

Douglas Freeman High School Band and Orchestra

Request for Excused Absence

Attendance can have a tremendous effect on a performing group's quality. It can also have a serious effect on a student's grade. Please do not allow failure to complete this form to cause your grade to be adversely affected. Except in cases of sickness or death in the family, all other absences require advanced notice to be considered for approval. **Please be aware that the attendance policy stated in the band and orchestra handbook applies.**

In unpredictable situations (sudden illness or car trouble), please make every effort to inform Mr. Blankenship immediately.

When using this form to request a future excused absence, please print out the form, complete it, and return it to the Band Office. Remember to give enough information so that the Director can adequately assess the request. **Submissions by email are not accepted.**

Please be aware that the attendance policy stated in the band and orchestra handbook apply.

NAME _____ INSTRUMENT _____

Date of Absence(s) _____

Reason(s) for Absence: _____

Ensemble

_____ Marching Band

_____ Concert Band

_____ Wind Ensemble

_____ String Orchestra

Type of Function

_____ Full Rehearsal

_____ Sectional Rehearsal

_____ Performance

_____ Other (Please Specify) _____

Student Signature: _____ Parent Signature: _____

Date Submitted: _____

For Official use Only:

☐ Excused

☐ Unexcused

Date Received _____

Director Signature _____