CITY OF OSKALOOSA, KS

REGULAR COUNCIL MEETING MINUTES

212 W WASHINGTON STREET

AUGUST 16, 2023 \* 7:00PM

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

GOVERNING BODY MEMBERS PRESENT

John Norman, Mayor

Ken Newell, Council President

Mike Smith, Council (7:05pm)

John Metzger, Council

Aron Boyce, Council

Chauncey Young, Council

OFFICIALS PRESENT

Lee Hendricks, City Attorney

Patty Hamm, City Clerk

Paul Bolinger, Chief of Police

Nathaniel Copp, City Superintendent

Erin Subelka, Pool Manager

PUBLIC PRESENT

Paula Ellis, 609 Walnut Street

Julie Smith, 808 Delaware Street

CALL TO ORDER

John Norman, Mayor, called the regular meeting of the Oskaloosa City Council to order at 7:00pm.

PUBLIC

609 Walnut Street

John Norman informed Mrs. Ellis that the complaints regarding the dilapidated condition of 609 Walnut Street are on-going and he asked for a status update on plans for the property. Mrs. Ellis replied that the cabin has been refurbished with grant funds and a new grant has been applied for in hopes to have a new roof put on the home in 2024. Mrs. Ellis stated that she has an estimate of $500,000 to refurbish the entire home so it, therefore, will need to be done in phases, with the first phase being $100,000 for the roof. When asked for a timeline on the entire project, Mrs. Ellis replied it is estimated at ten years to do the entire home due to the timeline of the grant funding process. Council asked what the plans are if the grant funds are not obtained this year for the roof. Mrs. Ellis replied the home would most likely be demolished for which she would have to get a waiver from the historical society since the home is on the state historical register. John Metzger asked that even if the roof is replaced at what point do you call it quits if the home is not stable enough to withstand the ten year timeline. Mrs. Ellis said that decision cannot be made without knowing if the grant funds will be awarded for the roof. Council agreed to have Mrs. Ellis report back to the City in January 2024 on the status of the grant funding for the roof, with the stipulations that prior to that time the old shed will be demolished, the windows to the house will be secured, and the weeds on the property will all be removed.

808 Liberty Street

Ken Newell made a motion as follows, “In this isolated instance, the City hereby credits the utility bill of Julie Smith for the property at 808 Liberty Street in the amount of $314. This credit is solely due to the fact that the water loss was a result of a miscommunication by the County and a failure to properly notify the City of a leak.” Mike Smith seconded the motion. Vote: Yes=5, No=0; Motion Carried.

PARK & POOL

Erin Subelka gave the closing report for the summer pool season that included 47 season passes, 31 parties, 162 lessons, and 22 ten time passes. Erin noted there were approximately 7 notable incidents. John Norman thanked Erin and her staff for a very successful summer. John Metzger made a motion to hire Erin Subelka for the 2024 summer season as Pool Manager. Mike Smith seconded the motion. Vote: Yes=5, No=0; Motion Carried. Some notes for the next season include refinishing the diving board, purchasing a vacuum system, more shade, concession window, and umbrellas. Erin also stated that she would like to obtain her WSI and become qualified to train the staff herself

CITY COUNCIL MEETING

PAGE 2 of 3 08/16/23

UTILITIES

Nathaniel Copp reported the brush pickup is complete, the lead and copper samples have been submitted, he and Brian Zachary attended the annual certification training at KU, and sewer jetting has been done on Monroe Street with no concerns. Nathaniel advised the boys are done with summer help. They were able to clean up the vacant lot at Atchison Street/Union Street prior to leaving. Council agreed the vision clearance at that intersection is very helpful.

Nathaniel Copp advised he met with WireNuts to review a camera system in the park, pool, City Hall, City Shop and maintenance building.

Mike Smith made a motion to purchase the epoxy paint at a cost of $3525 for the maintenance staff to paint the swimming pool. Chauncey Young seconded the motion. Vote: Yes=5, No=0; Motion Carried.

Council instructed Nathaniel Copp to get a price estimate on a robot vacuum system for the swimming pool.

Nathaniel Copp advised the street project is pending the timeline of Bettis Asphalt.

POLICE / CODE ENFORCEMENT / ANIMAL CONTROL

Paul Bolinger asked how long Council wants to give property owners to make repairs from storm damage. Council agreed to send a letter and ask the owner what kind of timeline they are looking at to bring the property into compliance.

CORRESPONDENCE

Council reviewed a letter from Mutual Savings Association regarding multiple signatures on all accounts. No action necessary.

OLD BUSINESS

Council agreed to table any action on the street vacation of Sycamore Street until further discussion with legal counsel can take place.

Patty Hamm reported that Lee Hendricks has all the documentation he needs to file suit against the owner of Sunset Trailer Park for Code Enforcement violations.

Council will discuss fines for curfew violations with legal counsel at a later date.

MEETING MINUTES

Ken Newell made a motion to approve the July 13, 2023 Special Council Meeting as written. John Metzger seconded the motion. Vote: Yes=4, No=0; Abstain=1 (Aron Boyce) Motion Carried.

John Metzger made a motion to approve the July 19, 2023 Regular Council Meeting as written. Mike Smith seconded the motion. Vote: Yes=5, No=0; Motion Carried.

FINANCE

Ken Newell made a motion to approve the July Financial Report and Vouchers as presented with the exception of the check to EMC Insurance in the amount of $500 that is to be held until further review with legal counsel. Chauncey Young seconded the motion. Vote: Yes=5, No=0; Motion Carried.

NEW BUSINESS

Council will review any conditional use permit violations for 1003 Walnut Street with legal counsel at the next regular meeting.

Due to possible increased 2024 property valuations within the City, Ken Newell recommended the Council consider some type of return of tax funds that would directly benefit the citizens within the City.

CITY COUNCIL MEETING

PAGE 3 of 3 08/16/23

ADJOURNMENT

There being no further business to discuss, Ken Newell made a motion to adjourn the meeting at 8:25pm. Chauncey Young seconded the motion. Vote: Yes=5, No=0 Motion Carried.

John Norman, Mayor

ATTEST:

Patty A. Hamm, City Clerk

Minutes Approved: SEPTEMBER 20, 2023