

Board of Directors Meeting  
Volusia Flagler Counties Homeless Continuum of Care

**Date:** June 27, 2014

**Time:** 1:00

**Location:** Salvation Army, LPGA Blvd, Daytona Beach

**Present:** Susan Clark (President)  
Milissa Extrim (Vice President)  
Shelly Campbell (Secretary)  
Michael Barr  
Barry Davis  
Dru Driscoll  
Cheryl Fuller  
Robert A. Gary  
Pastor Douglas Hautz  
Robin King  
Sgt. Michael Lutz  
Shannon McLeish  
Gary Meredith  
Beverly Robinson  
Ray Salazar  
Carla Traister  
William D. Turner  
Candace Wilkie  
Jeffery White  
Anthony Woods  
Kris Zolondek

**Absent:** Michael C. Boyd  
Chris Bowley  
Jim Cameron  
Joni Castillas  
Donna DeMarsh  
Bonnie Metz  
Saralee Morrissey  
Janet Nickels  
Pastor Charles Silano

- I **Call to order:** at 1:10 PM by presiding officer Susan Clark.
- II **Quorum:** no voting policy established at present
- III **Reading and Approval of Minutes:** No prior minutes to approve at present
- IV **Treasurer's Report:** No treasure's report to approve at present
- V **Recognition and other news:**
  - A. Daytona Chamber – President Clark recognized assistance provided to the COC, by the Chamber, in our voting process
- VI **Installation of new Board of Directors:**
  - A. Captain Stanley Colbert provided a statement of service and completed induction of all new COC board members

- B. Each board member introduced themselves and stated what they hoped to get out of their service on the COC board

#### **VII New Business:**

- A. President Clark advised the board our initial member policy listed 25 board positions; however, 29 people were elected. In addition, there was concern that other cities not currently represented may want to be represented on the board. In that case, 29 positions would not provide adequate positions. President Clark opened discussion for moving the cap on membership to 37 to allow for such positions.
  - i) Shannon McLeish asked why 37 was suggested, to which President Clark responded that would allow for the remaining cities and the 4 extra positions to be on the board. Cheryl Fuller asked if this was set out in bylaws and President Clark stated we do not have bylaws at this point. Anthony Woods asked if the cities were represented based on per capita. Lisa Hamilton, Executive Director of Homeless Coalition, stated that is how the slots were to be filled and that our initial board membership policy gives the board discretion to change the number based on the needs of the COC. Robert Gary Asked how long the slots would be open to which President Clark stated that would depend on the action of the cities. Bill Turner asked if these other membership openings would only be for cities and President Clark responded, "yes."
  - ii) Bill Turner made a motion to increase the number of initial COC board membership to 37 positions. Robert Gary provided second and motion carried with no members opposed.

#### **VIII Basic COC Orientation Presentation – Lisa Hamilton, Executive Director Volusia Flagler Counties Coalition for Homeless**

- A. Lisa Hamilton presented an overview of COC and reviewed the documents in the board books provided to members
  - i) The following committees need to be considered and appointed with the discretion of the board:
    - (1) Steering Committee
    - (2) HMIS – funding and implementation of new HUD data requirements
    - (3) Ranking and Review
    - (4) Planning and Performance
- B. President Clark discussed the issue of HUD not renewing the HMIS funding this grant cycle and the implications that will have moving forward. HUD priorities changed and they funded more rapid rehousing grants and HMIS funding was cut nationwide.
  - i) Shannon McLeish asked if the funding was cut because the restructuring of the COC was not in place, to which Lisa Hamilton stated no. HUD's priorities have been changing over the past years and they are giving higher priority to rapid rehousing and permanent placement housing than to HMIS or transitional and emergency housing programs. These programs are being cut as well.
  - ii) Robin King asked whether we had any transitional or emergency programs cut and Lisa Hamilton stated HUM lost \$79,000 in transitional housing funds and Domestic Abuse Council was also cut on a transitional housing program.
  - iii) However, Lisa Hamilton did advise the board HUM applied for Emergency Services Grant for Prevention and Rapid Rehousing for &76,000 to offset the loss. In addition, the COC reallocated and restricted many programs last year to transition programs from transitional housing to permanent or rapid re-housing. Several of those transitions are in progress now and ongoing.
  - iv) There was also discussion about posting draft governance charters online for members to review prior to voting. Lisa Hamilton stated all documents would be posted online. Shannon

McLeish asked whether she could email Lisa drafts she was familiar with to post as well, and Lisa said, "yes" all would be posted. There was discussion as to whether the Coalition would continue to serve as the collaborative agent in HUD grant processing to which Hardy Smith stated those things would need to be voted on once a voting policy is established.

- v) Michael Barr asked whether the COC was subject to the Sunshine Law and Secretary Campbell stated that based on our research there has been no determination that Homeless COCs are subject to Sunshine Law. However, for transparency reasons we have given the information requested of us. The board can determine the openness of meetings, communications, and any other information in the charter.
- vi) Shannon McLeish asked whether minutes would be posted online to which Secretary Campbell responded the minutes would be complete and ready for review and adoption by the next meeting on July 11<sup>th</sup>. Once the minutes are adopted, the board can determine a policy for how and when the minutes are posted.

**IX Open Forum:**

- A. Anita Lapidus suggested the board establish a By-Laws Committee prior to adoption of governance charter because people are passionate to get involved.
- B. Lisa Hamilton and Secretary Campbell advised the board there will be an IDignity Volusia event in Daytona Beach on August 7<sup>th</sup> at Our Lady of Lords in Daytona Beach. We need volunteers to staff the event and to spread the word to social service agencies.
- C. Mike Cornell announced there would be a volunteer training on July 17<sup>th</sup> for those interested in volunteering at the Daytona IDignity event
- D. Debbie Jiminez advised board there will be discussion at City Hall on July 16<sup>th</sup> to discuss discrimination of the homeless in our community.

**X Adjournment:**

- A. There being no further business, President Clark declared the meeting adjourned by unanimous consent.
- B. Meeting adjourned at 2:35.

Respectfully submitted by,

Shelly M. Campbell  
Secretary

Adopted by the Board in the meeting  
of \_\_\_\_\_,  
(Date of Meeting)

\_\_\_\_\_  
(Signature of Presiding Officer)