

*NOTICE*  
*Town of Lowell*  
**SELECT BOARD MEETING**  
**THE LOWELL SELECTBOARD WILL MEET ON**  
**Tuesday December 22, 2020 AT 5:30 P.M.**  
**AT THE TOWN OFFICE BUILDING.**

---

**AGENDA:**

- Sign Orders
- Approve minutes from December 8, 2020
- Phone meeting with Sheriff Jennifer Harlow
- Other business

**SELECTBOARD:**

Richard Pion- Chm.  
Alden Warner  
Darren Pion

---

*MINUTES*  
*SELECT BOARD MEETING*  
*TOWN OF LOWELL*  
*Meeting held on December 22, 2020*

**Board members present:**

Richard Pion-Chm, Alden Warner, Darren Pion

Christy Pion-Town Clerk/Selectboard Clerk

Priscilla Matten-Treasurer/Delinq. Tax Coll.

Calvin Allen-Road Commissioner

**Meeting was called to order at 5:40 p.m.**

**Guest Via Phone:**

- ❖ Jennifer Harlow-Orleans County Sheriff

**Sign Orders:**

- ❖ Orders were approved and signed by the Board unanimously for the Treasurer

**Minutes for December 8, 2020:**

- ❖ Minutes for December 8, 2020 were approved and signed by the Board unanimously

**Phone meeting with Sheriff Jennifer Harlow:**

- ❖ Jennifer Harlow, Orleans County Sheriff, joined our meeting, via phone, to ask the Board if they would consider putting the Orleans County Sheriff's department on the Town meeting agenda to offer their services in the Town of Lowell, as they had done in years past. The Board asked her to send a report of the breakdown of services and related costs so it can be discussed. The Board will review and contact her.

**Other Business:**

- ❖ Priscilla notified the Board of the update to QuickBooks. The Town QuickBooks was updated from the 2018 to the 2021 version. This was done to meet the updated year- end payroll report demands. Priscilla had also discovered that the town had been paying for 2 versions of payroll, and QuickBooks has reimbursed the town \$615.00 for the mistake.

- ❖ Discussion for Town meeting will take place during the January 5, 2021 meeting. The two options for review are:
  - A. to vote Absentee Australian Ballot
  - B. to postpone the meeting until warmer weather, so the meeting can be held outdoors with (Covid-19) restriction measures in place.
- ❖ Truck weight permits were approved and signed by the Board Chair for the following: **James A. Donovan Trucking.**
- ❖ Christy noted that the School Board had notified her, via email, that they had decided to go with Australian Ballot for the School portion of the Town meeting.

**Board Warrants:**

<b>➤ General Order # 60</b>	<b>\$</b>	<b>14,760.57</b>
<b>➤ Payroll Order # 45</b>	<b>\$</b>	<b>7,638.49</b>
		-----

**Signed by the Board for the Treasurer to draw checks totaling -** **\$ 22,399.06**

**Meeting adjourned at 6:45 p.m.**

**Respectfully submitted by Christy M. Pion**

**Next meeting date: January 5, 2021 at the Town Office Building**

\_\_\_\_\_  
*Richard Pion- Chairman*

\_\_\_\_\_  
*Christy M. Pion – Selectboard Clerk*

\_\_\_\_\_  
*Alden Warner*

\_\_\_\_\_  
*Darren Pion*