

**Minutes - Board of Directors Meeting
Muir Woods Park Community Association**

Agenda Item 1 Call to Order and Roll Call – Meeting Information

Meeting Date	8 May 2014
Call To Order	7:05
Chairperson	Pete
Present:	
Peter Hindley, President	x
Keith Papulias, Vice-President	x
Carol Stern, Treasurer	Apologies
Lynn Hindley, Corresponding Secretary	x
Nancy Gribler, Recording Secretary	x
Lila Daniels	x
Faybeth Diamond	x
Harold Dittmer	x
Susan Johnson	Apologies
John Lovell	x
Judy Sparks	x
Members and Guests Present:	O
Adjourned	9:08 pm
Minutes Submitted By	N. Gribler
Date Of Minutes	6/15/2014

Hindley, Peter 6/24/14 7:25 PM
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The following action items, decisions, and important issues were discussed/agreed to:

Agenda Item 2 Agenda Approval and Additions (Pete)

- 1) The Board to discuss Apryl Uncapher's event request and go over the paperwork needed for rentals.
- 2) MWPCA to send out letters to support fight of GGNRA General Plan with legal advice and suggest making donations. **Approved.**
- 3) The Board to send a note to the Marin Board of Supervisors - CAP/Parking Lot. **Approved.**

Reference Item #1: Special Interest Groups:

President Hindley asked to go around the table and have each Board member give their opinion on the request, and Special Interest Groups in general.

Lynn Hindley is against the SIGS, as there is no control. Lynn is the person who sets and runs all the rentals.

Judy Sparks, is in favor of the SIGS, but there needs to be some controls in place, i.e., 51% of attendees need to be members.

Lila Daniels thinks the facility should be used by the community, but they need to sign disclaimers. This is a community center. There are lots of possibilities in the use of the clubhouse. The purpose to have central meeting point. However, there needs to be an approval process. We need to find out about insurance and liabilities.

Peter Hindley: People can do that by renting it.

Nancy Gribler: Feels that there needs to be a contract and insurance for all events at the club.

John Lovell: Feels that events should be open for members of the community. Put a time limit and standardize the process. Looking forward to heading for a formalization of how to handle these events for the future.

Faybeth Diamond: Thinks that there should be a process that follows policies.

Keith Papulius: Re: the music group, what did they ask. He was not clear on the request. After it was explained, he felt that there needs to be rules and adjustments made

Harold Dittmer: The music group should be allowed, with restricted hours, and a responsible party signing a document. The event should be allowed without charge.

The Motion to allow the music event for June, with the understanding there will be more discussion and policy decisions for any future requests.

Motion to approve: Judy Sparks

Seconded the motion: John Lovell

1 abstention

The rest aye.

Hindley, Peter 6/24/14 7:26 PM
Deleted: to

Motion: To approve the agenda (with changes noted above, if applicable).

Motion by: Keith

Second by: Judy

In favor: All

Oppose: None

Abstain: None

Agenda Item 3 Approval of Minutes of Previous Meetings (13 Mar and 10 April 2014)

March 13 Board Meeting Notes -

Motion to approve: Faybeth

Second the motion: Lila

All in Favor: All

Opposed: None

Abstain: None

April 10 - Board Meeting Notes -

Motion to approve: Faybeth

Second the motion: Lila

All in Favor: All

Opposed: None

Abstain: None

Agenda Item 4 President's Report (Pete)

To be discussed in another Agenda item

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

Agenda Item 5 Treasurer's Report (Carol)

Carol provided financial reports by e-mail before the meeting, which she cannot attend due to travel. The finances are in excellent shape. \$14,000 net income to date, for only a third of the year, and \$16,000 in the bank. In 2013, ignoring the big expense for capital improvements, the whole year net income was only \$15,000.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

Agenda Item 6

Corresponding Secretary's Report (Lynn)

Nothing to report

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

Agenda Item 7 Old and Ongoing Business

7A Communication and Website Report (Lila)

Lookout morphed into a full publication. Lila continues to look for someone to help take over some of the work. Lila will be gone May 19th through June 30th.

Will be back in time to promote the July 27th BBQ.

Nancy will do a Four Corners sign.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

7B Children's Committee Chairperson's Report (John)

John Lovell reported that the Easter Event went well. New people that came, which was great. New folks are interested in joining. Photos were taken for the Lookout.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

7C Emergency Coordinator's Report (Susan and Faybeth)

Faybeth - Spooky month. Four deaths in a month.

Susan and Faybeth discussed that there is an influx of new members to ask the block captains to introduce themselves. Or we could send out an email to find out who is new.

We may need to make a concerted effort to update the green forms.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

7D Facility (Including Rentals) Chairperson's Report (Lynn)

The facility is doing great. Had the front pad ramped out on two sides for wheelchair access. Harold could work with Juan to add another side to the front door ramp. ([Note – done since these minutes were completed.](#))

Could we get a plumber here to get the old urinal out. We need to do it when we get some more dollars in our coffers.

Judy Sparks mentioned that workers need to be self insured in order to work here.

Insurance covers \$400,000 for rebuild. Harold suggests that we look into replacement insurance to \$650,000.00

Harold will talk to the insurance company. We need to have a larger insurance conversation.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

7E Membership: Dues & Donations, Database, Welcome (Judy)

Judy has not finished the data base. 165 households thus far in the database. Will finish database before they leave on holiday. Judy will send a thank you note to those who donated over \$100.00 over the membership fees.

Judy is gone May 28th through September to Idaho.

Judy is looking to the Board for help knowing when people move in.

Membership in good shape.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

Agenda Item 8

8A Park Service Meeting (Pete)

Peter received an email from Brian Avilas, Darren Brown asking to meet with Peter and other interested folks. Dates available: May 13, 14, 15. May 21 & 22. Judy Sparks had a discussion with Brian Avilas at the latest meeting at the MWPCA clubhouse and she told him they were disdainful to the people in attendance. They did not have data on how many people come by car or by bus or by foot.

It was decided that MWPCA constituents would meet at the Clubhouse with NPS on May 15th 2:30 p.m.

Text for the MWPCA donation letter would be provided by N. Gribler to emailed out.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

8B Open House Debrief (Nancy)

MWPCA 2014 Open House - Report - Lila Daniels & Nancy Gribler
Approx 125 guests flowing in and out from 1- 5 pm. Good number of new people, we trolled for membership, lots of kids.

Budget: **\$550.00**

Expenditures:

Nancy Gribler (receipts attached) - **\$211.88**

Printing (2) Four Corners Signs = \$17.02

Sporting goods, kids activities, bowls, cups, paper products = \$108.50

Office Supplies = \$6.49

Costco: Dinner rolls, veg trays, N/A soda = \$79.87

Lila Daniels (Receipts) - Wine - **\$64.25**

Keith Papulious (Receipts) - Meat products: **\$150.55**

Harold Dittmer (Receipt) - Propane Gas: **\$26.00**

John Lovell (Receipts)

Keg of beer: \$214.39

Ice & Half n Half: \$16.00

Musicians: \$100.00

Donation to MWPCA: **-50.00**

Total: **\$280.39**

\$211.88

64.25

150.55

26.00

280.39

Sub: \$604.57

Donation Jar: -\$180.00

Total Expenditure \$424.57

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

8C Chipper Days Reminder June 21/22 (Pete)

Reminder - and no one needs to help. They do not need our help.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

8D Jazz Fest Issues (Pete) October 5, 2014

Next year, it was decided that we needed to make sure that we have insurance for the Jazz Fest as there are inherent issues. More strangers, more alcohol sold, goes on until late at night. Might be problematic for insurance. Need to get more info from the insurance agent. Its hard on the facility, we need to buy a special rider for the event. We could do it as a fundraiser, we could charge admission. To be discussed at a future meeting.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

8E Other (Anyone?)

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

Agenda Item 9 Adjournment

Motion: To adjourn the meeting

Motion by: Nancy Gribler

Second by: Faybeth Diamond

In favor: All

Oppose: None

Abstain: None

Time: 9:08 pm