



# Arizona Chinese Lantern Festival 2015

## Volunteer Application

February 19<sup>th</sup> – 22<sup>nd</sup> & February 26<sup>th</sup> – March 1<sup>st</sup>  
Rio Vista Community Park - Peoria, AZ 85381

Hello!

Thank you for your interest in volunteering at the Arizona Chinese Lantern Festival. The Chinese Lantern Festival focuses on educating the public about the history, beauty, and art of the Chinese culture. The festival is located at Rio Vista Community Park.

As a volunteer, you will be helping out in running specific booths, maintaining the park, regulating admissions, and other various simple tasks. Volunteers need to be able to lift at least 25lbs if equipment needs to be moved (but unlikely). You are also responsible for your own transportation and free parking is available.

When you arrive, please show your volunteer pass and a photo ID at the front gate. When you are admitted into the festival, please go to the Information Booth to sign in and out. The Information Booth will have the sign in/out sheets as well as your tasks for your shift hours. Every volunteer will get a complimentary t-shirt and refreshments as a token of our appreciation for your hard work and dedication of time. We also authorize community service hours for schools, clubs, etc. Just let us know beforehand!

Please complete the form below in blue or black ink only and with a signature. Please personally turn this form in to Cindy Hum or scan and email the document to [uco.volunteers@gmail.com](mailto:uco.volunteers@gmail.com). If you are emailing, please make sure you type "Festival Volunteer Application – (Name Here)" in the subject and attach your application. You will be contacted to confirm your volunteer enrollment and discuss your schedule. In addition, there will be a volunteer orientation before the event starts. Orientation date(s) will be announced by email. Attendance is mandatory.

If you have any more questions, feel free to email me or call/text me at 602.579.9189. Thanks again!

Sincerely,

Cindy Hum

*Cindy Hum*

Universal Culture Organization  
Volunteer Coordinator  
[AZLanternFestival.com](http://AZLanternFestival.com)



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### Position Descriptions

#### **Entrance Greeters/Exit Hosts**

These are the happy faces our guests see first and last of their cultural adventure! Our entrance greeters will warmly greet our guests and collect/scan tickets on the way in. Exit hosts will give our friendly thank you's and good bye's.

#### **FBI (Festival Booth of Information) Volunteers**

Our FBI force are loaded with top secret information of the Arizona Chinese Lantern Festival. Here you will answer any questions about the festival, performances, etc. and assist in the volunteer sign in/out.

#### **Photo Booth**

Volunteers will be assisting in helping our visitors dress up in costumes so they can get ready for their mini-photo shoots! Volunteers are not responsible for being a photographer and are only limited to overseeing the inventory and protection of our special costumes.

#### **Kids Zone Volunteers**

Volunteers will be assisting in overseeing the Kids Zone and to ensure the safety of all our little visitors as well as maintaining the area. This includes ensuring no damage to property, ensuring functionality of gaming area, and maintaining a safe and friendly environment for all the little ones.

#### **Children's Arts & Crafts Center Volunteers**

This center is perfect for volunteers who like to get crafty and creative with the little ninjas! There will also be a special origami crane folding table to make paper cranes to donate wishes to a special cause!

#### **Panda Mascots**

There will be 2-4 of our friendly Pandas that will roam the festival! We are in need of energetic volunteers with a great personality during each shift to be able to wear the costumes and pose with our guests in photo-ops and to provide friendly greetings! You will also be passing out goodies during certain hours. Volunteers must be at least around 5' 5" in height to ensure the costume will fit well (will fit shorter people but it's hard to move!).

#### **Panda's Friendly Guides**

Our panda mascots will be needing a friendly and helpful companion to guide them to places and to help with all the visitors! Guides and mascot volunteers are able to take turns with the costume.

#### **Beverages and Merchandise Sales Booth Volunteers \$**

Volunteers that work in one of these booths will help customers to purchase and restock drinks or merchandise. Some handling of currency may be required and the volunteer must be willing to take full responsibility. Volunteers will be overseen and working close with their respective Booth Employee.

Remember! All sales help fund the free t-shirts and keep the festival up and running!

#### **Happy Helpers ☺**

Our Happy Helper volunteers don't mind where they are stationed at and just want to help out in any way they can. ☺ This includes a possible position that is listed or in other mini-positions that can use the extra help!



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Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ Contact Method:  E-Mail  Phone

(Volunteer communication are primarily through e-mail. Please let us know your preferred contact method.)

Emergency Contact: \_\_\_\_\_ Relation: \_\_\_\_\_

Cell #: \_\_\_\_\_ Home/Work #: \_\_\_\_\_

SHIFTS	February 19 <sup>th</sup> – 22 <sup>nd</sup>		SHIFTS	February 26 <sup>th</sup> – March 1 <sup>st</sup>	
	4:30-7:30PM	7:00-10:00PM		4:30-7:30PM	7:00-10:00PM
Thurs. 2/19			Thurs. 2/26		
Fri. 2/20			Fri. 2/27		
Sat. 2/21			Sat. 2/28		
Sun. 2/22			Sun. 3/1		

**Area(s) of Preference:**

- Entrance Greeter/Exit Host     Festival Information Booth     Photo Booth  
 Children Arts & Crafts     Kids Zone     Drinks Booth \$  
 Merchandise Booth \$     Panda Mascots (at least 5' 5" height is best)  
 Happy Helper (Glad to help where needed ☺)     Panda's Friendly Guide

*All positions are based on a first-come, first-served basis and additional volunteers will be put where needed.*

\$ = these positions may involve money handling and volunteer must be willing to take responsibility; volunteers must also be age 18+

Preferred T-shirt Size\*:  Small (limited)  Medium (limited)  Large  X-Large  XX-Large

\*Only one per volunteer! Shirt size quantity is also based off of availability each weekend.

***The Arizona Chinese Lantern Festival, UCO, the City of Peoria, nor any sponsoring organizations carry accident insurance to cover volunteers. I understand that my/my dependent's involvement in the 2015 Arizona Chinese Lantern Festival is at my/their own risk.***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Guardian's Signature (if under 18)

\_\_\_\_\_  
Date

**The Volunteer Coordinators will contact you after your application is received. You will be receiving schedule confirmation and additional information on parking, orientation, etc.**

Please send application to (or any questions): Cindy Hum

E-mail: [uco.volunteers@gmail.com](mailto:uco.volunteers@gmail.com)

Fax: 623.572.1274

Cell: 602.579.9189



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## RELEASE AND WAIVER OF LIABILITY AGREEMENT - VOLUNTEERS

I, \_\_\_\_\_ (“Participant”), acknowledge that I have voluntarily applied to participate in the following activities at the 2015 Arizona Chinese Lantern Festival (“Event”), hosted by Universal Cultural Organization, an Arizona non-profit corporation (“Corporation”), in Peoria, Arizona from February 19 – 22 and February 26 – March 1 for the Event as a **VOLUNTEER**:

**I AM VOLUNTARILY PARTICIPATING IN THESE ACTIVITIES WITH AGREEMENT THAT I ASSUME ANY AND ALL RISKS OF PROPERTY DAMAGE OR BODILY INJURY WHETHER SUCH RISKS ARE KNOWN OR UNKNOWN.**

As consideration for being permitted by the Corporation, the State of Arizona (“State”), the County of Maricopa (“County”), and any lessor of the premises of the Event, to participate in these activities, and to use the Event premises and facilities, I **forever release the Event, the State, the city, the county, any Lessors, the Corporation, any event-related organization, and their respective directors, officers, employees, volunteers, agents, contractors and representatives (collectively hereafter referred to as “Releasees”)** from any and all actions, claims, or demands that I, my assignees, heirs, devisees, guardians, next of kin, spouse, and legal representatives now have, or may have in the future, for injury, death or property damage, related to (i) my participation in these activities, (ii) the negligence or other acts, whether directly connected to these activities or not, and however caused, by any Releasee, or (iii) the condition of the premises where these activities occur, whether or not I am then participating in these activities. I also agree that I, my assignees, heirs, devisees, guardians, next of kin, spouse, and legal representatives will not make a claim against, sue, or attach the property of any Releasee in connection with any of the matters covered by the foregoing release.

**I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE EVENT, THE CITY, THE STATE, THE COUNTY, ANY LESSOR AND CORPORATION, AND I AM SIGNING IT OF MY OWN FREE WILL.**

PARTICIPANT:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature (if Under 18 Yrs)

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date