

Coral Community Charter School Governance Council (GC)

4401 Silver Ave NE
Albuquerque, NM 87108

June 1, 2021, 5:30 pm

MINUTES

I. This open meeting was held on “Microsoft Teams” because of the pandemic situation and complied with all information from the Attorney General’s Office.

A. The meeting was called to order with a quorum at 5:45 pm by the Chair, Keren Fenderson.

B. Roll Call					
Name	Office	Present	Absent	Arrived late	Departed Early
Keren Fenderson	Chair	x			
Mike Reeves	Treasurer		x		
Mary Merchant	Secretary	x			
Susan Steketee	Vice Chair	x	bumped		
Tim Tokarski	at large	x			

C. School Staff: *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CO (Chief Financial Officer), *Abby Lewis*, School Council

Public Guests: none

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Tim Tokarski and seconded by Susan Steketee. A roll

call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Keren Fenderson - Yes.

E. A motion to approve the minutes as presented from May 4, 2021 was made by Mary Merchant and was seconded by Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Keren Fenderson - Yes. Susan Steketee was bumped off of the internet at 5:47 pm and returned to participate in the school calendar discussion.

II. Finance Committee;

Keren Fenderson reviewed the current documents. The financial documents (account summary, bank reconciliation, PO report and the balance sheet) from May 31, 2021 were approved after a motion to accept the financials as presented was made by Tim Tokarski and seconded by Mary Merchant. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Keren Fenderson - Yes.

III. Budget/ Finance Committee;

The following BARs were approved as presented by Ms. Sanchez with a motion by Mary Merchant and a second by Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Keren Fenderson - Yes.

BAR 81I – SEG

BAR 82M – CRRSA, ESSER II

BAR 83T – CRRSA, ESSER II

BAR 84M – PreK

BAR 85M – SB-9 Local

BAR 86T – SB-9 Local

The FY22 calendar was discussed. A motion to accept the revised calendar was made by Mary Merchant and seconded by Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Keren Fenderson - Yes.

The budgets for the IDEA B, Teacher/Principal Training and Recruiting and the Literacy for Children were discussed. A motion to approve the three budgets as presented by Ms. Sanchez was made by Sue Steketee and seconded by

Mary Merchant. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Keren Fenderson - Yes.

The three budgets; PreK, Public School Capital and SB State Match were set aside until the final numbers for FY22 are finalized.

VI. Facility Committee;

There was no facility committee meeting held this month.

VII. Audit Committee;

There was no audit committee meeting held this month.

VIII. Academic Committee;

There was no academic committee meeting held this month.

IX. ED Support Committee;

There was no ED support committee meeting held this month. ED evaluation is still in process. Ms .Bachman highlighted her ED report for the month.

X. A motion was made, pursuant to Section 10-15-1(H)(2) NMSA 1978 to move into a closed session, by Sue Steketee and seconded by Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Keren Fenderson - Yes. Limited personnel matters were discussed and no action was taken during the closed session.

Upon return to open session, a motion to accept Addendum 1 to Ms. Bachman's contract (2 years FY 21 & 22) was made by Mary Merchant and seconded by Sue Steketee. A roll call vote was taken: Mary Merchant - Yes, Tim - Yes, Susan Steketee - Yes, Keren Fenderson - Yes.

XI. Governance Committee;

The policy for Reporting Ethical Misconduct and Child Abuse was discussed and a motion made by Tim Tokarski and seconded by Sue Steketee to accept the policy as presented. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Keren Fenderson - Yes.

The updated Student Discipline Policy, The Student Handbook and the Student Discipline Policy were discussed and a motion was made by Sue Steke-

tee and seconded by Tim Tokarski to accept the updated items. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Keren Fenderson - Yes.

XII. New Business;

There was no new business. The next regular meeting of the GC is on July 6, 2021, 5:30 pm. The meeting will be held at CCCS or be completed on Microsoft Teams in accordance with to Open Meeting Act Guidance from the NM Attorney General's office.

XII. Adjournment;

The meeting was adjourned at 6:40 pm.



Mary E Merchant
Governance Board Secretary
Signature

July 6, 2021
Date

Minutes taken by Mary Merchant, Secretary