

**Wayne Township Board of Trustees
Regular Meeting
September 14, 2016**

Call to Order: Chairman, Harold Grosnickle at 7:02 p.m.

Roll Call: Harold Grosnickle, Warren Walker, Carl J. Ritter, Sandra Borchers

Guests: Chris Clingman, Ray Autewrieb, Tom Bixler, Sue Allen, Beverly Thomas, Chief David Moulden, Kevin Castle, Jason Browning

Prayer & Pledge: Harold Grosnickle

09142016-01: Warren Walker moved to pay all bills.

2nd by Jason Ritter

Vote: HG, JR, WW

All Aye

Motion Carried

09142016-02: Jason Ritter moved to approve all Then & Now Certificates of Purchase.

2nd by Warren Walker

Vote: HG, JR, WW

All Aye

Motion Carried

Public:

- Tom Bixler - Candidate for County Commissioner. Spoke about his qualifications.
- Chris Clingman - Clermont County Park District. Spoke about existing Parks and reasons for supporting the upcoming levy.

Zoning: Kevin Castle

- August was a slow month.
- One pole building permit = \$100.00
- YTD = \$4,600.00
- Kevin is working with Chief Moulden on six vacant properties.
- High Grass was mowed on property on ST RT 133
- Serenity Ln. property needs new address and high weeds has been discussed with owner.
- Junk violations are being worked on.
- Residents with non-permitted sheds have been instructed to apply for permit.
- Potential buyer of the Nazarene Church outside of Newtonsville inquired about getting the property Zoned Commercial before purchasing the property. The Board stated that the current owner is the only individual allowed to file an appeal for change.
- Work Session on 9-21-2016 at 7 p.m.

09142016-03: Warren Walker moved to approve the minutes of 8-10-2016.

2nd by Jason Ritter

Vote: HG, WW, JR

All Aye

Motion Carried

Community Center Bid Opening:

- Kapp Construction Company
 - Total Bid on Phase 1 & Phase 2 = \$234,211.00.
 - All Bid Bond Forms Included – (3517, 924, 5719.042)
 - The Bid is acceptable for consideration.
- Tru Craft Construction Company
 - Bid on Phase 2 only = \$138,250.00.
 - Bid Bond Forms Included – (3517.13, 924, 5719.042)
 - The Bid is acceptable for consideration.
- Harold Grosnickle would like the Board to review bids in Executive Session with McCarty & Associates.

09142016-04: Harold Grosnickle moved to go into Executive Session under ORC 121.22 G2 at 7:42 p.m. for the purpose of reviewing bid proposals with McCarty & Assoc.

2nd by Warren Walker

Vote: WW, JR, HG

All Aye

Motion Carried

09142016-05: Harold Grosnickle moved to return to Regular Session at 8:07 p.m.

2nd by Jason Ritter

Vote: WW, JR, HG All Aye Motion Carried

- Overlay – The purpose of Executive Session was to get technical questions regarding contract answered by McCarty & Assoc. Representative, Matt.
- Only eligible bid would be Kapp Construction Company due to Bid of whole project.

09142016-06: Warren Walker moved to award Bid Project for Community Center to Kapp Construction Company for the amount of \$234,211.00 effective 9-14-2016.

2nd Jason Ritter

Vote: HG, JR, WW All Aye Motion Carried

- Sandra Borchers to get financing info from River Hills, Park National, & Peoples Banks for the Work Session on 9-28-2016.

Fire/EMS – Chief David Moulden:

09142016-07: Jason Ritter moved to approve the hire of Brandon Bryant as Paid on Call Firefighter in training for Wayne Twp. Fire & Rescue on a one-year probationary period effective 9-14-2016 at the POC rate once State certified.

2nd by HG

Vote: WW, HG, JR All Aye Motion Carried

09142016-08: Warren Walker moved to approve the hire of Doug Brown, Ellie Piatt and Sean Woodmansee as contracted Fire and EMS Instructors for Wayne Twp. Fire & EMS Training Academy at the contract pay rate of \$20.00 per hour.

2nd by Jason Ritter

Vote: HG, JR, WW All Aye Motion Carried

09142016-09: Jason Ritter moved to accept the resignation of Johnny Land effective November 3, 2016.

2nd by Warren Walker

Vote: HG, WW, JR All Aye Motion Carried

09142016-10: Warren Walker moved to approve the Land Lease Agreement for the Communication Tower with the Clermont County Commissioners as provided by Mr. Ramos from the Prosecutors Office.

2nd by Jason Ritter

Vote: HG, JR, WW All Aye Motion Carried

- Village of Newtonsville Waste Water Treatment Plant and Collection System Project:
 - Estimated project cost = \$8,177,171.00
 - Funding discussed: \$2 million grant & \$4.218 million loan.
 - 18-month project construction time beginning in Sept. 2017 and completing in April 2019.
 - Special Assessment per 100 foot of road frontage is \$18,904.00 paid annually over 40 years with starting year at \$900.00 and slowly dropping to \$483.23 the final year.
 - In April 2019 there will be a one year voluntarily hookup and then hookups will be ordered.
 - Starting in 2020 we will have to budget approximately \$1,200.00 per year for water and sewage at the Newtonsville Fire Station.
- Chief Moulden received a Confidential Citizen complaint about a post on Social Media by a prior member of the department. There is no contact information to address an answer back to the citizen. The prior member was contacted and the individual removed her affiliation with WTRF from her social media account.
- Harlan Township does not want the old Fire Training Academy Engine back.

09142016-11: Warren Walker moved to place old Fire Training Academy Engine for sale on GovDeals.com with no reserve.

2nd by Jason Ritter

Vote: HG, JR, WW

All Aye

Motion Carried

- Chief Moulden is requested vacation from January 5, 2017 through January 16, 2017.
- Station 55 has upgraded all interior fluorescent light fixtures, incandescent bulbs to LED by Smartwatt Energy Inc. Mercury Halide exterior fixtures will be purchased then Chief Hahn will install new. All lighting at Station 55 will be LED.
- Mr. Ramos has provided guidance on the Ban the Box law that was passed banning asking about criminal background on employment applications. He has provided an Employment Interview Inquiry into Criminal History sheet.

09142016-12: Harold Grosnickle moved to adopt the Employment Interview Inquiry into Criminal History sheet from Mr. Ramos into our Employee Application Process.

2nd by Jason Ritter

Vote: WW, JR, HG

All Aye

Motion Carried

- Roster for Fire Department members and Auxiliary members has been updated.
- The Townships insurance carrier recommended we conduct Motor Vehicle Records Checks on all employees on an annual basis. OTARMA will reimburse the Township up to \$8.50 per MVR per year.

09142016-13: Harold Grosnickle moved to start Motor Vehicle Records Checks on all employees annually in September which will cover 2016 & 2017.

2nd by Jason Ritter

Vote: WW, HG, HG

All Aye

Motion Carried

- OTARMA has the MORE Grant Program which provides a grant of up to \$500.00 per year to help eliminate or prevent risk exposures that can lead to liability and property claims. The 2016 Grant if awarded could replace SCBA masks for the fire department.

09142016-14: Warren Walker moved to authorize Chief Moulden to apply for the MORE Grant Program. If awarded new SCBA masks will be purchased.

2nd by Jason Ritter

Vote: HG, JR, WW

All Aye

Motion Carried

09142016-15: Harold Grosnickle moved to adopt the "Hold Harmless Agreement" for anyone using or renting Township Facilities/Property.

2nd by Warren Walker

Vote: JR, WW, HG

All Aye

Motion Carried

- Employee Driving Record Acceptability:
 - Exhibiting one of the criteria listed below prohibits operation of Twp. Vehicles:
 - 6 points or more
 - Fire Department: 4 points or more
 - Any OMVI Violation
 - One or more serious violations in the last two years
 - Two or more at-fault accidents in the last year involving Twp. Owned vehicle where accident results in property damage in excess of \$2,500.00.
 - More than 3 moving violations in the last two-year period
 - Any combination of traffic accidents and/or moving violations equaling five or more in the last two years.

09142016-16: Jason Ritter moved to adopt Driving Record Acceptability Criteria listed above for Twp. Employees.

2nd by Warren Walker

Vote: HG, WW, JR

All Aye

Motion Carried

- Chief Moulden will have back surgery in the next few weeks. He will be out of work for approximately two weeks with lifting restrictions for 12 weeks after surgery.

09142016-17: Warren Walker moved to allow Chief Moulden to return to work on light duty two weeks after surgery.

2nd by Jason Ritter

Vote: HG – Abstain, WW, JR Both Aye Motion Carried

Cemetery – Warren Walker

- Mowing has not been kept up on. Harold Grosnickle to review bills from Wade’s.
- Warren Walker and Wade to meet at Plainview regarding Scatter Garden on Wednesday September 21, 2016.
- Cemetery Regulations to be reviewed 9-28-2016.
- YTD revenue = \$27,909.60

Roads – Harold Grosnickle

- Contract with Morton Salt for 250 ton.

09142016-18: Harold Grosnickle moved to sell Utility Trailer on GovDeals with a reserve of \$1,200.00.

2nd by Jason Ritter

Vote: WW, JR, HG All Aye Motion Carried

09142016-19: Harold Grosnickle moved to purchase Crack Sealers with material from Asphalt Kingdom Company for \$4,315.00.

2nd by Jason Ritter

Vote: WW, JR - No, HG 2/3 Aye Motion Carried

- Price quotes have been obtained for a small bush hog, and an asphalt hot box. Consider purchasing in 2017.

Administrative – Sandra Borchers

- Fiscal Officer Report
 - Date: September 14, 2016
 - Month of: August
 - Total \$ (includes checking, savings & investments): \$1,007,304.36
 - Investments: \$469,349.75
 - Checking: \$214,653.38
 - Revenue for month: \$265,759.27
 - Expenses for month: \$71,147.48
 - Checks issued: 30381 to 30451
 - Respectfully Submitted by: Sandra Borchers, Fiscal Officer

09142016-20: Harold Grosnickle moved to adjourn at 9:30 p.m.

2nd by Warren Walker

Vote: WW, JR, HG All Aye Motion Carried

Harold Grosnickle, Chairman

Carl Jason Ritter, Vice Chairman

Warren Walker, Trustee

Sandra Borchers, Fiscal Officer