

MINUTES OF THE DUBUQUE SOIL AND WATER
CONSERVATION DISTRICT COMMISSIONER'S MEETING
EPWORTH IA
November 12, 2019

Call Meeting to Order: The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 1:00 p.m. at the Dubuque Soil & Water Conservation District, Epworth, Iowa on November 12, 2019. Those present included Staff: Theresa Weiss – District Conservationist, Colleen Siefken – Conservation Assistant; Commissioners: Melvin Wilgenbusch, Jeff Schmitt, Wayne Demmer, and Mike Freiburger.

Adopt Agenda: Being no additions or changes, the agenda was approved as presented:

19-114 Motion made by Demmer to approve the agenda. Motion seconded by Freiburger. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the October 8, 2019 meeting minutes.

19-115 Motion made by Schmitt to approve the meeting minutes. Motion seconded by Freiburger. Motion carried unanimously.

Commissioner Training Video: None

Cost Share Applications:

IFIP

Joseph Meier, #81066, 1 grade stabilization structure, \$25,000.00 cost share (CAP).

19-116 Motion made by Demmer to approve the above listed applications. Motion seconded by Schmitt. Motion carried.

Cost Share Amendments:

None

Cost Share Certifications:

- Matthew Waller, #79931, \$300.00 cost share
- Gerald Wuchter, #76511, \$1,140.00 cost share
- Jeffrey Schmitt, #76268, \$2,400.00 cost share
- Craig Heims, #78680, \$1,960.00 cost share
- Chad Heims, #78972, \$2,750.00 cost share
- Pfeiler Brothers Farm Inc., #76437, \$675.00 cost share
- Ryan & Michael Kluesner, #75862, \$1,158.00 cost share
- Jason Lehman, #76716, \$1,220.00 cost share
- Brian & Nicholas Gaul, #77092, \$4,000 cost share

- Richard Goedken, #76171, \$2,000 cost share
- John Zewen, #76362, \$1,650 cost share
- David Schieltz, #77966, \$2,400 cost share
- Adam Hosch, #77970, \$4,000 cost share
- Kenneth Hosch, #77972, \$2,400 cost share
- Brian Dupont, #76333, \$4,000 cost share
- Terrance Cook, #77964, \$2,400 cost share
- Jay Kluesner, #76519, \$202.50 cost share
- Mark Gaul, #78496, \$450.00 cost share
- James Decker, #76642, \$2,400 cost share
- James Gaul, #75815, \$600 cost share
- James Markham, #76672, \$1,680 cost share
- James Seymour, #79315, \$3,750 cost share
- James Langel, #75899, \$950.00 cost share
- Steven Menke, #75990, \$1,075 cost share
- Terry Meyer, #76643, \$1,050 cost share
- Strief Farms Inc., #75810, \$2,400 cost share
- Melanie Junk, #77074, \$900 cost share
- Timothy Daly, #77968, \$2,400 cost share
- Chad & Brent Koopmann Farms LLC, #76907, \$540 cost share
- Gerald Wuchter, #76511, \$1,140 cost share

19-117 Motion made by Demmer to approve the certifications. Motion seconded by Freiburger. Schmitt abstained from voting. Motion carried unanimously.

Cost Share Maintenance Agreements:

- None

1M/Finance:

- October Bank Statement & Quicken reports were available for review.
- October Treasurer's Report was presented.
- Siefken noted that the District's web site will need to be renewed by the end of December. New monthly rate will be \$14.99/mth. No discount for multi-year renewal.
- Financial Site Visit Recommendation Letter was reviewed. Siefken will reply by the deadline.
- Freiburger presented information on shirts for the District. It was suggested that perhaps a few other quotes be received before making a decision.
- Weiss requested a donation for the 2/25 Soil Health Workshop.

19-118 Motion made by Freiburger to donate up to \$100. Motion seconded by Demmer. Motion carried unanimously.

19-119 Motion made by Freiburger to approve the October Treasurer Report. Motion seconded by Demmer. Motion carried unanimously.

19-120 Motion made by Schmitt to renew the website for 1-year. Motion seconded by Demmer. Motion carried unanimously.

Correspondence Received:

- REAP Assembly meeting 6:30 – 8 p.m. November 19th at Hurstville Interpretive Center, Maquoketa.
- Cost Share (IFIP & REAP) Funding Recalls notice was reviewed. Supplemental procedure also noted. Siefken talked with Tiogo at DSC today regarding ongoing weather concerns here. Option will be given to extend existing project cost share and provide an October 15th completion date to allow for summer construction. Summer Construction Incentive will be offered to those who have had ongoing projects that haven't been able to be completed. Limited funds will be available for recall from Dubuque SWCD. If staff can get surveys and designs ready we will have requests for supplemental funds.
- General Election filing dates have changed from August to March 2- 20, 2020. Mel, Jeff and Dave's terms will be expiring this year.
- Personnel changes within DSC letter was reviewed. Tracy Bruun will no longer serve as the NE Iowa field rep.
- Freiburger discussed the MRWMA Water Sampling Results
- Dubuque Co. Multi-Purpose Benefit Water Quality & Flood Protection Practices was reviewed.
- CDI Connections newsletter was distributed.
- SWCD 75th Anniversary will be on March 26th. Will discuss in December possible celebration ideas.

Schmitt left the meeting at 2:00.

Annual Report: Siefken presented the 2019 Annual Report for Board approval.

19-121 Motion made by Demmer to approve the report. Motion seconded by Freiburger. Motion carried unanimously.

Meeting Updates: None

Personnel Updates:

- No Update - Schmechel is working with Dubuque County to have ArcGIS installed onto his county office computer. Possibility that SWCD will need to pay for software maintenance on the computer.

NRCS Updates:

- Weiss discussed planning for February 25th Soil Health Meeting. Delaware county has funds for speaker fees and speakers have been lined up. Corn and/or Soybean Associations and Farm Credit Services have been contacted for donations toward the meal. NICC Ag Safety Center is the planned location

- Cover Crop seeding date extended until December 1st. Stipulations of no-tilling the seed, increasing pounds to 75, and allowing cover crop to grow 8" in the spring.
- At-A-Glance – FY '19 Fund activity presented
- NRCS 10-10 Reorganization has passed through all the committees.

CRP Conservation Plans & Revisions/Conservation Plans: None

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

19-122 Motion made by Freiburger to adjourn. Motion seconded by Demmer. Motion carried unanimously.

The meeting adjourned at 2:48 p.m.

The next meeting will be held on Tuesday, December 10, 2019, 2019 at 1:00 p.m. at the Dubuque Soil & Water Conservation District, Epworth, Iowa.

Melvin Wilgenbusch 12/10/2019
Chairperson Date

Colleen Steffen 11/13/19
Secretary Date