

MINUTES
SELECT BOARD MEETING
TOWN OF COVENTRY

Tuesday March 7th, 2017 at 4:30 p.m.

Board Members Present:

Michael Marcotte / Chairman; Bradley Maxwell

Town Officials Present:

Amanda Carlson/Select Board Clerk;

Guests:

David Barlow

- 1. Mike Marcotte called the meeting to order at 4:35 p.m.**

- 2. Approve the minutes of the February 27th, 2017 meeting**
 - Mike Marcotte made the motion to approve the minutes of the February 27th, 2017 meeting as written. Seconded by Brad Maxwell.
 - Minutes were signed and approved as written.

- 3. Allow for public comment**
 - Earlier in the day at Town Meeting, David Barlow was elected for the positions of Trustee of Cemetery Funds and Trustee of Public Money. David asked the Board for some clarification on the duties of the offices, and noted a difference in Trustee of Public Funds versus Trustee of Public Money. Although the position was voted as Trustee of Public Money; he felt the description of Trustee of Public Funds was more fitting to the Town of Coventry's needs.
 - The Board granted Amanda Carlson authority to contact the Town Attorney to clarify the positions and the responsibilities they hold.

- 4. Board Reorganized**
 - Item tabled until the next scheduled Select Board meeting.

- 5. Board to appoint Town Officers as required**
 - Item tabled until the next scheduled Select Board meeting.

6. Delinquent tax report requested from Delinquent Tax Collector. Report to include outstanding delinquent taxes due for all prior fiscal years.

- Item tabled until the next scheduled Select Board meeting.

7. Request Treasurer's report to include detailed list of Town revenue for preceding calendar week including all source documents.

- Item tabled until the next scheduled Select Board meeting.

8. Other Business

- Mike Marcotte made the motion to approve the minutes of the March 4th, 2017 Board Informational meeting. Seconded by Brad Maxwell.
- Minutes were signed and approved as written.

9. Sign Orders

Payroll	For week ending March 4 th , 2017	\$ 2,133.72
Signed by the Board for the Treasurer to draw checks totaling		\$ 2,133.72

10. Meeting adjourned at 4:47 p.m.

- The next Select Board meeting is scheduled for Tuesday March 13th, 2017 at 5:00 p.m.

Michael Marcotte / Chairman

Bradley Maxwell

Scott Morley

Amanda Carlson / Select Board Clerk