

DHLW Early Childhood Area
Des Moines, Henry, Louisa, Washington
March 21 2017
SCC, Private Dining Room
1500 W Agency Road, West Burlington, IA

Minutes

Members Present: Stan Stoops, Sheila Temple, Jim Cary, Dina Saunders, Mike Steele, Tricia Lipski, Chad Reckling, Brad Quigley, Matt Latcham

Members Absent: Melody Raub

Advisory members and guests present: Tasha Beghtol, Linda Boshart, Milisa Potter, Jan Shelman, Michelle Ross, Christa Poggemiller, Julie Mier, Karen Erikson

Meeting called to order at 5:00pm by Mike Steele

Motion to approve the agenda

Moved: Tricia Lipski **Seconded:** Sheila Temple

Motion carried unanimously

Minutes

Motion to approve the minutes from February 21, 2017 with the addition of Steff Gardner listed as present

Moved: Jim Cary **Seconded:** Sheila Temple

Motion carried unanimously

Financial Report

Stan Stoops reviewed the financial summary and the monthly postings report from Central Iowa Juvenile Detention Center. The dental programs are all less than expected in percentage spent due to various staff changes or absences. 2 new line items have been added to the summary page to track summit revenues and expenditures. CIJDC added a voided entry that is currently showing in expenditures. The first check sent to the Stork's Nest-Louisa County was made out to the old contracting agency and had to be re-written.

Motion to approve the financial report and postings as submitted

Moved: Sheila Temple **Seconded:** Dina Saunders

Motion carried unanimously

Tasha Beghtol reviewed the revised FY16 financial statements. Corrections are being made following the FY16 audit due to a transfer of numbers error and the June board VISA bill was not included in the total expenditures on the ECI reports. The Early Childhood financial adjustment is a \$172 increase. The School Ready financial adjustment is a \$604.60 increase. Tasha noted that error may be a finding in the final report. The auditor did not feel it warranted a finding, but would leave the final decision up to her administrator.

Motion to approve the revised FY16 Early Childhood and School Ready financial statements

Moved: Tricia Lipski **Seconded:** Stan Stoops

Motion carried unanimously

Program Presentation

Jan Shelman from Young House Family Services shared information and answered questions about the Preschool Support-Home Visitation program that serves Des Moines and Louisa Counties. The program has recently hired a new parent educator, Milisa Potter. The program offers both group and home visitation using the Raising a Thinking Child curriculum. Referrals mainly come from preschool teachers.

Christa Poggemiller from Des Moines Co Public Health shared information and answered questions about the Home Visitor program that serves Des Moines County. Home visits are provided by RNs who are currently serving 23 families. The program enrolled 7 prenatal mothers this year and had its first Holiday party.

Karen Erikson from the Nest of Des Moines County shared information and answered questions about the nest program and the services provided. There are no criteria for families to participate in the Nest and families include moms, dads, grandparents, and foster parents. Group classes are offered in Burlington, Danville and Mediapolis. Parents earn points and then redeem them for items at the Nest.

Program Committee

Tasha Beghtol reviewed the draft FY18 Request For Proposal document. The document is generally the same as the RFP application from last year, with only minor changes to the timeline on page 3 of the instructions. Members agreed that they would like to hear from any new programs that may be seeking funding in addition to the applications from current programs. New RFPs will be discussed at the same time as the RFRs.

Motion to approve the Fiscal Year 2018 Request For Proposal document as submitted.

Moved: Sheila Temple **Seconded:** Chad Reckling

Motion carried unanimously

Administrative Update

A written update was provided in the board packet. Tasha Beghtol provided updates on the budget cuts and FY18 projections. The state ECI office held a conference call this morning. There have been no informational requests from legislators to the ECI office at this time. Shanell Wagler advised Directors to move forward with planning decisions assuming an additional 5% reduction in both EC and SR funding for FY18.

Mike Steele adjourned the meeting at 6:20pm.

Minutes submitted by Tasha Beghtol, Director

Approved on _____ Secretary _____