

## **1.0 OPENING OF MEETING**

The Board of Directors of the Centennial Board of Cooperative Educational Services (CBOCES) met on January 16, 2020 at the CBOCES Office, 2020 Clubhouse Drive, Greeley, Colorado.

### **1.1 Call to Order**

*Dr. Zila called the meeting to order at 6:30 PM.*

### **1.2 Roll Call**

#### **Board Members (or alternates) present:**

Dennis Kaan (Alternate), RE-1 Valley SD Sterling  
Audrey Clary, Eaton SD RE-2  
Mary Clawson, Weld RE-9 SD  
Meg Pfau (Alternate), Brush SD RE-2J  
Doug Duggan, Pawnee SD RE-12  
Katie Ford, Briggsdale School  
Eric Gonzalez, Wiggins SD RE-50J  
Nancy Hopper, Morgan County SD RE-3  
Nancy Kugler, Prairie SD RE-11J  
Mindy Marshall, Platte Valley SD RE-7  
Ernie Tann, Weld County SD RE-1  
Kathy Wood, Weldon Valley SD RE-20J

#### **Board Members absent:**

Laura Case, Estes Park SD R-3  
Paula Peairs, St. Vrain Valley Schools

#### **Superintendents present:**

Dr. Glenn McClain  
Rick Mondt

#### **CBOCES Staff present:**

Dr. Randy Zila, Executive Director  
Terry Buswell, Assistant Executive Director  
Maria Castillo, Federal Programs Assistant Director  
Mark Rangel, Innovative Education Services Director  
Jocelyn Walters, Special Education Director  
Shana Garcia, Executive Administrative Assistant

### **1.3 Introductions/District Updates**

Board Members introduced themselves and shared information for their respective districts' activities

### **1.4 Approval of Agenda**

*Nancy Hopper moved to approve the agenda as presented. Mary Clawson seconded.*

**The motion passed by unanimous roll call vote: [Dennis Kaan: yes; Laura Case, absent; Audrey Clary, yes; Mary Clawson, yes; Meg Pfau, yes; Doug Duggan, yes; Katie Ford, yes; Eric Gonzalez, yes; Nancy Hopper, yes; Nancy**

**Kugler, yes; Mindy Marshall, yes; Paula Peairs, absent; Ernie Tann, yes; Kathy Wood, yes]**

**1.5 Approval of Minutes**

**The minutes were approved as presented.**

**1.6 Public Participation**

None

**1.7 Board Reports/Requests**

None

**1.8 Old Business**

None

**2.0 RE-ORGANIZATION OF BOARD OF DIRECTORS**

**2.1 Election of Officers**

Colorado Revised Statutes 22-5-105 and CBOCES bylaws require the CBOCES Board to reorganize and elect officers to serve a two-year term following each general election in which local boards of education members are elected and are appointed to the CBOCES Board of Directors.

The bylaws specify that the Board of Directors shall elect the following officers: President, Vice President, Secretary and Treasurer. The bylaws specify that the secretary and treasurer position may be served by one person.

*Assistant Secretary Shana Garcia opened the floor to nominations for President of the Board.*

*Nancy Kugler nominated Mary Clawson for President of the Board. No other nominations were made and the vote went to roll call.*

**Mary Clawson was elected President by unanimous roll call vote: [Dennis Kaan: yes; Laura Case, absent; Audrey Clary, yes; Mary Clawson, yes; Meg Pfau, yes; Doug Duggan, yes; Katie Ford, yes; Eric Gonzalez, yes; Nancy Hopper, yes; Nancy Kugler, yes; Mindy Marshall, yes; Paula Peairs, absent; Ernie Tann, yes; Kathy Wood, yes]**

*President Mary Clawson opened the floor to nominations for Vice President of the Board.*

*Nancy Hopper nominated herself for Vice President of the Board. No other nominations were made and the vote went to roll call.*

**Nancy Hopper was elected Vice President by unanimous roll call vote: [Dennis Kaan: yes; Laura Case, absent; Audrey Clary, yes; Mary Clawson, yes; Meg Pfau, yes; Doug Duggan, yes; Katie Ford, yes; Eric Gonzalez, yes; Nancy Hopper, yes; Nancy Kugler, yes; Mindy Marshall, yes; Paula Peairs, absent; Ernie Tann, yes; Kathy Wood, yes]**

*President Mary Clawson opened the floor to nominations to appoint a Secretary/Treasurer of the Board.*

*Meg Pfau nominated Nancy Kugler for Secretary/Treasurer of the Board. No other nominations were made and the vote went to roll call.*

**Nancy Kugler was appointed Secretary/Treasurer by unanimous roll call vote: [Dennis Kaan: yes; Laura Case, absent; Audrey Clary, yes; Mary Clawson, yes; Meg Pfau, yes; Doug Duggan, yes; Katie Ford, yes; Eric Gonzalez, yes; Nancy Hopper, yes; Nancy Kugler, yes; Mindy Marshall, yes; Paula Peairs, absent; Ernie Tann, yes; Kathy Wood, yes]**

## **2.2 Approval of Official Seating of New CBOCES Officers and Resolution Authorizing Use of Facsimile Signatures of Board President and Board Secretary/Treasurer**

To comply with state statutory requirements and CBOCES bylaws, it is necessary to pass a resolution to allow the CBOCES administration to use facsimile signatures of the Board President and Board Secretary/Treasurer. Facsimile signatures of the Board President and Board Secretary/treasurer will be used to approve all checks and payments issued by the CBOCES.

*Kathy Wood moved to approve the Resolution Authorizing Use of Facsimile Signatures of the Board President and Board Secretary/Treasurer. Ernie Tann seconded.*

**The motion passed by unanimous roll call vote: [Dennis Kaan: yes; Laura Case, absent; Audrey Clary, yes; Mary Clawson, yes; Meg Pfau, yes; Doug Duggan, yes; Katie Ford, yes; Eric Gonzalez, yes; Nancy Hopper, yes; Nancy Kugler, yes; Mindy Marshall, yes; Paula Peairs, absent; Ernie Tann, yes; Kathy Wood, yes]**

## **3.0 CONSENT AGENDA**

### **3.1 Approval of Personnel Items**

### **3.2 Approval of Supplemental Appropriations**

### **3.3 Approval of Designated Public Notice Location for 2020 Board of Directors' Meetings**

*Dennis Kaan moved to approve Consent Agenda items 3.1 through 3.3. Kathy Wood seconded.*

**The motion passed by unanimous roll call vote: [Dennis Kaan: yes; Laura Case, absent; Audrey Clary, yes; Mary Clawson, yes; Meg Pfau, yes; Doug Duggan, yes; Katie Ford, yes; Eric Gonzalez, yes; Nancy Hopper, yes; Nancy Kugler, yes; Mindy Marshall, yes; Paula Peairs, absent; Ernie Tann, yes; Kathy Wood, yes]**

## **4.0 PRESENTATIONS**

New Board member notebooks were distributed.

## **5.0 REPORTS / DISCUSSION**

**5.1 Superintendents' Advisory Council (SAC) Report**

Dr. Glenn McClain provided information from the January SAC meeting that included the following topics:

- Collaboration on upcoming topics was discussed

**5.2 Financial Reports – Terry Buswell, Assistant Executive Director**

- a. Board Notes for Financial Reports
- b. Investment Report A
- c. Cash Flow Analysis Report B
- d. Cash Flow Chart C
- e. Financial Summary Report
- f. Detailed Expense Report

**5.3 Directors' Reports**

- Written updates were included in the Board packet as noted below
  - a. Dr. Randy Zila, Executive Director – shared information on the following topics:
    - Student information system presentations at March SAC
    - Dr. McClain presenting on school finance at March SAC
    - School counselors to hold meeting
    - SAC held discussion related to Perkins grant funding
  - b. Terry Buswell, Assistant Executive Director – written report
  - c. Dr. Mary Ellen Good, Director of Federal Programs – written report
  - d. Mark Rangel, Director of Innovative Education Services – written report
  - e. Jocelyn Walters, Director of Special Education – written report

**6.0 ACTION ITEMS**

None

**7.0 UPDATES/ANNOUNCEMENTS**

None

**8.0 ADJOURNMENT**

*The meeting was adjourned by acclamation at 7:35 PM.*

Respectfully Submitted,

*Nancy Kugler*

Centennial BOCES BOD Secretary/Treasurer