

**CHATSWORTH BUSINESS IMPROVEMENT DISTRICT  
BOARD OF DIRECTORS-MEETING MINUTES  
January 22, 2018**

Board Members

*Present:* MARIAN GORMAN, JULIE LEWIS, NICK MONTANO, STEVEN MURO and  
RON SCHULKIN

*Absent:* SHEKHAR CHIKHALIKAR and RON BERNHEIM

*Next meeting:* February 26, 2018 11:30am

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**A. CALL TO ORDER**

Called to order by JULIE LEWIS at 11:36 am

**B. Board Agenda:**

**1. Public Stakeholder Forum & Comment**

NONE

**2. President's Report- JULIE LEWIS**

- a. Approval of minutes from November 13, 2017 meeting- RON SCHULKIN moves to approve, STEVEN MURO 2<sup>nd</sup>/unanimous (PASS).

**3. FINANCIAL REPORT UPDATE- RON SCHULKIN**

- a. RON SCHULKIN –All requested documents from City have been given to Auditor. Hope to have this completed ASAP.

**4. ADMINISTRATION REPORT-MARIAN GORMAN, Admin**

- a. 2018-2019 Election Nomination requests will be going out with the next Newsletter.
- b. It has been requested that all 311 reports be included with the board email prior to the monthly meeting and uploaded to the website. It was also suggested that a big notification of "FREE ADVERTISING" be stamped on all newsletter envelopes to stakeholders.

**5. OLD BUSINESS:**

- a. All Trashcan receptacles have been refurbished.
- b. ART BOX PROJECT: Letter to 11:11 regarding the art entries and our request for a more specific theme. There were only 2-3 designs that would be allowed by our specific plan guidelines. Marian to prepare letter and attach the few that would work as an example.

**6. NEW BUSINESS:**

- a. Painting of benches and trash receptacles (NICK MONTANO will get some quotes.
- b. Looking for quotes for a BID wide advertising book. (NICK MONTANO has a name and forwarded it to MARIAN).
- c. NICK MONTANO presented to the board a not-for-profit agency "clean streets/clean starts" they do maintenances and other odd jobs to help our homeless get back on their feet and help our communities at the same time. NICK MONTANO sent the contact info to Marian. It was approved to allocate \$1,000.00 to the agency for tree well clean up services. NICK MONTANO moves, STEVEN MURO 2<sup>nd</sup> (PASS).

**JULIE LEWIS motion to adjourn @ 12:24 PM, MARIAN GORMAN 2<sup>nd</sup> (PASS).**