

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
May 16, 2023

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, Trustee Chaffee & Trustee Long. Absent: none. Also in attendance Jeffrey Craigmyle, Jim Maike, & Dave Kroll.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Judy Maike with support by Richard Long to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of 4/20/23** – Trustee Long with support by Treasurer Fleming moved to approve the minutes as presented. Ayes Maike, P. Chaffee, Long, Fleming. Abstain: C. Chaffee. So moved.
6. **Public Comment:** none.
7. **Bills & Financials:**
 - A. **Treasurer’s Report** – General Checking \$940,418.95, Tax Account \$9,564.30.
 - B. **Bank Reconciliation 4/30/23** - \$940,418.95 total in the general checking account (General Fund \$525,993.71; Roads \$137,335.81; Fire -0-; Cemetery -0-; Building Dept. \$7,633.20; ARPA \$194,939.57)
 - C. **Township Bills-** Amount: \$16,229.54 (cks 12456 – 12480 & E683 – E689). Motion by Trustee Long with support by Trustee Chaffee to approve the payments. Ayes all. So moved.
 - D. **Budget Review:** Reports distributed and reviewed. May is 17% of FY 23/24.
8. **Unfinished Business:**
 - A. **Road Estimates FY 23/24** – We will request an estimate for 8th Street from Catalpa to Larch.
 - B. **Pavilion** – Dave Kroll spoke about construction a 30 x 36 pavilion. It was decided that we would prefer actual cedar logs be used instead of square cedar covered supports. Dave Kroll will look into finding Cedar Posts and get back with us.
9. **New Business:**
 - A. **Zoning Ordinance Resolution 2023-16** – Clerk Chaffee with support by Trustee Long moved to approve Resolution 2023-16 approving the updated Zoning Ordinance as presented. Roll Call Vote: Ayes all. Curt Chaffee will complete the changes and have 10 copies printed.
10. **Officer’s Reports**
 - a. **Zoning Official/Planning Co/ZBA** – Planning Commission/ZBA Secretary/Trustee Chaffee reported that a ZBA hearing has been scheduled. Jerry Tuin requested new citations to closely resemble those he was familiar with from Brooks Township even though the citations available to him at Everett Township are still viable. The Board discussed a 3 step letter system for blight/zoning offenses: (1. Letter, 2. Certified Letter, 3. Letter with citation). Richard Long moved to approve purchasing new citations and going to the 3 step system. The motion was supported by Judy Maike. Roll call vote: ayes- Judy Maike, Brandy Fleming, & Richard Long. No: Curt Chaffee & Pam Chaffee. After Jerry Tuin spoke hotly about the zoning position Supervisor Maike moved to go to a closed session at 2:30 & returned from closed session at 2:35. Jerry Tuin’s request for a new color printer was tabled. Jerry Tuin suddenly returned and furiously resigned all positions held at Everett Township effective immediately, returned his keys, and walked out. Richard Long

rescinded the part of his motion to purchase new citations. It was decided that Curt Chaffee will again assume Zoning Administrator duties temporarily.

b. County Commissioner – Commissioner Maike had left.

c. Transfer Station – Spring Clean-Up was a busy success. Fall Clean-Up Day will be held on October 7th.

d. Supervisor – Newsletter submissions deadline is May 31. NCTOA will be June 7th at 7pm. A representative from MIClass will be speaking.

e. Clerk – nothing..

f. Treasurer – nothing.

g. Trustees – nothing.

11. Public Comment – none.

12. Adjournment – The meeting was adjourned at 3:20 pm.

Respectfully submitted by Clerk Pam Chaffee