 Holding Tanks - \$157.50

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

A minimum cancellation fee of \$35 will be retained when a permit is cancelled or 25% of the fee if a drawing review has been completed.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500 surcharge per permit.

Re-opening a previously closed permit will be charged to contractor/applicants at a rate of \$75 per permit (plus Levy), plus applicable re-inspection fees should they apply.

Permit extensions will be charged at a flat rate of \$150.00 (plus levy) for a maximum of 1 year.

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14



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**ELECTRICAL PERMIT FEE SCHEDULE**  
**(For "Other Than" New Single Family Residential)**

Installation Cost \$	Permit Fee	Installation Cost \$	Permit Fee	Installation Cost \$	Permit Fee
Under 1,000	\$99.75	23,000.01 - 24,000	\$441.00	100,000.01 - 110,000	\$735.00
1,000.01 - 1,500	\$115.50	24,000.01 - 25,000	\$451.50	110,000.01 - 120,000	\$782.25
1,500.01 - 2,000	\$126.00	25,000.01 - 26,000	\$462.00	120,000.01 - 130,000	\$829.50
2,000.01 - 2,500	\$136.50	26,000.01 - 27,000	\$472.50	130,000.01 - 140,000	\$871.50
2,500.01 - 3,000	\$147.00	27,000.01 - 28,000	\$483.00	140,000.01 - 150,000	\$918.75
3,000.01 - 3,500	\$157.50	28,000.01 - 29,000	\$493.50	150,000.01 - 160,000	\$966.00
3,500.01 - 4,000	\$168.00	29,000.01 - 30,000	\$504.00	160,000.01 - 170,000	\$1,008.00
4,000.01 - 4,500	\$178.50	30,000.01 - 31,000	\$514.50	170,000.01 - 180,000	\$1,050.00
4,500.01 - 5,000	\$189.00	31,000.01 - 32,000	\$525.00	180,000.01 - 190,000	\$1,092.00
5,000.01 - 5,500	\$199.50	32,000.01 - 33,000	\$535.50	190,000.01 - 200,000	\$1,134.00
5,500.01 - 6,000	\$210.00	33,000.01 - 34,000	\$540.75	200,000.01 - 210,000	\$1,176.00
6,000.01 - 6,500	\$220.50	34,000.01 - 35,000	\$546.00	210,000.01 - 220,000	\$1,218.00
6,500.01 - 7,000	\$231.00	35,000.01 - 36,000	\$551.25	220,000.01 - 230,000	\$1,260.00
7,000.01 - 7,500	\$241.50	36,000.01 - 37,000	\$556.50	230,000.01 - 240,000	\$1,302.00
7,500.01 - 8,000	\$252.00	37,000.01 - 38,000	\$561.75	240,000.01 - 250,000	\$1,354.50
8,000.01 - 8,500	\$262.50	38,000.01 - 39,000	\$567.00	250,000.01 - 300,000	\$1,449.00
8,500.01 - 9,000	\$273.00	39,000.01 - 40,000	\$572.25	300,000.01 - 350,000	\$1,554.00
9,000.01 - 9,500	\$283.50	40,000.01 - 41,000	\$577.50	350,000.01 - 400,000	\$1,643.25
9,500.01 - 10,000	\$294.00	41,000.01 - 42,000	\$582.75	400,000.01 - 450,000	\$1,748.25
10,000.01 - 11,000	\$304.50	42,000.01 - 43,000	\$588.00	450,000.01 - 500,000	\$1,853.25
11,000.01 - 12,000	\$315.00	43,000.01 - 44,000	\$593.25	500,000.01 - 550,000	\$1,958.25
12,000.01 - 13,000	\$325.50	44,000.01 - 45,000	\$598.50	550,000.01 - 600,000	\$2,063.25
13,000.01 - 14,000	\$336.00	45,000.01 - 46,000	\$603.75	600,000.01 - 650,000	\$2,168.25
14,000.01 - 15,000	\$346.50	46,000.01 - 47,000	\$609.00	650,000.01 - 700,000	\$2,273.25
15,000.01 - 16,000	\$357.00	47,000.01 - 48,000	\$614.25	700,000.01 - 750,000	\$2,378.25
16,000.01 - 17,000	\$367.50	48,000.01 - 49,000	\$619.50	750,000.01 - 800,000	\$2,483.25
17,000.01 - 18,000	\$378.00	49,000.01 - 50,000	\$630.00	800,000.01 - 850,000	\$2,588.25
18,000.01 - 19,000	\$388.50	50,000.01 - 60,000	\$640.50	850,000.01 - 900,000	\$2,693.25
19,000.01 - 20,000	\$399.00	60,000.01 - 70,000	\$651.00	900,000.01 - 950,000	\$2,798.25
20,000.01 - 21,000	\$409.50	70,000.01 - 80,000	\$656.25	950,000.01 - 1,000,000	\$2,903.25
21,000.01 - 22,000	\$420.00	80,000.01 - 90,000	\$661.50	Over \$1,000,000 please contact The Inspections Group Inc.	
22,000.01 - 23,000	\$430.50	90,000.01 - 100,000	\$677.25		

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

A minimum cancellation fee of \$35 will be retained when a permit is cancelled or 25% of the fee if a drawing review has been completed.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500 surcharge per permit.

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15





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## ANNUAL ELECTRICAL PERMIT FEE SCHEDULE

Total Cost of Installation	Permit Fee
\$2,000 or Less	\$472.50 (maximum 2 hours inspection time thereafter \$99.75 per hour or portion thereof)
\$2,000 to \$5,000	\$472.50 plus \$3.41 each \$105 cost of fraction of \$100 over \$2,000.
\$5,000.01 to \$50,000	\$630 plus \$1.68 each for \$100 cost or fraction of \$100 over \$5,000.
\$50,000.01 to \$1,000,000	\$1,260 plus \$1.15 each \$100 cost or fraction of \$100 over \$50,000.
\$1,000,000.01 and over	Contact The Inspections Group Inc. for cost.

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16



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**ELECTRICAL PERMIT FEE SCHEDULE**  
**(For "NEW" Single Family Residential)**

Square Footage	Permit Fee
Up to 1200 square feet	\$168.00
1201 to 1500 square feet	\$194.25
1501 to 2000 square feet	\$220.50
2001 to 2500 square feet	\$246.75
Over 2500 square feet	\$273.00
Attached Garage	Include square footage of garage with house
Manufactured, Modular and RTM Homes (on foundation or basement)	\$126.00
Basement development wiring – new home - If done at time of initial construction (otherwise as per above)	Include square footage of basement with house
Mobile home connection	\$99.75
Detached Residential Garage	\$.21 a sq. ft. (minimum fee \$99.75)
Temporary Service	\$157.50

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

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17



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**PLUMBING PERMIT FEE SCHEDULE  
 (COMMERCIAL)**

# of Fixtures	Permit Fee	# of Fixtures	Permit Fee	# of Fixtures	Permit Fee
1	\$99.75	35	\$288.75	69	\$477.75
2	\$105.00	36	\$294.00	70	\$483.00
3	\$110.25	37	\$299.25	71	\$488.25
4	\$115.50	38	\$304.50	72	\$493.50
5	\$120.75	39	\$309.75	73	\$498.75
6	\$126.00	40	\$315.00	74	\$504.00
7	\$131.25	41	\$320.25	75	\$509.25
8	\$136.50	42	\$325.50	76	\$514.50
9	\$141.75	43	\$330.75	77	\$519.75
10	\$147.00	44	\$336.00	78	\$525.00
11	\$152.25	45	\$341.25	79	\$530.25
12	\$157.50	46	\$346.50	80	\$535.50
13	\$162.75	47	\$351.75	81	\$540.75
14	\$168.00	48	\$357.00	82	\$546.00
15	\$173.25	49	\$362.25	83	\$551.25
16	\$178.50	50	\$367.50	84	\$556.50
17	\$183.75	51	\$372.75	85	\$561.75
18	\$189.00	52	\$378.00	86	\$567.00
19	\$194.25	53	\$383.25	87	\$572.25
20	\$199.50	54	\$388.50	88	\$577.50
21	\$204.75	55	\$393.75	89	\$582.75
22	\$210.00	56	\$399.00	90	\$582.75
23	\$215.25	57	\$404.25	91	\$582.75
24	\$220.50	58	\$409.50	92	\$582.75
25	\$225.75	59	\$414.75	93	\$582.75
26	\$231.00	60	\$420.00	94	\$588.00
27	\$236.25	61	\$425.25	95	\$593.25
28	\$241.50	62	\$430.50	96	\$598.50
29	\$246.75	63	\$435.75	97	\$603.75
30	\$252.00	64	\$441.00	98	\$609.00
31	\$257.25	65	\$446.25	99	\$614.25
32	\$262.50	66	\$451.50	100	\$619.50
33	\$267.75	67	\$456.75	Add \$3.15 each fixture over 100	
34	\$273.00	68	\$462.00		

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

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18





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**GAS PERMIT FEE SCHEDULE**

Residential Installations		Non-Residential Installations			
Number of Outlets	Permit Fee	B.T.U. Input	Permit Fee	B.T.U. Input	Permit Fee
1	\$99.75	10,000	\$99.75	210,000	\$136.50
2	\$105.00	20,000	\$99.75	230,000	\$136.50
3	\$115.50	30,000	\$99.75	250,000	\$147.00
4	\$131.25	40,000	\$99.75	300,000	\$157.50
5	\$141.75	50,000	\$105.00	350,000	\$168.00
6	\$152.25	60,000	\$105.00	400,000	\$178.50
7	\$168.00	70,000	\$105.00	450,000	\$189.00
8	\$183.75	80,000	\$105.00	500,000	\$194.25
9	\$199.50	90,000	\$105.00	550,000	\$199.50
10	\$220.50	100,000	\$110.25	600,000	\$204.75
11	\$225.75	110,000	\$110.25	650,000	\$210.00
12	\$231.00	120,000	\$110.25	700,000	\$215.25
13	\$241.50	130,000	\$110.25	750,000	\$220.50
14	\$252.00	140,000	\$110.25	800,000	\$225.75
15	\$262.50	150,000	\$120.75	850,000	\$231.00
16	\$267.75	160,000	\$120.75	900,000	\$236.25
17	\$273.00	170,000	\$120.75	950,000	\$241.50
18	\$278.25	180,000	\$120.75	1,000,000	\$267.75
19	\$283.50	190,000	\$120.75	1,000,001 to 2,000,000	\$288.75
20	\$288.75	200,000	\$126.00	Over 2,000,000 Add \$6.30 per 100,000 BTU	

**Propane and Small Installations**

Propane Tank Sets (New or Replacements)	\$94.50 per appliance
Temporary Heat	\$94.50 per appliance
Gas/Propane Cylinder Refill Centers	\$299.25 per appliance
<b>Replacement Commercial or Industrial Appliances (per unit)</b>	
1 - 400,000 BTU Input	\$152.25 per Unit
400,001 - 3,000,000 BTU Input	\$236.25 per Unit
Over 3,000,000 BTU Input	\$341.25 per Unit

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19



Box 8, Alberta Beach, Alberta T0E 0A0  
Phone: 587-873-5765 Fax: 780-967-0431  
Email: administration@wildwillowenterprises.com

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June 21<sup>st</sup>, 2022

Town of Onoway  
Box 540  
Onoway, AB T0E 1V0

Attn: Tim Duhamel, Interim CAO

Dear Tim:

**Re: April 25<sup>th</sup>, 2022 Multi-Structure Fire in the Summer Village of South View**

In reference to the above noted, we are following up as to when we can expect to receive the fire invoices and incident reports for this incident.

There were 3 fire departments who responded: Onoway Regional Fire Services, Lac Ste. Anne County and Parkland County. As we are coming up on 2 months, and the homeowners and their insurance adjusters are looking for information on this incident, we would appreciate your assistance in gathering and forwarding these documents to us.

As this was a significant incident, Council and Administration are also looking forward to receiving a post incident report on what went right, what needs improvement, what are initiatives we can take to be better prepared for a future fire incident etc. This information should also be shared at the next ORFS meeting when all 10 member municipalities are present so we can all learn from this incident.

Your time and attention to this matter is appreciated.

Yours truly,

Wendy Wildman,  
Chief Administrative Officer  
Summer Village of South View

c.c. Fire Services Executive Committee Members

20



Box 8, Alberta Beach, Alberta T0E 0A0  
Phone: 587-873-5765 Fax: 780-967-0431  
Email: [administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)

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June 16<sup>th</sup>, 2022

Dear ..

**Re: Fire Incident of April 25<sup>th</sup>, 2022**

On April 25<sup>th</sup>, 2022 there was a large, multi structure, fire in the Summer Village of South View adjacent to the south west corner of your property known as Lot 20, Block 6, Plan 0824512 within the NW 10-54-5-W5M (map attached).

It has recently been brought to our attention that there may be some trees in the area that were damaged by the fire and are currently still standing and in a compromised state. As property owner, we encourage you to assess your property to determine if you have any such trees on site and take appropriate action if you do.

If you have any questions, please let us know.

Yours truly,

Wendy Wildman  
Chief Administrative Officer  
Summer Village of South View

Encl. map

21





22

# Town of Mayerthorpe

**Report Title :** SOUTHVIEW DAILY EVENTS  
**Report Range** 6/1/2022 12:00 am to 6/30/2022 11:59 pm

## Daily Event Log Report

**Date:** 2022/06/04

**Group:** TOWN OF MAYERTHORPE

**Officer:** DAWN, DWIGHT

**Backup Officer:**

**Group:** TOWN OF MAYERTHORPE

**Event Start:** 2022/06/04 1100

**Event End:** 2022/06/04 1230

**Event:** GENERAL PATROL

**Location:** SOUTHVIEW

**Specific Location:** SUMMER VILLAGE

**Notes:** FIRST SHIFT BACK AFTER BEING IN UKRAINE FOR LAST MONTH. WILL BE MAKING UP HRS WITH EXTRA TIME IN THE VILLAGES FOR THE NEXT FEW MONTHS. PATROLLED THE VILLAGE ROADS CHECKING SECURITY OF HOMES, NICE WEEKEND SO A FEW PEOPLE OUT, WAS SOME PRETTY STRONG WINDS ALSO. RADAR ON MAIN ROAD WITH ONLY 2 VEHICLES PASSING THROUGH RADAR, AND NO SPEEDING

**Total Group Events:** 1

**Total Time on Events:** 0 Days 2 Hours 30 Minutes

**Total Events By Date:** 1

**Date:** 2022/06/08

23

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2022/06/08 1400

Event End: 2022/06/08 1530

Event: GENERAL PATROL

Location: SOUTHVIEW

Specific Location: SUMMER VILLAGE

Notes: PATROLLED SUMMER VILLAGE CHECKING SECURITY OF HOMES THEN RADAR ON MAIN ROAD, HAD ALSO RECEIVED COMPLAINT OF LOOSE DOG WHILE I WAS AWAY IN UKRAINE AROUND MID MAY, CHECKED RESIDENCE WHERE DOG SUPPOSEDLY CAME FROM AND ITS A FULLY FENCED YARD AND I COULD HEAR A DOG BARKING INSIDE THE FENCE, WILL CALL COMPLAINANT,

Total Group Events: 1

Total Time on Events:

0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Date: 2022/06/18

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2022/06/18 1830

Event End: 2022/06/18 2000

Event: GENERAL PATROL

Location: SOUTHVIEW

Specific Location: SUMMER VILLAGE

Notes: RADAR ON MAIN ROAD, WEST SIDE, NO DOGS AT LARGE TODAY, A FEW CARS DOING 35 TO 36 KMS/HR

Total Group Events: 1

Total Time on Events:

0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Date: 2022/06/25

24

Group:

TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2022/06/25 1600

Event End: 2022/06/25 1730

Event: GENERAL PATROL

Location: SOUTHVIEW

Specific Location: SUMMER VILLAGE AND REGIONAL MEETING

Notes: PATROLLED ROADS CHECKING SECURITY OF HOMES, GREAT DAY OUT WITH LOTS OF PEOPLE RUNNING AROUND, NO QUADS AND ONLY A FEW VEHICLES BUT NO SPEEDING

Total Group Events: 1

Total Time on Events: 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Date: 2022/06/29

Group:

TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2022/06/29 1100

Event End: 2022/06/29 1200

Event: GENERAL PATROL

Location: SOUTHVIEW

Specific Location: SUMMER VILLAGE

Notes: PATROL VILLAGE ROADS AND THEN RADAR FROM SIDE ROAD, BUT ZERO TRAFFIC, AND WEATHER GETTING CLOUDY AGAIN, SO QUIET IN THE VILLAGE

Total Group Events: 1

Total Time on Events: 0 Days 1 Hours 0 Minutes

Total Events By Date: 1

Total Report Events: 5

25



Mayerthorpe

June 16, 2022

Wendy Wildman, CAO  
Summer Village of Southview  
Box 8  
Alberta Beach, Ab. T0E 0A0

E-mail: [administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)

Dear Wendy:

**Re: Peace Officer Services Agreement**

Please be advised that CPO Dawn has accepted a position with the MD of Bighorn effective July 01, 2022. Because of this, the Town of Mayerthorpe will unfortunately no longer be able to fulfill the terms of the above noted Agreement dated January 13, 2017. Per the terms of the Agreement, as of July 1, 2022 CPO Dawn will no longer hold a valid appointment with the Solicitor General with the Town of Mayerthorpe. CPO Dawn will continue to provide the weekly patrols in accordance with the Agreement until the end of June 2022.

Town of Mayerthorpe has sent the job posting for advertising with a closing date of June 30, 2022. If a suitable candidate can be hired in a timely manner, we will reach out to you to see if you wish to consider this service at that time.

Please feel free to contact me if you have any further questions or concerns.

Yours truly,

Karen St. Martin  
Chief Administrative Officer

/krs

26



BOX 540 ONOWAY, ALBERTA T0E 1V0  
780.905.3934

July 12, 2022

To the Mayor and Councillors of:

Summer Village of Birch Cove  
Summer Village of Nakamun Park  
Summer Village of Ross Haven  
Summer Village of Sandy Beach  
Summer Village of Silver Sands  
Summer Village of Southview

Summer Village of Sunrise Beach  
Summer Village of Sunset Point  
Summer Village of Val Quentin  
Summer Village of Yellowstone  
Summer Village of West Cove

In 2008 East End Bus became a registered society, now known as Lac Ste. Anne East End Bus Society. We continue to plan for the future and the ever-growing demands for the services we offer, providing not only for the seniors, but also for families, groups, and clubs in our region.

In previous years your municipality graciously agreed to assist with Lac Ste. Anne East End Bus Society's request of \$300.00 per year for bus replacement, this year we are requesting \$350.00 for operational funds. Your commitment of support for 2022, along with the support of others, will ensure that Lac Ste. Anne East End Bus Society will have the funds available for seniors and people living with disabilities have transportation when needed.

Thank you for your consideration,

Lac. Ste. Anne East End Bus Society  
Lorne Olsvik – Lac Ste. Anne County  
Daryl Weber – Alberta Beach  
Bob Winterford – Town of Onoway  
Ren Giesbrecht - Summer Villages Representative  
Shauna Johnston – Member at Large

lp

27

Subject: [FWD: Updates to MSI Program Guidelines]  
From: "Summer Village Office" <administration@wildwillowenterprises.com>  
Date: Thu, Jun 23, 2022 2:21 pm  
To: "Wendy Wildman" <wendy@wildwillowenterprises.com>, "Dwight Moskalyk" <ddm@kronprinzconsulting.ca>  
Attach: MSI Capital Program Guidelines 2022.pdf  
MSI Operating Program Guidelines 2022.pdf  
Overview of Changes to the Municipal Sustainability Program Guidelines.pdf

FYI - official announcement on the MSI Funds

**Heather Luhtala,**  
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----- Original Message -----

Subject: Updates to MSI Program Guidelines  
From: <[MA.MSICapitalGrants@gov.ab.ca](mailto:MA.MSICapitalGrants@gov.ab.ca)>  
Date: Thu, June 23, 2022 2:54 pm  
To: Wendy Wildman <[administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)>

I am pleased to advise the Municipal Sustainability Initiative (MSI) Capital and Operating Program Guidelines have been updated and are effective as of January 1, 2022. The guidelines are attached for your convenience but are also available at [www.alberta.ca/municipal-sustainability-initiative.aspx](http://www.alberta.ca/municipal-sustainability-initiative.aspx).

Several administrative program changes are now in place to support the wind-down of the MSI program in 2023 and facilitate the transition to the Local Government Fiscal Framework (LGFF) in 2024.

I would like to draw your attention to the following key changes:

#### **MSI Operating Guidelines**

##### Section 6.2 Carrying Forward Funds

- The time limit to spend MSI operating funding will be strictly enforced when MSI ends in 2023/24. Municipalities are required to spend their 2023 MSI operating allocation, including credit items on/before December 31, 2023. MSI operating allocations, including credit items, not expended on/before December 31, 2024 must be returned to the Government of Alberta and the municipality will forfeit any unpaid allocations.

##### Section 8.1 Payments

- Allocation payments will only be issued to municipalities whose previous year Statement of Funding and Expenditures (SFE) reporting has been certified (rather than payment upon SFE submission).

##### Section 8.2 Statement of Funding and Expenditures (SFEs)

- Operating SFEs cannot be reset, regardless of the condition.

28

## **MSI Capital Guidelines**

### Section 6.2 Carrying Forward Funds

- The time limits to spend MSI capital funding will be strictly enforced when MSI ends in 2023/24. Municipalities who have not spent their 2007 to 2018 allocations, including credit items on or before December 31, 2023, will be required to return those funds to the Government of Alberta and/or if applicable, the municipality will forfeit any 2007 to 2018 unpaid allocations. In addition, any unspent or unpaid MSI allocations from 2019 and onward, will be carried over to the LGFF to ensure municipalities can continue to receive these funds for capital infrastructure projects.

### Section 8 Application and Amendment Process

- Municipalities will not be able to submit any new MSI capital projects and/or MSI capital project amendments after December 31, 2023.

### Section 8.4 Maximum Project Commitment Limit

- The maximum amount of MSI capital funding municipalities can commit to projects will be based on total MSI allocated to date (2007 to 2022), including credit items plus the estimated 2023 MSI funding allocation (rather than five times the current year allocation).

### Section 10.1 Payments

- Capital payments will only be made in a single installment (rather than having the option of a 50 per cent payment).
- Allocation payments will only be issued to municipalities whose previous year SFE reporting has been certified (rather than payment upon SFE submission).
- Certified SFEs can only be reset to make corrections to project statuses or the amount of committed MSI funds. It is not permissible to reset an SFE to reverse an MSI expenditure for the purpose of replacing the MSI funding with an alternative funding source.

Additional information on each of these respective program changes is provided in the "Overview of Changes" attachment.

As per the Minister's recent correspondence, the ministry has initiated the engagement phase for the LGFF program design and funding formula. Please work with your associations to share your perspectives on the funding formula, and with your council and administration to share input to Municipal Affairs on the program design.

Should you have any questions regarding the MSI Capital or Operating Program Guidelines, please contact a MSI grant advisor toll-free by first dialing 310-0000, then 780-422-7125.

Sincerely,

Gary Sandberg  
Acting Assistant Deputy Minister  
Municipal Assessment and Grants

29