

**The Rye Fire Protection District**

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
Regular Meeting March 15, 2021**

Present Directors – Mr. John Schaiberger, Mr. Rich Simpson, Mr. Wally Rice

Absent Directors – Mr. George McGoff, Mr. Graber

Others - Chief Steve Bennett, Captain Jim Beach

**Call to Order**

The meeting was called to order at 5:15 p.m. by Mr. John Schaiberger, who chaired the meeting. Due to the COVID-19 Pandemic, meeting was held via Zoom.

**Roll Call**

Roll call was taken and present members were introduced.

**Approval of Agenda**

Mr. Schaiberger asked for any additions or changes to the meeting agenda.

Motion to accept the agenda as posted for March 5, 2021 as posted.

Motion: Mr. Schaiberger

Second: Mr. Simpson

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Rice

Abstain: None

Nay: None

**Receive of Act on Board Correspondence**

None.

**Public Comments on Non-Agenda Items**

**The Rye Fire Protection District**

None.

**Approval of Minutes**

Mr. Schaiberger asked for approval of minutes for the Regular Meeting for February 15, 2021. Page 3 of 5, first paragraph. Replace “Chief will keep an eye on this for proper billings” with “Chief will get documentation to ensure proper pricing is being charged.” Same paragraph, second to last line, replace “via credit card” with “using electronic funds transfer.”

Motion to approve the minutes for the Regular Meeting of February 2021 with noted corrections.

Motion: Mr. Schaiberger  
Second: Mr. Simpson

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Rice  
Abstain: None  
Nay: None

**Treasurer’s Report**

Accounts Receivable, Accounts Payable February 2021. Mr. Rice went over key points in the February 2021 report. It was noted that \$21,000 was moved from ColoTrust Operating to Canon National Bank to cover this month’s expenses. This included paying for the new F450 Fire Truck from operating expenses in lieu of Capital Fund. Mr. Rice noted that the budget is 16.7% for the year. Several line items are over that amount, but mainly due to the quarterly payments that are required. In the Journals by Reference, the Colorado City Metro item covers both the accounting services and the water for Station #2. It was noted that Property Tax is now being received from all three (3) counties with the largest payments in the next couple months. The Rye Fire Protect Settlement payee was noted as amounts received from Parkview for payments received. The high dollar amount for Billing Adjustments Write-offs was noted that this is not just for last month, but includes several months prior.

Motion to approve Accounts Receivable and Accounts Payable for February 2021.

Motion: Mr. Simpson  
Second: Mr. Schaiberger

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Rice  
Abstain: None

## The Rye Fire Protection District

Nay: None

For the EMS Billings, Captain Beach noted that the charges for the second month of 2021 show billings down only 16%, which is consistent with the increased call volume in February. Collections are up to just under 75% of budget Revenue, which is only generated when a patient is transported. As the grips of the pandemic slowly release, transports are slowly beginning to rise.

Capital Projects. Exhaust System. The fans are fully operational and there are no capital projects underway currently.

### Fire Chief Report

Statistics. In the Month of February 2021, Rye Fire responded to 75 calls for service of which 63 were EMS related and 12 were fire related. In comparison with the previous year this is a 9% increase from 2020 and an increase of 9% from the 5-year average.

Administration/ Operations. New truck and chassis was received at the station. The truck is ready to go minus the decals. Have reached out to Signs by Scott for quotes to decal doors on both sides of vehicle and number decal for the apparatus.

Investigated propane services and cost, details are included in the packet.

Investigated accounting and auditing fees, details are included in packet.

Two Paramedics will become full-time beginning May 1, 2021.

Prevention. Assisted schools with their monthly fire drills.

This is still on the radar for weekly reminders - Some Rye and Colo City Residents have expressed an interest in have a fire safely class for the community. This is something that we are currently developing for the future, and a fire safety power point plan for the community is done and ready to go as we move forward.

Continuing face book monthly safety tips.

We continue to provide Mitigation assessments for homeowners throughout the District.

Training. Training has been ongoing with SCBA drills, fire entry drills into buildings, hydrant setup training, building construction, extrication techniques. EMS training ongoing to maintain continuing education requirements. Several employees completed an online EMT refresher course that was put together by Beulah Fire with cooperation from other departments in the county. This was provided at no cost and provided EMTs with their necessary CE's for recertification.

### Task List.

- Colorado City Hydrants. Have not done any additional testing due to the current drought issues with water restrictions in place. Until the lake issue resolves itself, it is unclear when this will resume.

## The Rye Fire Protection District

- Research Accounting Fees and Audit Fees. Chief Bennett continues to research.
- CCMD Income Statement Line Labels. The software company has been contacted and will be reflected on next statements.
- Research Propane Fees. Chief Bennett obtained fees and will be discussed under New Business.

## Old Business

### Upcoming Year Projects

- Fires in Region. Chief Bennett noted no fires in the region.
- Staff Updates. Chief Bennett noted two (2) full-time slots will be filled with paramedics currently on staff.

### Truck Purchase (Cab/Chassis) Status

- Retro completed. Awaiting decals to put into service.
- Audit. Scheduled – Information of requirements of filing. Two (2) articles from SDA were attached to the packet with good information. Chief Bennett to ask MSEC for their input on record retention and discuss this further next month. Audit information collected by Chief Bennett will be discussed at next months meeting.

## New Business

### Propane Services Comparisons

A 12-month MarGas summary of billings was included in handouts. Prices from three (3) other firms were noted. Station #1 in Rye is the only station on Propane. The consensus was to attempt to purchase our own 1,000 gallon tank, but these are hard to find. The other option is to put in two (2) 500 gallon tanks and “daisy chain” the supply lines. The intent is to buy as much propane during off-season to take advantage of the lower per gallon rate to save some dollars.

## Adjourn

Meeting adjourned at 5:50 P.M.

The intent is to hold the next meeting in person if conditions permit.

Dated this 15<sup>th</sup> day of March 2021.



Submitted by Jim Beach, Captain