

# RECORD OF PROCEEDINGS

**Minutes of Franklin Township**

**Quarterly Meeting**

**Held at 2193 Frank Road**

**November 9<sup>th</sup>, 2017**

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Chairman Horn called the quarterly meeting of the Franklin Township Board of Trustees to order at 1:00 P.M. November 9<sup>th</sup>, 2017 at 2193 Frank Road.

Chairman Horn gave the welcome.

Horn made a motion to suspend the Pledge of Allegiance, and the acceptance of the past minutes. Fleshman seconded. Vote was taken; Fleshman yes, Horn yes.

ROLL CALL: Fleshman, yes, Horn, yes, Cook, absent.

Others present for the meeting: Lisa Morris, Erin Crome, Jessica Rice, James Welch, Jim Stevens, Byron Smith, and later coming in, Todd Broeker.

## New Business:

Fiscal Officer: Lisa Morris: Spoke on notes taken for minutes. With the public records act, notes can be subject to be public record. Fleshman stated that he checked, and that if the notes are based off the audio, they are considered “personal notes”, and are not public record.

Fleshman asked if the Trustees and Department heads could get into the UAN. Morris responded that wasn't going to be allowed.

Purchase Orders are things that are reoccurring and can be under a blanket resolution.

Fleshman asked about the process for his pay coming into the elected year.

A credit card was obtained, and was suggested to be given to the secretary because there was a resolution passed that she would be the person purchasing things for the office/township. It was then stated it can be given to the administrative assistant. A discussion was had between Morris and Fleshman, and the credit card was held onto by Morris. A meeting was suggested by Fleshman to sit down with Morris and the Township attorneys, and discuss the duties of the Fiscal Officer, so everyone could be on the “same page”.

Morris stated she would like to hire Robyn Watkins as fiscal help.

A discussion was had about the police moving to the white house, a building where Morris is now on Harrisburg Pike. It was mentioned that Morris would be moved from the “white house”, to the Township office, into the “police duty room”. It was suggested by Stevens that she go back into the office she was in before, which is Chief Smith's office now.

Stevens spoke on the salt for the streets. He reiterated information from the past meetings about us having to pay to store the salt, if we are unable to obtain it ourselves.

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House Bill 50, is the project where the Road Department takes care of uncut grass in the township. This cost gets billed to the homeowner's taxes. The Township's General Fund reimburses the Road Department the amount, as the Township will be getting it back through the property taxes. The properties that are owned by the Township, and the areas such as the Georgesville Islands, are also to be reimbursed for "man power" hours. The amount being reimbursed for House Bill 50, and the upkeep of the properties the Township own, and the areas the township is responsible for taking care of is \$31,782.18. Reimbursement for House Demolition, in the amount of \$21,932.27, is in need of a resolution. These resolutions will be read at the following meeting.

Horn: an email was sent to Horn about an abandoned house on Hague Ave. Horn forwarded the email to Stevens.

Fire: Chief Welch spoke on Health Insurance information. He went over some amounts on what it would cost to switch over to the Franklin County Consortium. This is one option we have, but he is looking into all options. We are waiting on information from a broker on another option for insurance. This option will include full coverage insurance. This will be brought up at the next meeting, with the additional information.

Fire: New Hire: Alexander Marcum was hired as a Fireman to begin November 15<sup>th</sup>, 2017.

Fire: Welch stated they need another fire truck. The 1985 back-up is falling apart. The 193 Medic is still in the shop and will be \$10,000.00 to get back. There's something now wrong with the oil.

There is a plan to sell an engine every 10 years, and the medics every 5years. This way we can get a good amount out of them when they are sold, and we don't have to put so much into fixing them.

Welch: there will be a Drug Free Workplace program starting in March.

Building Department: Jessica Rice: 462 Prospect, should be torn down. We have at least 4-5 people interested in properties we own. It was suggested we pick a day, and auction the houses off. Possibly we could apply the monies to capital improvements for future building, even just a percentage. It was suggested that we not sell any land that we own.

Fleshman offered the suggestion of making a new line item, named "Capital Improvements", as long as we could still get it out if and when needed.

It was questioned if we could still board up houses. That will be looked into, as there are new rules and regulations about boarding up houses.

Some changes were mentioned to be changed in the 2018 Building Department Fees. These changes will be in the December 13<sup>th</sup> Regular Meeting.

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Rice: went over options for the newsletter, being as how Local Waste will no longer be doing it for us because our contract will be up with them as of the first of 2018.

Rice mentioned having an "Employee of the month."

Fleshman made a motion to nominate Jessica Rice as the Social Director for township events. Horn seconded. Vote was taken: Fleshman yes, Horn yes.

## **RESOLUTION 17-328**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves Jessica Rice to be the Social Director of Township events.**

Fleshman: extended a full time position with the Township, beginning December 1<sup>st</sup>, 2017. Rice responded with a statement that she would like to discuss pay, speak to her husband, and talk about a job description. Rice stated she would need 4 weeks of unpaid time for vacations that have already been scheduled. Fleshman and Horn stated that it would have to be unpaid.

Fleshman offered \$16.50 as her starting pay.

A decision will be brought to the board at the next meeting.

Rice is to price out painting and changing the carpet in the town-hall and offices.

Chairman Horn made a motion with no further business to discuss to adjourn the meeting. Vice Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Horn, yes, Cook, absent. The meeting adjourned at 5:13pm.

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Ralph Horn, Chairman

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John Fleshman, Vice-Chairman

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Don Cook, Trustee

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Lisa Morris, Fiscal Officer

Minutes Taken and Typed By: Erin Crome