

ST. VINCENT DE PAUL—Exeter

BOARD MEETING MINUTES—JANUARY 13, 2016

Board Members Present: Cleo Castonguay, Helen Clement, Eileen Flockhart, Leah Grant, Kevin Joyce, Rick Mahoney, Dwight Totten, (ex officio) Molly Zirillo

Opening Prayer: presented by Kevin Joyce.

Minutes: It was noted that Eileen Flockhart's name should be added to Board members in attendance at the November meeting. No meeting was held in December.

Names of New Candidates: John Brown, Exeter; Julia Holup, Exeter; Pat Thiesen, Stratham; Darcy Wright. These folks will be invited to an orientation scheduled for January 20.

TREASURER'S REPORT FOR DECEMBER 2015

DONATIONS AND DISBURSEMENTS

During December:

- o Donations totaled \$83,142 including the value of the 3 door freezer.
- o Client & Operational Expenditures totaled \$25,779.
- o Donations exceeded expenditures by \$57,363.

Organizations contributing this month were Castagno Consulting Group, Liberty Mutual Group, Melvin S Cutler Charitable Fdn, Salvation Army, M. Braun Inc, Gilman Grange 1P of H, Hannaford Bros, Bob Hagan Plastering, Stratham Memorial School, Give With Liberty (Mutual), RiverWoods, Eventide Home, Exeter Area New Car Dealers Assoc, Dodge's Farm & Garden, Seacoast Republican Women, Bauman Family Fdn, Great North Property Mgmt, Tobey & Merrill Insurance, Portsmouth Pediatric Dentistry, Exeter High School Chorus, Baupost Group, Town of Exeter, CYJ Enterprises and Granite United Way.

The poinsettia plant sale grossed \$1,871 a significant increase over last year. YTD we have a \$18,212 surplus but a negative \$92,675 cash flow as we expend the RiverWoods Gala proceeds on capital projects and continue the accelerated mortgage principal payments. Net online donations totaled \$11,227 for the year.

YTD expenses were 44% above and revenue 15% below last December's YTD amounts excluding the one-time benefit the RiverWoods Gala and the dental and Dodge van donations.

Food purchase expense was below budget for YTD. YTD client support for auto repairs, rent/mortgage assistance and dental/medical are significantly above last year. YTD client support for auto payments and utilities are significantly less than 2014. The dental van hygiene/oral health program began late October with the dental van now being in use 3 days per week.

FUND BALANCES

THIS MONTH

LAST MONTH

START OF YEAR

Operating Funds:	\$ 64,032	\$ 44,975	\$ 89,115
Reserve Funds:	\$ 82,064	\$ 79,654	\$ 132,626
Capital Funds:	\$ 0	\$ 17,365	\$ 17,138

DECEMBER ACTIVITY

During December, St. Vincent de Paul had:

<u>COMPARISON</u>	<u>THIS MONTH</u>	<u>YEAR TO DATE</u>	<u>2014 YTD</u>
Client Households Served	363	3,266	-4%
New Client Households	74	374	-12%
Food Bags Distributed - Clients	3,411	34,471	-1%
Food Bags Distributed – Agencies	239	2,419	+19%
Total Food Bags Distributed	3,650	36,890	+1%
Meals Provided	30,420	307,420	+1%
Dental Van Clients	23	209	+56%
Dental Hygiene Clients	10	23	
Dental Client Subsidies	\$ 311	\$ 4,892	+133%
Food Purchase Expense	\$2,191	\$52,872	+9%
Rent/Mortgage Assistance	\$1,500	\$ 8,215	+13%
Utility Assistance	\$ 180	\$ 3,493	-55%

December was the 8th month in a row with client household visits less than last year with December 9% less. Food was donated to the Exeter Senior Center, Crossroads and the Newmarket Community. Bags per client were 10.6 as compared to 10.2 in 2014.

Food Pantry: Leah Grant reported on food pantry operations, including the vision for the new sorting and containment room that is part of the addition to our building.

New Business:

*Construction update: colors were selected for painting the offices and hallway in the new addition. We expect that space to be ready for occupancy in February.

*Exeter Human Services Privatization: We have submitted a proposal to the Town of Exeter to take over the community's welfare program. The proposal has been passed on from the Town Manager to the Board of Selectmen. If the proposal is accepted SVdP would hire a qualified professional to assume that responsibility within our operation.

*Newsletter and Website update: Our new Vista Volunteer, Katelyn Monroe, has already done wonders in this department.

*Voice of the Poor: January is Poverty Awareness Month. As part of national SVdP we receive alerts about legislative initiatives in-state about which we should be aware and concerning which we might want to take action. Board member Eileen Flockhart will coordinate this effort in the short term, but we are looking for a volunteer(s) who would lead and expand our VOP effort.

*important dates this month:

January 17: Cleo will present at the Universalist Unitarian Society;

January 20: Cleo and Dwight will review our non-profit statue with the town assessor;

January 20: NHAVA membership conference in Hampton; looking for someone to represent us;

January 20: RiverWoods Gala meeting at RiverWoods; will discuss joint programs for the year (i.e. painting mural[s] at town pool, participation in Independence Festival in July) and theme for 2016 Gala;

January 20: volunteer orientation at CAC—7PM;

January 21: Voice of the Poor webinar;

January 21: Dwight will represent us at Emergency Food and Shelter training program at Seacoast United Way/ Portsmouth;

January 29: Community Resource Network meeting at Christ Church, Exeter;

January 29: no dental van at CAC this day;

February 2: VITA (tax assistance program) begins at CAC (1st & 3rd Tuesdays 9AM-1PM;)

February 12: Job Fair at Exeter Town Hall; we will have a table;.

Reports from Board committees:

Volunteers (Kevin Joyce): we are writing to all authorized van drivers, seeking a volunteer to do driver scheduling; we think we have resolved the need for more advocacy volunteers; however, job coaches are a great need, which we will attempt to address.

Fund Raising (Cleo): nothing to report;

Grant Writing (Molly, Cleo, Dwight): Bettina has been hired extra hours to do this, and to date has completed several grant proposals.)

NH Job Corps: new facility in Manchester and great opportunities for people 16-24 years old, which we should promote.

New Business: the question was raised as to whether we should be installing a defibrillator, and training our staff and volunteers in CPR, as St. Michael's is.

Closing Prayer: presented by Kevin Joyce.