

AGENDA
MURPHYS CEMETERY DISTRICT
REGULAR MEETING April 17, 2019
THIS MEETING WILL BE HELD IN THE MURPHYS HISTORIC SCHOOL ON JONES STREET AT
7PM

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the Murphys Cemetery District at (209)728-2387 at least 48 hours prior to the start of the meeting. Notification in advance will allow reasonable arrangements to be made to ensure accessibility to this meeting. Government Code §54954.2(a)

The agenda is available for public review at <http://murphyscemetery.com>

7:00 PM: **CALL TO ORDER**

PUBLIC COMMENT

Any item of interest that is within the jurisdiction of the Murphys Cemetery District and is not posted on the Regular agenda may be addressed during the Public Comment period. California law prohibits the District from taking action on any matter which is not posted on the agenda unless it is determined to be an emergency by the District. The Public Comment period shall not exceed a total of 15 minutes. If Public Comment is completed before the end of the 15 minute allotted time period, the Board may immediately move to the Regular Agenda. Each speaker is to limit their remarks to no more than 5 minutes unless further time is granted by the Chairperson.

REGULAR AGENDA

If you wish to address the District on an agenda item, please make that request of the Chairperson when that Agenda item is introduced. You may give your name if you choose to do so. Time limits are 5 minutes per person on any agenda item.

APPROVAL OF MINUTES: of Regular Meeting held on March 20, 2019 and Special Meeting held on April 9, 2019.

CORRESPONDENCE:

1. FPPC letter on population levels in the district
2. Other correspondence

OLD BUSINESS

1. Report on scheduled work items:
 - a. Angels Sewer and Drain water line replacement
 - b. Valley Systems gate repair
 - c. Tony's Signs installation of map in the kiosk.
 - d. Fence installation
2. Review and possible revisions to Public Policy booklet and website.
3. Report on employment of temporary part time worker
3. Morgan plot report
4. Waiver of liability form for volunteers working in the cemetery.

NEW BUSINESS

1. Discussion on methods of disposing of surplus property or other items belonging to the cemetery.
2. Discussion on using the scouts for a "cemetery clean-up day"
3. Possible county wide meeting for special district board members
4. Required Time Sheets for employees
5. Discussion on the design for a new sign at cemetery entry way

6. Monthly Safety Brochures: "Evacuation" and "Working Outdoors-Mosquitos and Ticks" and "Diversity-Food for Thought"
7. Recycling of items from the cemetery.
8. New training requirements: Sexual Harassment and the Brown Act

FINANCIAL REPORTS

1. County financials: February 28, 2019
2. Budget vs Actuals and Itemized Category reports: YTD: February 28, 2019
3. Proposed Draft Budget for 2019-20 fiscal year
4. Invoices:
 - a. AT&T for wireless service \$49.40 due 4/17/2019
 - b. AT&T for phone book listing \$4.64 due 4/22/2019
 - c. Cal-Waste \$20.85 for April rental fee on trash bin
 - d. Angels Pest Control \$2,300 for weed spraying
 - e. Kirk Souza Tree Service \$300 for brush chipping
 - f. Other invoices

CARETAKER'S REPORT

TRUSTEE'S REPORTS AND ITEMS OF INTEREST:

DATE OF NEXT MEETING: MAY 15, 2019

ADJOURNMENT