



Lathrop-Manteca Fire Protection District

19001 Somerston Parkway, Lathrop, California 95330

• (209) 941-5100 • Fax (209) 941-5115 • www.lmfire.org •

March 19, 2020

Regular Board Meeting

7:00 P.M.

In Light of Governor Newsom's Executive Order (N-25-20) of March 12, 2020; proclaiming a State of Emergency as a result of the threat of COVID-19, and to further control the spread of the virus and minimize the risk of infection; attendance at the Lathrop – Manteca Fire Protection District meeting on March 19th, 2020 will be available by teleconference at the following phone number and conference call ID number:

Dial-in Number: (605) 313-4878 - **Participant Access Code:** 5101#

Attendance by teleconference is NOT mandatory; however, due to recommendations and guidance from the Office of the Governor, State and Local Health Officials regarding COVID19, and to protect our employees and the public we invite any interested party join the public meeting by teleconference. Meeting materials normally provided during the meeting will be accessible electronically via our website, lmfire.org

Meeting Location: Lathrop City Hall,
390 Towne Centre Drive
Lathrop, CA 95330

A*G*E*N*D*A

1. CALL TO ORDER

2. CLOSED SESSION:

2.1. Conference with Labor Negotiators

Organization: Lathrop Manteca Firefighters Association

Designated Representative: Fire Chief, Gene Neely

Pursuant to Government Code Section 54957.6

Return to Open Session



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2.2. Report from Closed Session

3. ROLL CALL

4. PLEDGE OF ALLEGIANCE

5. DECLARATION OF CONFLICT OF INTEREST

6. PRESENTATIONS: *None*

7. PUBLIC COMMENTS

Persons who wish to speak to the Board regarding an item that is not on tonight's agenda, or wish to ask the Board to pull an item from the Consent Calendar may do so at this time.

Please submit the Public Comment form to the Board Secretary prior to the commencement of the Board Meeting. When called upon, please come to the podium, state your name and address, and limit your remarks to five (5) minutes.

Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda, unless the item meets stringent statutory requirements. However, your concerns can be referred to the Staff for review and reported back to the Board at a later date.

Comments on agenda items, including items pulled from the Consent Calendar, will be allowed at this time or when they are being considered by the Board.

NO PERSONAL ATTACKS WILL BE PERMITTED

8. CONSENT ITEMS:

8.1. February 20, 2020 Regular Fire Board Meeting Minutes

8.2. Monthly Register of Warrants



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8.3. Receive and file February, 2020 Incident and Training Report

8.4. Receive and file Monthly / Year-to-Date Budget Report

9. SCHEDULED ITEMS:

9.1. Approve and Adopt Board Bylaws

9.2. Receive and File Fiscal Year 2017 – 2018 Final Audit Report

10. INFORMATIONAL ITEMS:

10.1. CHIEF'S REPORT

a. Fire Operations 101 Demonstration Course

b. CSDA Special District's Leadership Academy – April 19th through April 22nd in San Diego

c. Volunteer / Reserve Firefighter Badge Pinning – Friday, March 20th at 6:00 p.m.

10.2. Chief's Update of District's Goals and Objectives

a. Strategic Operational Objective Planning (S.O.O.P) Goals List

i. Begin to lay a foundation for regional training

- Sending two people to classes to work on the steps to attain certifications in Regional Fire Training Instructor and State Fire Training Instructor
- Partnered with Tracy Unified School District and South San Joaquin County Fire Authority to offer a Career Technical Education (CTE) program for students interested in pursuing a career in Fire Suppression
- Sent two people to class for an Ethical Leadership course – a pre-requisite for instructing training courses
- Hosted Hazardous Materials First Responder Operations (FRO) Course and Low-Angle Rope Rescue Operational (LARRO)
- Scheduled to host Rescue Systems 1 (RS1) and Firefighter Decontamination training.



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- ii. Continue to establish clearly defined governance policies
 - Adopted new policies to enhance good governance policies and procedures
- iii. Provide a pathway to attain excellent governance practices as an agency
 - Provided training for two Board Directors and Staff member at CSDA Special District Leadership Academy Conference
 - Conducted anti-harassment (SB1343/AB 1825) and ethics (AB 1234) training with the Fire Board
 - Provided resources for Board and Staff to attend the CSDA Annual Conference
 - Board member and Staff member received recognition for Good Governance
- iv. Establish new methods of communication that identify District strengths
 - Conducted first quarter “Quarterly Address” video to inform the community about Fireworks Safety
 - Hosted “Gelati with the Fire Chief” at Rita’s Italian Ice in Lathrop for the community to attend
 - Partnered with Starbucks to host “Coffee with the Fire Chief” for the community to attend
 - Created a “Year in Review” video and published it on the District’s social media
 - Conducted “Quarterly Address” video to inform the community about new District business and the value of Fire Trucks.
- v. Continue to engage the community to support and provide volunteer service to enhance our mission
 - Conducted Open Houses
 - Utilized CERT members at the Open House events to help inform the community about disaster preparedness
 - Mobilized the CERT team to help with weed abatements to mitigate fire hazards within the District
 - Hosted training nights for the Explorers to help enhance and progress their fire skills
 - CPR with San Joaquin County EMS Agency for “National Preparedness Month”



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- Hosted Hands-Only CPR at the “Coffee with the Fire Chief” event
- Mobilized the CERT team to conduct traffic control and firefighter rehab at structure fires

11. BOARD COMMENTS / REFERRALS

12. ADJOURNMENT

Meeting adjourned to the next Regular Board Meeting scheduled for April 16, 2020, 7:00 p.m. at 390 Towne Centre Drive, Lathrop, CA.

Dated: 3/16/2020

Gene Neely
Fire Chief / Board Secretary

This agenda was posted at the following locations: website: www.lmfire.org, Fire Stations 31, 32, 33, 34, and 35.

Note: A copy of the information packet for Board Members in preparation of this meeting is available for public view at: Administration Office, 19001 Somerston Parkway, Lathrop, CA
IN COMPLIANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CALL (209) 941-5107.
NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE FIRE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.
[28 CFR 35.102-35.104 ADA TITLE II]