

QUALITY ASSURANCE & MEMBERSHIP COMMITTEE

June 22, 2017

UNITED WAY OF LONG ISLAND, DEER PARK, NY

MINUTES

MEMBERS PRESENT:

Darlene Rosch, Esq.
Traci Shelton
Angie Partap
Teresa Maestre
Joseph Pirone
James Hollingsworth
Vivian Smalls
Marci Egel
Hope Sender
Juli Grey-Owens
Traci Shelton
Cristina Witzke
Lauren Cable

MEMBERS ABSENT:

Katie Ramirez, Co-Chair
Vivian Smalls
Kevin McHugh
Ramon Rivas
Carmen Sanchez
Andrea Smith
Cristina Witzke
Anthony Santella, PhD

GUESTS:

Richard Varghese

STAFF:

Georgette Beal
Stephanie Moreau
JoAnn Henn
Vicki White
Myra Alston

I. Welcome & Introduction:

At 10:10 am Ms. Rosch, Esq. welcomed everyone and asked the attendees to introduce themselves. A moment of silence was requested to remember those whom we have lost and those still affected by the disease.

II. Approval of Minutes April 27, 2017

Motion to accept the minutes as written was made by Ms. Shelton and seconded by Ms. Grey-Owens

1 abstentions 0 opposed 7 approved- Motion carried.

III. Co-Chair election-

Ms. Traci Shelton was unanimously elected as Quality Assurance & Membership Co-Chair.

IV. Consumers Workgroup for Quality (CWO) Update-

Ms. Moreau thanked the consumers for their commitment to attend the monthly meetings in order to review the service standards before presenting them to the QAM committee. There is a core group of four consumers who meet to review the Service Standards and have reviewed the Outpatient Ambulatory Health Services (OAHS) Service Standards being presented at today's meeting. A special thank you was also extended to Ms. Grey-Owens and Mr. Pennel for helping to make certain the document language is trans-friendly as well as to Northwell Health staff for their input regarding this Service Standard. It important to update as many of the Service Standards as possible to be compliance with HRSA guidelines and in preparation of the HRSA site visit scheduled for November of this year.

V. Outpatient Ambulatory Health Services Service Standards-

The QAM committee began review of the OAHS standards. It is important to be able to report to HRSA that all providers are meeting the Service Standards requirements. To that end, the following recommendations were made:

Page 4:

- Measure-100% of clients will be **prescribed** HIV antiretroviral medications.
- Staff Qualification – ...HIV confidentiality and at least 1-2 HIV specific trainings annually **with specific focus on minority, non-English speaking**.

Page 6:

- **Screening** heading changed to **Eligibility**.

Page 7:

- Standard - ...remove *immediately following or* rewrite as ...face to face contact from program staff during eligibility determination.

Page 9: Standard

- 5) STI Screening remove *for clients who are sexually active*.
- 9) PAP smear, remove *for women and adolescent females*.

Page 10:

- Standard- Remove *that is consistent with USPHS guidelines* to be written asclient treatment adherence plan for clients who...

Health Maintenance-

- Replace *Needs List to profile* in all instances. Remove wording, *clearly prioritizes problems for primary care management and additionally*.
- Replace *USPHS Guidelines* with *HAB/HRSA Standards*.

Numerator- ...

- ...with a completed **up to date profile**.
- Number of clients **who have received primary care at least every four months**.

The review ended on page 10 and will be continued at August 24, 2017 meeting.

VI. Announcement/Public Adjournment

Ms. Grey-Owens informed the committee about a demonstration to demand civil rights for transgender and gender non-conforming New Yorkers on Saturday, June 24, 2017. The demonstration will take place at Senator John Flanagan's district office at 260 Middle Country Road in Smithtown from 11:30-1pm.

Options for Community Living is looking to fill a case manager position. Interested parties can speak with Ms. Shelton.

Motion was made by Ms. Grey-Owens and seconded by Ms. Shelton to adjourn the public portion of the June 22, 2017 Quality Assurance & Membership Committee meeting.

0 Abstentions 0 Opposed All in Favor

VII. Membership Review-

Four (4) applications were reviewed, three new applications and one second term nomination. The committee decided to ballot one of the new applicants as well as the second term nomination at the next Planning Council meeting in July. Interviews will be scheduled for the other two candidates