

Hay Lakes ECS Meeting Agenda
Aug 26, 2021

Call to Order

Pam Richie calls meeting to Order 7:02pm

Attendance

Marie Stratuliak (ECS Coordinator), Elise Schultz (Book Keeper), Pam Richie (President), Addie Hobbins (Teacher), Melissa Louder, Mike DeJong (Treasurer), Amy Smith, Sheila Zetsen (Secretary), Karen Prinse, Jenny and Adam Crandall

Adopt Agenda – Additions or deletions

Addition to New Business 3. What days of the week the children are attending Kindergarten?

Amy motions to adopt agenda as presented. Melissa seconds. All in favour. Motion carried.

Minutes of May 26th, 2021 meeting

Melissa made motion to accept the minutes from May 26, 2021. Amy seconds. All in favour. Motion carried.

Introduction

Staff

Addie Hobbins- Teacher
Hannah Carlson- EA
Marie Stratuliak- Coordinator
Elise Schultz- Book Keeper

Board Members:

Pam Ritchie- President
Jenny DeJong- Vice President
Sheila Zetsen- Secretary
Mike DeJong- Treasurer

Treasurer's Report

1. Financial Report: Chequing account \$22,000 Savings account \$23,000

Working on Budget.

2. Motion to pay bills: Jenny made motion for treasurer to pay bills, buy gifts, and pay ECS expenses. Amy seconds. All in favour. Motion carried.

Melissa made motion to accept Treasurer's report. Amy seconds. All in favour. MC.

Co-Ordinator's Report

1. Alberta education Funding- changed to weighted moving average, so we start registration in January and I need to confirm in March. Community knowledge.
2. Oath of confidentiality and code of ethics- all board members and staff have signed this
3. Covid 19 information- We are a private school, who has to follow all of the Alberta Education requirements, and we are housed in a BRSD public school. We will be following the Alberta Ed reentry plan within our classroom. This means the students are not required to wear masks. The Alberta Education plan speaks to the need for flexibility within the plan and for different schools. Our admin and staff agree with Alberta – In the hallways, bathrooms, and busses, they will need to be masked though.
 - a. We will be promoting and facilitating hand hygiene and respiratory etiquette, staying home when sick, maintaining ventilation, and ensuring regular cleaning and disinfection of high traffic/touch areas.
 - b. Could change throughout the year as Covid changes
 - c. Be respectful of others and of the teacher if she has to send your child home. There are policies that need to be followed and it's her teacher certification on the line, not yours, if a policy is not followed.
 - d. Highlights- field trips are allowed, assemblies and ceremonies
4. # of students registered- 13 students- we are community based now instead of site based. So only 10 of those students will be in the Kindergarten classroom. The others will be ECS students, attending the preschool.
5. Bussing- Should have received an email from BRSD about your bussing info. If you have not registered for bussing, contact me and I will get you the link.
6. Contacting teacher and staff- ahobbins@brsd.ab.ca, mstrat.hlecs@gmail.com, Addie's cell phone, only contact the Hay Lakes School for emergencies.
7. Policies- read fee policy and conflict resolution policy
8. Parent of the day- no parent of the day for September, we do not have a reentry plan from Hay Lakes School yet, so we don't know if this individual school will let parent volunteers in.
9. Payment of Fees- explain the different ways to pay fees. Must be paid by September 30th, or child cannot go on field trips.
10. AISCA new leader and principle conference- I am fairly new to this role still. Started last September, in the midst of all the Covid challenges. I am very passionate about private schools though and believe they do a much better job of caring for the wellbeing of our children. I have big goals for Hay Lakes and the education we have here for our kids. 6% of the children in our school are currently attending private schools.

- a. So now that things have settled some with Covid and the funding change, I have been able to get to know more about how private schools work and what we need to do
 - b. Some things we are doing really well at, but there are some areas that we have fallen behind in. For example, Alberta Ed changed from Accountability framework to Assurance framework planning. Another area we've been lacking in is Growth Plans, which is a requirement of Alberta Ed. LQS- Leadership Quality Standard- Need this too!
 - c. You may notice some changes, as I work on making sure that our program is up to date and following all of the Alberta Ed requirements.
11. Fun day in Hay Lakes - Sunday, Aug.29th- Addie and Hannah will be there, and doing a fundraiser, go check it out!

Teacher's Report

1. Start date: Tuesday, September 14th, calendar will be posted
2. What to bring on the first day: Indoor shoes, paint shirt, 2 snacks 1 lunch, sanitizer
3. Student drop off and pick up: Let Addie know if changes happen. Sending a picture to Addie of the person picking up is best.
4. Allergies: None
5. First day of kindergarten: More info to come. Pictures will be taken. Introductory and settling into a routine.
6. What to expect in kindergarten: Calendar for every month.
7. Student of the day: Front of line. Lights on/off. Helps with calendar. 1-2 items show & share.
8. Colour, theme days, birthdays, field trips (tbd): Safety City – combine with Preschool
9. Website www.haylakesecs.ca
10. Remind app: Parents get invited through email. When a parent messages Addie it does not go to the whole group. Addie gets the notifications/messages on her watch.

Old Business

New Business

1. Davison Orchards: Apples! Needs to be in by Oct. 14. Also not to mix e-transfers with cash & cheques when sending in orders.
2. Other Fundraising ideas: Food type fundraisers

3. What days of the week are children going to kindergarten?

A vote was held to decide if kindergarten will be on Monday and Wednesday OR Tuesday and Thursday. The vote was tied 4 and 4. Pam as president had deciding vote. Kindergarten will be on Tuesdays and Thursdays.

Date of Next Meeting: Wed. Oct. 27th @ 7pm

Adjournment: Pam adjourned meeting at 7:43pm