

Certificates of Achievement in Creating Sustainable Neighborhood Developers' Program by Southern University EDA University Center for Economic and Entrepreneurial Development

❑ What is the Certificate of Achievement (COA)?

The COA is a verifying document that an individual **sufficiently** obtained fundamental knowledge on sustainable neighborhood development and **passed** the program exam administered by SUEDA University Center for Economic and Entrepreneurial Development.

❑ Who is eligible for taking the exam?

Anyone who registered for and attended the six-week program (*a minimum of five attendances*) is eligible for taking the exam.

□ About the Sustainable Neighborhood Developers' Exam

In general, the exam consists of 12 topic areas:

- (1) Entrepreneurship and Small Business fundamentals
- (2) The State of Real Estate Development
- (3) Real Estate Acquisition
- (4) QuickBooks
- (5) Team Management: Leadership
- (6) Personal Finance & Funding
- (7) Provisional Capacity Assessment
- (8) Development & Construction
- (9) License-Permits-Certifications-Insurance
- (10) Understanding Blueprints, Bidding Projects, and Construction Documentation
- (11) Xactimate
- (12) Construction Bonding

Specifically, the exam consists of 80 multiple-choice questions that are based on oral and written presentations (i.e. PowerPoints, PDFs, etc.), as well as any additional specific assignments made by the course trainers over the six-week program.

❑ How to prepare for the exam

- (1) Weekly practice questions and a practice exam will be available on the Center's website: <https://www.subruniversitycenter.org>.
- (2) The questions are based on oral and written presentations, as well as any additional specific assignments made by the course trainers.
- (3) The practice questions are in the same format as the questions on the actual exam.
- (4) They are structured with approximately the same level of difficulty as the actual exam.
- (5) One practice exam that mimics the actual exam will be posted on the Center's website two days before the actual exam date.

□ When and where to take the exam

The virtual exam will be given on two different dates:

- (1) Saturday, December 10, 2022, 8:30-10:30 a.m., CST
- (2) Saturday, December 17, 2022, 8:30-10:30 a.m., CST

☐ **How to earn the Certificate of Achievement in the CSNDs' Program**

At least 70 percent of the correct answers on the exam questions.