



BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION SATURDAY FEBRUARY 20, 2021

1. **CALL TO ORDER** –Chairman Shannon Scott called the meeting to order at 10:03 AM.
2. **PLEDGE OF ALLEGIANCE** –Chairman Scott led the assembly in the pledge of allegiance.
3. **ROLL CALL OF BOARD MEMBERS:**
Board Members present: Jack Beale, Cindy Perelli and Shannon Scott. Larry Lambert, Judy Varns were not present.
4. **REVIEW AND ADOPTION OF AGENDA:**
Chairman Scott asked for a motion. Mr. Beale made a motion to approve the Agenda as presented and Ms. Perelli seconded the motion. There was no discussion and Chairman Scott asked for a vote. The vote was unanimous in favor of the motion and motion passed.
5. **ANNOUNCEMENTS:** Next Board meeting will be March 20, 2021 at 10AM.
6. **REPORTS AND CORRESPONDENCE**
 - a. Chairman’s Report: Chairman Scott mentioned the revenue will increase approximately \$61k due to property valuation increases.
 - b. Chief’s Report for January 2020: in the absence of Chief Paine, this report was given by Bod Lashua
Personnel: 46 total - 21 volunteers, 20 paid reserve, 4 full time and 1 part time admin.
Apparatus Report: All equipment is in service.
Incident Report: call Volume for January total 14 - 9 EMS, 1 fire, 1 MVC, 3 service calls
Training Report: 235 training hours during January including COVID-19 updates, supraglottic airway placement, albuterol, Narcan, and epinephrine administration.
Updates to the Board: None given.
 - c. Other Reports: Chairman Scott made note that the Committee to address the Mogollon Ranch issue has not met to date.
7. **CALL TO THE PUBLIC**
There were no members of the public who wished to speak.
8. **OLD BUSINESS**
 - a. None.
9. **NEW BUSINESS**
 - a. APPROVAL OF MINUTES - Discussion and possible action to approve minutes from the January 23rd, 2021 Board Meeting. Chairman Scott asked for a motion. Mr. Beale made a motion to approve the minutes From January 23, 2021 as presented; Ms. Perelli seconded the motion. There was no discussion and Chairman Scott asked for a vote. The vote was unanimous in favor of the motion and the motion passed.

- b. APPROVAL OF THE FINANCIAL REPORT - Discussion and possible action to approve the Financial Report for January 2021. Chairman Scott asked for a motion. Ms. Perelli made a motion to approve the Financial report for January 2021 as presented; Mr. Beale seconded the motion. The Financial Summary was read by Mrs. Wise. After a brief discussion Chairman Scott asked for a vote. The vote was unanimous in favor of the motion and the motion passed.
- c. Presentation and overview of the FY 2019-2020 Financial Audit to the Board by Jim Saunders of Saunders and Company. Mr. Saunders was present by phone and gave a verbal overview of the Audit findings and compliance. Upon completion, Board Members had a question regarding a statement on Debt Services. After a brief discussion and explanation by Mr. Saunders, it was determined that a Budget line item needed be added to the existing budget to identify this expenditure more clearly. No action was needed by the Board regarding the Audit.

10. AGENDA ITEMS FOR THE NEXT BOARD MEETING

- Nation Wide 457b plan
- Approve Chief Pain's Goals
- Committee updates if any
- Station door security

11. ADJOURNMENT

There was no further business for the Board to conduct and Chairman Scott adjourned the Board Meeting at 10:34 AM

Respectfully submitted: February 23, 2021

Cynthia Perelli
Clerk of the BRFD Board

Minutes Approved: March 20, 2021

Cynthia Perelli
Clerk of the BRFD Board