

APPROVED MINUTES  
PINE TOWNSHIP REGULAR BOARD MEETING  
MONDAY, NOVEMBER 13, 2017 AT 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 6:58 P.M. by Supervisor Hansen, followed by the Pledge of Allegiance and prayer.

PRESENT: Edwin Hansen, Supervisor; Marla Sprague, Clerk; Rachel Pitcher, Treasurer; Lynwood Cannon, Trustee; William H. Burr, Trustee

STAFF PRESENT: Linda Hansen, Deputy Supervisor, Barbara Kaaikala, Deputy Clerk; Steve Buchholz, Zoning Administrator; Larry Allen, Planning Commission Member

APPROVAL OF AGENDA

Pitcher moved, supported by Burr, to approve the agenda. Motion carried.

PUBLIC VOICE

Eileen Burr asked the Board to discuss why the audit has not been received in four months when that item is reached on the Agenda.

APPROVAL OF MINUTES

Burr moved, supported by Cannon, to approve the October 9, 2017 Minutes. Motion carried.

TREASURER/FINANCIAL REPORTS (on file)

The Treasurer Report was accepted as filed.

ZONING ADMINISTRATOR REPORT

Buchholz reported no Land Division applications or Zoning Permit requests during the month of October.

Hansen reported that the new Dollar General store on M-91 just south of Langston is now open for business.

ROAD REPORT

Cannon reported that he, Hansen, Becky Crawford, and Chad Barber of Montcalm County Road Commission looked at Pine Township roads on November 7 and created a list (attached) of potential projects for 2018.

Sprague moved, supported by Cannon, to appoint Becky Crawford to the Road Committee. Motion carried.

FIRE REPORT (on file)

Burr was unable to attend the meeting, but provided reports to the Board.

CEMETERY REPORT

There was no Cemetery Report this month.

**OLD BUSINESS**

#### TAX ACCOUNT AUDIT

There was discussion as to whether any Board member had heard from the auditor. Hansen reported having spoken with Kanitz within the last week about the audit and other matters. Kanitz will attempt to have the audit to the Board by the December, 2017 meeting.

Burr moved that the Board send Kanitz a certified letter giving her three days in which to provide the results to the Board, **and to fire Kanitz and hire another auditor if response is not received within thirty days**. With no support, the motion failed. **Revised 12/11/17**

#### VETERANS PLAQUE - ANTHONY

The Anthony family is working with Hurst Funeral Home on the repair of this plaque. The Board considers the issue resolved.

#### JOEL BLACK REQUEST FOR BRIGGS ROAD SIGN

Black requested that the Board reconsider their October, 2017 decision not to request a caution sign on Briggs Road after the recent truck/buggy accident on Condensery Road in which three children were killed and several other family members injured.

Black reported that he has talked to Mark Christensen of Montcalm County Road Commission, who informed him that road signs must be requested by the Township. Black stated that he is willing to donate the \$300.00 required for two signs if the Township will make the request to the Road Commission.

Hansen reported having spoken to an attorney with the Michigan Townships Association and was told that the authority to place road signs rests strictly with the County Road Commission or Michigan Department of Transportation. Hansen will talk to the local Amish Bishop about safety precautions the Amish can take to avoid accidents.

#### **NEW BUSINESS**

##### PAYMENT POLICY FOR LOCAL MTA MEETING ATTENDANCE (on file)

Hansen moved, supported by Pitcher, to adopt the attached Meeting Attendance Policy.

Planning Commission member Larry Allen asked the Board to consider allowing Township committee members to attend local MTA meetings without having to pay for their own meal.

Roll Call Vote: Hansen – Yes; Burr – No; Cannon – Yes; Pitcher – Yes; Sprague – No  
Motion carried.

##### BEHREND'S HENDRICKS STUIT INSURANCE AGENCY

The Board has received the insurance policy with no changes.

##### LSL PLANNING

Hansen questioned whether a digital copy of the 2016 Pine Township Ordinance update was on file with the Township. Kaaikala reported having received the update by email in the Fall of 2016 and filing the update in the official Pine Township Ordinance Book as requested by Planning Commission Secretary Colleen Crawford.

After the meeting, a copy of the October 17, 2016 email to Kaaikala from LSL Planning with the PDF update was located and printed.

##### FEMA MEETING – MUSKEGON RIVER WATERSHED 11/7/17

Burr and Hansen attended the meeting. The mapping of the watershed in Montcalm County is all that

was discussed. Burr reported learning that Montcalm County is not a FEMA member.

#### ROAD COMMITTEE MEETING DECEMBER 14, 2017

The Pine Township Road Committee is to meet with the Montcalm County Road Commission for twenty minutes on December 14, 2017 at 10:40 A.M.

Pitcher moved, supported by Sprague, to reappoint Lynwood Cannon as the Pine Township Liaison with the Montcalm County Road Commission. Motion carried.

#### PURCHASE OF COFFEE POT

Pitcher moved, supported by Sprague, to have Linda Hansen to purchase a new coffee pot for the Township Hall at a cost not to exceed \$150.00. Motion carried.

#### MONTCALM CHAPTER MTA MEETING DECEMBER 12, 2017

The meeting will be held at the Eureka Township Hall, with the Road Commission providing the program and paying for the meals for all elected officials. Pitcher (2), Hansen (2), Sprague, Cannon, Burr, and Larry Allen will attend.

#### MONTHLY BILLS

Cannon moved, supported by Burr, to pay checks 10797-10833 in the amount of fourteen thousand, six hundred seventy-seven dollars and thirty-seven cents (\$14,677.37) in payment of monthly bills. Motion carried.

#### ADJOURNMENT

The meeting was adjourned at 7:59 P.M.

Respectfully submitted,

*Marla Sprague*

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Marla Sprague, Clerk