

January 17, 2017
5:15 P.M.
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Tuesday, January 17, 2017 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order. The prayer was led by Mayor Tim Lentz. The Pledge of Allegiance was recited by all.

Present: Mayor Lentz, Commissioners Edwards, Forkenbrock, and Krug. City Attorney Kevin Hill and Deputy City Clerk Carol Stirton were also present.

Motion by Commissioner Edwards to adopt the agenda with the addition of Approval of the 2017 Horton EMS Agreement. Seconded by Commissioner Krug. All aye.

Motion by Commissioner Forkenbrock to approve the minutes from the January 03, 2017 regular meeting. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to approve Appropriation Ordinance #3439 (Payroll) for the amount of \$39,610.57. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock approve Appropriation Ordinance #3440 (Disbursements) for the amount of \$213,722.59. Seconded by Commissioner Edwards. All aye.

Public Comments

There were no public comments.

Request to be on Agenda – Dirk Waser

Dirk Waser, a landlord, requested that the City look into the existing sewer rates in the case of vacant homes being charged based on the usage from months when there was water usage due to occupancy. He informed the Commission about one home in particular that he is paying \$83.60 per month for sewer while using little to sometimes no water. The consensus of the Commission was that they wish to explore this issue but will need to visit with engineers on how best to deal with these situations and return to the subject at a later date.

Compliance with new Uniform Guidance

The Commission reviewed a blanket Purchasing Manual for Uniform Guidance that would be necessary to approve to receive any federal grant monies according to the auditor. The wording needs to be edited to be applicable to the City of Horton for the Commission to approve it. Motion by Commissioner Edwards that the manual is acceptable and to direct City staff to format the manual to wording applicable to the City of Horton to be approved. Seconded by Commissioner Forkenbrock. All aye.

Approval of the 2017 Horton EMS Agreement

The 2017 Agreement between the City Commissioners and CAH Acquisition Company #3 d/b/a Horton Community Hospital, dealing with the Horton EMS Ambulance service, was presented to the Commission for approval. The main change in the Agreement was in Article 3 where the end of the year payout was removed. Motion by Commissioner Edwards to approve the 2017 Agreement with CAH Acquisition Company #3 d/b/a Horton Community Hospital as presented. Seconded by Commissioner Krug. Aye – Commissioners Edwards and Krug. Abstain – Commissioner Forkenbrock.

Todd Horton

The City crews were prepared for the predicted ice storm and glad that it ended up just having to be called out a couple of times to salt roads. We did have one out of town employee that stayed at the hotel in town for 3 nights to be ready to cover generation.

Ted Langdon is wanting water service for a residence near the west side of the lake on the north end. Todd suggested that the City absorb the cost of the utility easement to pipe water to the north end of the lake to install a hydrant for the City. The cost of the easement would be paid out of the water fund. Motion by Commissioner Edwards to proceed with the utility easement. Seconded by Commissioner Forkenbrock. All aye.

Chief Calhoon

Chief Calhoon informed the Commission that there was a preplan meeting prior to the predicted ice storm that went really well. The follow up was that the best communication for information would be to remind residents of nixle, which provides people with information via email or texts. Information is also on the Facebook page for users of Facebook.

Chief Calhoon also brought up a concern about some kids ice fishing at the lake. There isn't anything that prohibits ice fishing.

He also wanted the Commission to be aware that another patrol car broke down.

Mayor Lentz

Mayor Lentz told the Commission that Todd Horton and his crews are ready proceed with the demolitions of 510 West 9th Street, 520 West 9th Street and 1330 2nd Avenue East.

City Clerk

No report was given.

Commissioner Krug

Commissioner Krug was concerned because he saw some kids playing around the dock at the little lake and someone else was recently seen ice skating at the north end of the little lake. The City may want to consider posting signs that this is not permissible.

Commissioner Krug asked if anyone was aware of who was tearing up the yard at the property at the intersection of 8th Street and 4th Avenue East. It was determined that the resident at that address was driving through the yard himself. The police department will speak with the resident as he is getting close to the main water control valve to the heights and the edge of the road could start deteriorating if he continues to do this.

Commissioner Edwards

Commissioner Edwards has been reviewing the Employee Personnel Manual. He noted that the last amendment was in 2011. He has questions on a couple of issues, one being if the holiday pay has been followed correctly. Commissioner Edwards asked that the manual be sent to all of the Commissioners to review and discuss in the future.

Commissioner Forkenbrock

Commissioner Forkenbrock reported that he had sent emails of the bylaws approved by the Parks and Recreation Board and would like it added to the next Commission meeting for approval.

Commissioner Forkenbrock had spoken with Activities Coordinator Keith Olsen. Olsen told him that the Dodge Ball Tournament and Polar Plunge cleared \$830 after expenses. Olsen would also like to utilize the Blue Building for weeknight evenings beginning with Yoga classes as the Armory is booked up. The Commission was in agreement.

He informed the Commission that the Parks and Recreation Board requested the pre reservation camping fee be raised from \$25.00 to \$50.00 and that the electric should be billed at a minimum of \$8.00 per month. Motion by Commissioner Forkenbrock to raise the pre reservation camping fee to \$50.00 and to initiate a minimum per month electric fee for campers to be equal to the minimum per month electric fee of the in town residential rate. Seconded by Commissioner Edwards. All aye.

Commissioner Forkenbrock said the Park Board would like to add a section to the camping reservation letters for their suggestions on naming the different coves at the lake.

The Park Board will be reviewing Armory fees. They will be contacting the front office for information on what NEKCAP is paying now.

Park Board member Karl Gaskell will be contacting Todd Horton about the possibility of additional camping spots at the north end of the lake.

Park Board member Andrew Monson is working on some plans for the park by the pool.

Motion by Commissioner Edwards to adjourn at 6:32p.m. Seconded by Commissioner Forkenbrock. All aye.

Carol Stirton, Deputy City Clerk

Tim Lentz, Mayor