Hudson Incorporated  
7037 E. Waterloo Ind Road  
Edmond, OK 73003  
405-348-9335

FOREMAN GENERAL RESPONSIBILITIES: Supervises a work crew and performs daily work projects related to the maintenance and repair of roads, and bridges.

ESSENTIAL TASKS include the following; other duties may be assigned.

* Perform supervisory responsibilities
* Coordinate and oversee various road construction, repair and rebuilding projects such as asphalt milling, hauling, grinding, and various heavy equipment operations.
* Determine work procedures, prepare work schedules/logs, and expedite workflow
* Secure supplies, materials and equipment for daily work projects
* Maintain equipment and tools
* Performs duties of Road Equipment Operators and Road Maintenance Workers as needed
* Train employees in safety matters, procedures and equipment operation
* Address errors and complaints
* Report to work outside of normal work hours
* Perform related duties as to specific assignments
* Communicate with managers, supervisors, co-workers, citizens, and others.

EDUCATION AND EXPERIENCE

* High School diploma or general education diploma (GED)
* Three years roads operations, maintenance or construction experience; supervisory experience desirable
* \*A comparable amount of training and experience may be substituted for the minimum qualifications.

KNOWLEDGE, SKILLS AND ABILITIES

* Read, analyze, and interpret public works information.
* Follow OSHA and Company safety rules and regulations
* Apply mathematical concepts
* Operate two way radio

CERTIFICATES, LICENSES, REGISTRATIONS

* Class B Commercial Driver's License with Air Brake Endorsement
* DOT (Department of Transportation) Physical Card

To apply for foreman position, applicant may apply in person. On our website, Hudsonincorporated.com, a digital version is available to fill out before arrival.